



Students' Education Foundation (SEF) Nepal

SEF SCHOLARSHIP PROGRAMME

APPLICATION FORM

Dear Student,

Welcome to the SEF Scholarship Programme. Your interest in the Scholarship is highly appreciated because the SEF Nepal is trying to assist the development of Muslim community by providing scholarships to a Muslim youth like you.

To qualify for the Scholarship, you must have the following background and qualifications:

- Age not over 24 years for the Bachelor level and 30 years for Master Level
- Completed senior secondary / pre-university education with good grades
- Secured admission / studying in first year of professional course in one of the disciplines covered under the Programme at a recognized college or university.
- Not in recipient of any other scholarship.
- Committed and needy Muslim.
- Recommended by Muslim Organization.

In addition, you must also be financially needy and be willing to help the development of your community and country upon completion of the study.

The scholarship is an interest-free loan to enable you to study Medicine, Engineering, Agriculture BBA, BLL, Bachelor of Mass Communication, and B.Sc. As such, you will be expected, upon completion of the study, to pay back the scholarship and other funds you received, in easy instalments, to the SEF Nepal. This is necessary because the scholarship is a refunded amount from the graduates to the SEF Nepal to enable it to sustain the scholarship program into the future to benefit others including your children.

P.S.: PLEASE DETACH THIS PAGE FROM YOUR APPLICATION

INSTRUCTIONS

HOW TO COMPLETE THE APPLICATION FORM (FORM-1) AND ITS ATTACHMENTS:

1. Application must be submitted in typed form or written clearly with ink in block letters. Additional paper may be used, if necessary.
2. All information must be provided in the language of the form. Please attach certified translation of any document if not in the language of the form.
3. All information requested must be provided; otherwise the application cannot be processed.

ATTACHMENTS NECESSARY FOR THE COMPLETION OF THE APPLICATION:

(Please tick and do not send unless all items are ticked "Yes"):

- | | |
|---|----------------|
| 1. Certified true copy of birth certificate | Yes ___ No ___ |
| 2. Certified true copy of transcripts and other certificates | Yes ___ No ___ |
| 3. Original copy of certificate of admission from the College or University | Yes ___ No ___ |
| 4. Declaration of intent to comply with SEF scholarship rules and Regulations (<u>Attachment-2</u>) | Yes ___ No ___ |
| 5. Declaration of Intent to Refund (<u>Attachment-3</u>) | Yes ___ No ___ |
| 6. Two passport-size photographs (4 cm x 6 cm) | yes ___ No ___ |
| 7. Recommendation letter from Village Development Committee | Yes ___ No ___ |

APPLICATION AND SELECTION PROCEDURES:

1. Submit completed Application form and attachments to the SEF Nepal.
2. Those eligible will be interviewed by a Selection Committee/SEF Nepal.
3. The Office of the Scholarship Programme will study the interview results and the application forms before for final selection.
4. The results of the selection are notified through available medium.
5. Applicants who are selected will be asked to sign a Scholarship Bond, confirming their commitment to refund the scholarship and other funds received from the SEF Nepal.

IMPORTANT NOTES:

1. All applicants are required to show their original certificates (including certificate of University or College Admission) at the time of the interview.
2. Giving false information may result in either cancellation of already approved application or termination of scholarship.
3. PLEASE FOLLOW STRICTLY THE GUIDELINES (GIVEN ABOVE) FOR SUBMITTING YOUR APPLICATION.

(I) (A) PERSONAL INFORMATION

- (*)Please attach attested copy of birth certificate

Level	Year of Passing	Board	Full Marks	Obtained Marks	Percentage	Division
SLC or equivalent						
+2 or equivalent						
Bachelor or equivalent						

(***) Please attach Certificate of Registration

(IV) Please write in the space below a brief essay on how you expect to contribute to the development of your community and country upon completion of the study. (*You may use an additional page if necessary*):

(VI) DECLARATION OF THE APPLICANT:

I hereby declare that I fully understand the objectives and the spirit of the SEF Scholarship Programme and certify that all the information given in this Application Form and its attachments and documents is complete and correct.

Applicant's Signature & Date

Attachment-2

DECLARATION OF INTENT TO COMPLY WITH THE SEF SCHOLARSHIP RULES AND REGULATIONS

I, _____ (name), the undersigned and the applicant for a scholarship from the Students' Education Foundation (SEF) Nepal, having read the information and regulations pertaining to the Programme, promise to fully comply with the rules and regulations of the SEF Scholarship Programme and do hereby declare that:

- My parents/guardians are not in a financial position to support my university education.
- I am not in receipt of any other scholarship from any other body / organization and nor will I take any other scholarship while benefitting from the SEF Scholarship Programme.
- As long as I am under the SEF scholarship, I will devote full time to my education and will not take any work remunerated or not, that will interfere with my study.
- During my study, I will regularly inform the SEF Nepal and the Muslim Community that recommended me of my academic performance and activities every semester and I will send to the SEF Nepal my examination results, transcripts and financial receipts.
- Once I have completed my study, I will assist the development work of my community and country.

Applicant's Signature

DATE: / /14____; / /20____

CERTIFICATION OF THE APPLICANT'S DECLARATION BY A RECOGNIZED MUSLIM ORGANIZATION

I, _____ (name), the undersigned, on behalf the Muslim Community, _____ (name of Organization), in the City of _____, _____ (Country) do hereby certify that the student, _____ (name), applying for a scholarship from the SEF Nepal, a Muslim of good conduct and high moral character, has signed, in front of me, the Declaration To Comply with the SEF Scholarship Rules and Regulations (Attachment-2), willingly and without any undue pressure from any person or party and promised to uphold the tenets of Islam and apply them in his/her daily life.

Name: _____ Position: _____

Address: _____

Signature & Official Stamp _____

Date: / /20____

Attachment-3

DECLARATION OF INTENT TO REFUND

I, _____(name), the student, in the city/town of _____, _____(country), applying for the SEF scholarship, do hereby solemnly declare that after the completion of my study, I shall refund the whole amount of scholarship and other funds received from the SEF Nepal during my study, to the SEF Nepal.

Applicant's Signature

DATE: / /20____

Witnesses by family member:

1) Name: _____

Signature: _____

Home Address: _____

Relationship to the Applicant: _____

2) Name: _____

Signature: _____

Home Address: _____

Relationship to the Applicant: _____

CERTIFICATION BY THE MUSLIM ORGANIZATION ON THE ABOVE DECLARATION

The Muslim Organization, _____(name), in the City / Town of _____, _____(country), certifies that the above student signed the Declaration of Intent to Refund (Attachment-3) in our presence, willingly and without any undue pressure from any person or party.

DATE: / /20____

Name: _____ Position _____

Address: _____ Signature: _____

Official Stamp