Tutorial TVG

TVG Usage:

- `Ctrl`+`F` / `Ctrl`+`R` / `Ctrl`+`T`

    - ○ f = Focus on text window.

    - ○ r = Focus on entry box.

    - ○ t = Focus on List box.

- `Ctrl`+`I` = Insert button

    - ○ To insert words by the row that chosen on list box.

        - ▪ It will appear on top of the row.

- `Ctrl`+`W` = Write button

    - ○ To insert sentences in entry box to text window.

        - ▪ Need to select the parent/child button for position.

            - ▪ If parent the child box is empty.

            - ▪ if child, you can choose which position of child you want to put under parent.

- `Ctrl`+`B` = BackUp button

    - ○ Backing up the file.

        - ▪ Max 10.

            - ▪ When reach 10, the next one will replace the oldest one.

- `Ctrl`+`L` = Load button

    - ○ Load backup file.

- Write a number that represent the position of a backup file.

- `Ctrl`+`D` = Delete button

  - Delete a row on the text window.

    - Choose a row in list box first.

- `Ctrl`+`M` = Move Child button

  - Moving a child row to next child row.

    - Choose a child in child box first and choose a child row in list box.

      - if smaller to the left, and if bigger to the right.

- `Ctrl`+`S` = Insight button

  - Will show you exactly which row that represent the text in text window.

    - When rows created many, is advise to use Insight.

- `Ctrl`+`U` = Up button

  - To move a row up that chosen on the list box up to the next row by 1

    - If you want to move few more, just keep pressing [Control+u].

- `Ctrl`+`O` = Down button

  - To move a row down that chosen on the list box down to the next row by 1.

- `Ctrl`+`P` = Printing button

  - Can save as pdf in printing mode in browser.

    - The font that you choose in TVG will implement on the html [not all font is applicable].

- `Ctrl`+`H` = Hide Parent button

  - To hide any parent row and all it's child rows or otherwise [try reverse

mode].

- Just display mode in TVG for send note and printing purpose.

- A json file is created for remembering the rows that are hidden.

  - As long as the json file is not deleted, most functions are locked [unable to edit].

- `Ctrl`+`A` = radios button (parent, child)

  - Switching between Parent and Child radio button for positioning.

- `Ctrl`+`E` = Paste button

  - Choose a row and paste the words to entry box to be fix.

    - Press `Ctrl`+`W` to write back to its position.

- `Ctrl`+`Y` = Checked button

  - To give checked mark (for finished a task).

    - WARNING:

      - Not all computer has same encoding system; if it's not 'utf-8', the Checked button will print 'Done' instead.

- `Ctrl`+`O` = Arrange button

  - The function mostly used on background for arranging display.

    - Helpful for clearing chosen higlighted row in list box.

    - Helpful for avoiding any mistaken editing.

- `Ctrl`+`-` = Clear Hide

  - Unhide collections of hidden parent one at a time.

    - Can delete the whole json file so that all hidden appear at once.

- Win `Ctrl`+`Left` / `Ctrl`+`Right` / `Ctrl`+`Up` / `Ctrl`+`Down` || Mac `Ctrl`+`Shift`+`Left` / `Ctrl`+`Shift`+`Right` / `Ctrl`+`Shift`+`Up` / `Ctrl`+`Shift`+`Down`

  - To move the app windows to user's liking position.

- `Shift`+`Up` / `Shift`+`Down`

  - To scrolling up and down the text window and list box at the same time.

- Win `Ctrl`+`N` || Mac `Cmd`+`N` = CPP button

  - To move or copied any rows to another row within existing rows.

  - In Hidden Mode, can copy all to new file or another existing file.

- `Ctrl`+`G` = Change File

  - Go to another existing file.

- `Ctrl`+`2` = Look Up

  - Searching any content in note.

    - The row in ListBox will be highlighted [can do editing].

  - Search any row number as well.

    - The row in ListBox will be highlighted. [can do editing].

  - Also can be use in Editor mode.

    - Finding word and replace it directly, one by one.

- `Ctrl`+`3` = Date-Time

  - Stamping date and time on Words field.

