

Role List

- 1) Click on column dropdown list select column on which you want to do operations as shown below.

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Group Role

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Home > Role List

Welcome,  Pratiksha.Mahamuni



Search

Column

Select Column

Role Name


Status


Operator

Select Operator











Value

Type Value Here





Add New

Sr. No.	Role Name	Role Description	Status	Edit
1	Stakeholder Relationship Manager	test	Active	
2	Portfolio Manager	test	Active	
3	Program Lead	test	Active	
4	Content Lead		Active	
5	Content Developer		Active	
6	Instructional Designer		Active	
7	Vendor		Active	
8	Stakeholder		Active	
9	Portfolio Lead		Active	
10	Content Lead	test	Active	

2

2) Select operator to search for different conditions.

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Search

Column

Role Name

Operator

Select Operator

Select Operator

Like

Not like

Equal to

Not equal to

Value

Type Value Here

Add New

Sr. No.	Role	Role Description	Status	Edit
1	Stakeholder Relationship Manager	test	Active	
2	Portfolio Manager	test	Active	
3	Program Lead	test	Active	
4	Content Lead		Active	
5	Content Developer		Active	
6	Instructional Designer		Active	
7	Vendor		Active	
8	Stakeholder		Active	
9	Portfolio Lead		Active	
10	Content Lead	test	Active	

2

3) Enter search value in textbox to search

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Search

Column


Operator


Value

Role Name











Not equal to

Content Lead





Add New

Sr. No.	Role Name	Role Description	Status	Edit
1	Stakeholder Relationship Manager	test	Active	
2	Portfolio Manager	test	Active	
3	Program Lead	test	Active	
4	Content Lead		Active	
5	Content Developer		Active	
6	Instructional Designer		Active	
7	Vendor		Active	
8	Stakeholder		Active	
9	Portfolio Lead		Active	
10	Content Lead	test	Active	

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4) Click on search button to search record for selected condition in grid will show filtered records

KB

BSA

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Search

Column


Operator


Value

Role Name


Equal to

Program Lead





[Add New](#)

Sr. No.	Role Name	Role Description	Status	Edit
1	Program Lead	test	Active	

5)Click On Edit Button to Edit Role Details

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Search

Column



Select Column

Operator











Select Operator

Value

Type Value Here




[Add New](#)

Sr. No.	Role Name	Role Description	Status	Edit
1		test	Active	
2		test	Active	
3		test	Active	
4			Active	
5			Active	
6			Active	
7	Vendor		Active	
8	Stakeholder		Active	
9	Portfolio Lead		Active	
10	Content Lead	test	Active	

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Message from webpage

 Are you sure you want to edit record?

OK

Cancel

5)Edit the Role details and click on Update button

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Home > Role List > Role Details

Welcome,  Pratiksha.Mahamuni

Role Name:

Stakeholder Relationship Manager

Role description :

test Details

Role Status :

Active

Update

Cancel

7)Role details updated in group list As below

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Home > Role List

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Search

Column

Operator

Value

Select Column

Select Operator

Type Value Here

[Add New](#)

Sr. No.	Role Name	Role Description	Status	Edit
1	Stakeholder Relationship Manager	test Details	Active	
2	Portfolio Manager	test	Active	
3	Program Lead	test	Active	
4	Content Lead		Active	
5	Content Developer		Active	
6	Instructional Designer		Active	
7	Vendor		Active	
8	Stakeholder		Active	
9	Portfolio Lead		Active	
10	Content Lead	test	Active	

1

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8)Add New Records in Group Details As Below on Clicking on Add New button on Upper side of grid will open new page like below

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Role Name:

Role description :

Role Status :

Active

Save

Cancel

9) New Role details is updated in grid shown below

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Search

Column

Operator

Value

Select Column

Select Operator

Type Value Here

[Add New](#)

Sr. No.	Role Name	Role Description	Status	Edit
1	Stakeholder Relationship Manager	test Details	Active	
2	Portfolio Manager	test	Active	
3	Program Lead	test	Active	
4	Content Lead		Active	
5	Content Developer		Active	
6	Instructional Designer		Active	
7	Vendor		Active	
8	Stakeholder		Active	
9	Portfolio Lead		Active	
10	Content Lead	test	Active	

1

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