

Pen Ball MAKER CHECKLIST

Maker To Do List

- ☐ Determine the size of pen ball the requester wants based off of sizing chart
- ☐ Determine the cost of materials and relay this cost to the user before purchasing to ensure the requester is comfortable with the price
- ☐ Ask requester if they want any customizations to the device (color, size, specific writing utensil)
- ☐ Print and purchase the required materials
- ☐ Assemble the device
- ☐ Deliver the device and User Guide to the requester

Items to Give to User

- ☐ User Guide
- ☐ Pen Ball