Content Lead

1) Click on column dropdown list select column on which you want to do operations as shown below.

KBSA Operational Data Hub

User Management	
Application Configuration	
KBSA Audit Masters	

Home > Content Lead List

Welcome, Gauri.Jadhav

Content Developer

Content Lead

Instructional Designer

Portfolio Manager

Program Lead

Stakeholder

Stakeholder Relationship Manager

Vendor

| Stakeholder Relationship Management |
| Portfolio Management |
| Content Development |
| Financial Management |
| PMO Functions |
| Reports |

Search

Column	Operator	Value
Select Column	Select Operator	Select Status
Select Column		
Status		

Add New

Sr. No.	Content Lead	Status	
1	Bijapurkar, Ketki	Active	Deactivate
2	Daxini, Kamlesh	Active	Deactivate
3	Mahamuni, Pratiksha	Active	Deactivate
4	Tupe, Nana	Active	Deactivate
5	Shaikh, Saud	Active	Deactivate
6	KPMG, KPMG	Active	Deactivate
7	mahajan, Malikarjun	Active	Deactivate
8	Dhage, Gautam	Active	Deactivate
9	Gaikwad, Kalawati	Active	Deactivate
10	Jadhav, Gauri	Active	Deactivate

2

2) Select operator to search for different conditions.

KBSA Operational Data Hub

User Management	
Application Configuration	
KBSA Audit Masters	
Content Developer	
Content Lead	
Instructional Designer	
Portfolio Manager	
Program Lead	
Stakeholder	
Stakeholder Relationship Manager	
Vendor	
Stakeholder Relationship Management	
Portfolio Management	
Content Development	
Financial Management	
PMO Functions	
Reports	

Home > Content Lead List

Welcome, Gauri Jadhav

Search

Column	Operator	Value
Status	Select Operator	Select Status

Select Operator
Equal to
Not equal to

Add New

Sr. No.	Content Lead	Status	
1	Bijapurkar, Ketki	Active	Deactivate
2	Daxini, Kamlesh	Active	Deactivate
3	Mahamuni, Pratiksha	Active	Deactivate
4	Tupe, Nana	Active	Deactivate
5	Shaikh, Saud	Active	Deactivate
6	KPMG, KPMG	Active	Deactivate
7	mahajan, Malikarjun	Active	Deactivate
8	Dhage, Gautam	Active	Deactivate
9	Gaikwad, Kalawati	Active	Deactivate
10	Jadhav, Gauri	Active	Deactivate

1 | 2

3) Select Value to search for different Status.

KBSA Operational Data Hub

User Management	
Application Configuration	
KBSA Audit Masters	
Content Developer	
Content Lead	
Instructional Designer	
Portfolio Manager	
Program Lead	
Stakeholder	
Stakeholder Relationship Manager	
Vendor	
Stakeholder Relationship Management	
Portfolio Management	
Content Development	
Financial Management	
PMO Functions	
Reports	

Home > Content Lead List

Welcome, Gauri.Jadhav

Search

Column	Operator	Value
Status	Equal to	Select Status

Select Status
Active
InActive

Add New

Sr. No.	Content Lead	Status	
1	Bijapurkar, Ketki	Active	Deactivate
2	Daxini, Kamlesh	Active	Deactivate
3	Mahamuni, Pratiksha	Active	Deactivate
4	Tupe, Nana	Active	Deactivate
5	Shaikh, Saud	Active	Deactivate
6	KPMG, KPMG	Active	Deactivate
7	mahajan, Malikarjun	Active	Deactivate
8	Dhage, Gautam	Active	Deactivate
9	Gaikwad, Kalawati	Active	Deactivate
10	Jadhav, Gauri	Active	Deactivate

| | 2 |

4) Click on search button to search record for selected condition in grid will show filtered records

KBSA Operational Data Hub

⊞ User Management	
⊞ Application Configuration	
⊟ KBSA Audit Masters	
Content Developer	
Content Lead	
Instructional Designer	
Portfolio Manager	
Program Lead	
Stakeholder	
Stakeholder Relationship Manager	
Vendor	
⊞ Stakeholder Relationship Management	
⊞ Portfolio Management	
⊞ Content Development	
⊞ Financial Management	
⊞ PMO Functions	
⊞ Reports	