  - Can be use in Editor mode as well.

- `Ctrl`+`6` = Create File

- To create a new tvg text file that still empty.

    - Will not be able to open existing file.

- `Ctrl`+`7` = Editor

    - To be able write and edit on the big screen of TVG.

        - Need to use formats that will apply for editing.

            - For how to use Editor visit [for tutorials](#).

- `Ctrl`+`9` = Un/Wrap

    - Wrapping or Unwrapping the tvg text note for better viewing on long sentences.

- `Ctrl`+`[` = Ex

    - To convert the tvg text note to editor's format for easy editing.

        - Usually for long rows is adviceable.

    - Can choose a parent only, and edited all with its child in editor mode.

    - TAKE NOTE:

        - Do backup in case want to revert back.

- `Ctrl`+`]` = Template

    - For saving collections of often use format in Editor mode.

        - Can load back in Editor mode to be use againand-again.

- `Ctrl`+`,` = Select font style

    - To change color of TVG screen and the listbox as well.

- `Ctrl`+`.` = Select bacground color

    - Change font style on TVG screen and the listbox as well.

- `Ctrl`+`/` = Revert to Original

  - Revert back the color and font back to original.

- Win `Ctrl`+`Z` || Mac `Cmd`+`Z` = Undo in Editor Mode.

- Win `Ctrl`+`Shift`+`Z` || Mac `Cmd`+`Y` = Redo in Editor Mode.

- `Shift`+`Enter` = To invoke buttons and radios call while in focus

  - Press tab to run over the focus.

- `Ctrl`+`F1` = Call TVG tutorial pdf

  - The pdf will open in default browser.

- `Ctrl`+`F2` = Hide Buttons

  - The Editor screen will fill up the buttons field.

  - While buttons in hide mode, the keyboard shortcuts are functioning.

- `Ctrl`+`F3` = Compose Email

  - Sending the text by mail.

  - Or copied formatted text for sending with chat app.

- `Ctrl`+`Shift`+`F` = Fold all childs

  - All childs are folded.

- `Ctrl`+`Shift`+`S` = Fold selected childs

  - Only selected childs are folded.

  - Folded childs are retain even after changing file.

- `Ctrl`+`Shift`+`U` = Unfolded all childs

  - All childs are unfolded ~~and the retain ones are deleted as well~~.

Add-On TVG:

- `Ctrl`+`1` = Sum-Up Function

  - Summing up all parent with sign "+"

    - Every each parent will has addition child that state "TOTAL ..." sum

- `Ctrl`+`4` = Pie-Chart Graph

  - Create pie-chart for all sub-total and state the total all

- `Ctrl`+`5` = Del-Total

  - Clear all sums "TOTAL ..."

- `Ctrl`+`F4` / `Fn`+`F4` = Expression Calc

  - Simple calculator

    - The paste button formating the numbers and insert to the editor where the blink cursor left-off

==**Markdown**== <u>shortcuts</u>:

- `Ctrl`+`Shift`+`1` = **Bold**

- `Ctrl`+`Shift`+`2` = *Italic*

- `Ctrl`+`Shift`+`3` = <u>Underline</u>

- `Ctrl`+`Shift`+`4` = ~~Strikethrough~~

- `Ctrl`+`Shift`+`5` = ==Mark Highlight==

- `Ctrl`+`Shift`+`6` = `S` `P` `E` `C` `I` `A` `L`

- `Ctrl`+`Shift`+`7` = [TVG link]()

- `Ctrl`+`Shift`+`8` = ^{superscript}

- `Ctrl` + `Shift` + `9` = subscript

- [x] ~~`Ctrl` + `Shift` + `0` = Checked markdown that can be checked-off by clicking on the check-box in html~~

- `Ctrl` + `Shift` + `Q` = →

- `Ctrl` + `Shift` + `W` = ←

- `Ctrl` + `Shift` + `E` = ↔

- `Ctrl` + `Shift` + `R` = ±

- `Ctrl` + `Shift` + `T` = ™

- `Ctrl` + `Shift` + `Y` = ©

- `Ctrl` + `Shift` + `I` = ®