Home > Content Lead List

Welcome, Gauri.Jadhav

Search

Column: Status   Operator: Equal to   Value: InActive   🔍 Search   ⇄

Add New

Sr. No.	Content Lead	Status	
1	Bijapurkar, Ketki	InActive	Activate
2	Daxini, Kamlesh	InActive	Activate
3	Mahamuni, Pratiksha	InActive	Activate
4	Tupe, Nana	InActive	Activate

5) Click on Refresh button icon to reset Content Lead list grid to default values

KBSA Operational Data Hub

> Content Lead List

Welcome, Gauri.Jadhav

User Management
Application Configuration
☐ KBSA Audit Masters
Content Developer
Content Lead
Instructional Designer
Portfolio Manager
Program Lead
Stakeholder
Stakeholder Relationship Manager
Vendor
Stakeholder Relationship Management
Portfolio Management
Content Development
Financial Management
PMO Functions
Reports

Search

Column	Operator	Value
Select Column	Select Operator	Select Status

Refresh

Add New

Sr. No.	Content Lead	Status	
1	Shaikh, Saud	Active	Deactivate
2	KPMG, KPMG	Active	Deactivate
3	mahajan, Malikarjun	Active	Deactivate
4	Dhage, Gautam	Active	Deactivate
5	Gaikwad, Kalawati	Active	Deactivate
6	Jadhav, Gauri	Active	Deactivate
7	Banerjee, Sudeep	Active	Deactivate

6) Click on Deactivate/Activate link Button to activate or deactivate status of Content Lead.

KBSA Operational Data Hub

User Management	
Application Configuration	
KBSA Audit Masters	

Content Developer

Content Lead

Instructional Designer

Portfolio Manager

Program Lead

Stakeholder

Stakeholder Relationship Manager

Vendor

Stakeholder Relationship Management	
Portfolio Management	
Content Development	
Financial Management	
PMO Functions	
Reports	

Home > Content Lead List

Welcome, Gauri.Jadhav

Search

Column	Operator	Value
Select Column	Select Operator	Select Status

Add New

Sr. No.	Content Lead	Status	
1	Shaikh, Saud	Active	Deactivate
2		Active	Deactivate
3		Active	Deactivate
4		Active	Deactivate
5		Active	Deactivate
6	Jadhav, Gauri	Active	Deactivate
7	Banerjee, Sudeep	Active	Deactivate
8	Malpani, Abhijit	Active	Deactivate

Message from webpage

? Are you sure you want to change status?

OK   Cancel

7) Content Lead Status updates in Content Lead list as below

KBSA Operational Data Hub

☐ **User Management**	
☐ **Application Configuration**	
☐ **KBSA Audit Masters**	
Content Developer	
Content Lead	
Instructional Designer	
Portfolio Manager	
Program Lead	
Stakeholder	
Stakeholder Relationship Manager	
Vendor	
☐ **Stakeholder Relationship Management**	
☐ **Portfolio Management**	
☐ **Content Development**	
☐ **Financial Management**	
☐ **PMO Functions**	
☐ **Reports**	

Home > Content Lead List

Welcome, Gauri Jadhav

Search

Column	Operator	Value
Select Column	Select Operator	Select Status

Add New

Sr. No.	Content Lead	Status	
1	Shaikh, Saud	Active	Deactivate
2	KPMG, KPMG	InActive	Activate
3	mahajan, Malikarjun	Active	Deactivate
4	Dhage, Gautam	Active	Deactivate
5	Gaikwad, Kalawati	Active	Deactivate
6	Jadhav, Gauri	Active	Deactivate
7	Banerjee, Sudeep	Active	Deactivate
8	Malpani, Abhijit	Active	Deactivate

8) Add New Records in Content Lead Details as Below on Clicking on Add New button on Upper right side of grid will open new page like below

9) New Content Lead details is updated in grid shown below

KBSA Operational Data Hub

Welcome, Gauri.Jadhav

Sr. No.	Content Lead	Status	
11	Banerjee, Sudeep	Active	Deactivate
12	Malpani, Abhijit	Active	Deactivate

Add New

Search

Column	Operator	Value
Select Column	Select Operator	Select Status

Navigation Menu:
- User Management
- Application Configuration
- KBSA Audit Masters
  - Content Developer
  - Content Lead
  - Instructional Designer
  - Portfolio Manager
  - Program Lead
  - Stakeholder
  - Stakeholder Relationship Manager
  - Vendor
- Stakeholder Relationship Management
- Portfolio Management
- Content Development
- Financial Management
- PMO Functions
- Reports

1 2