

Team Red Algae (Lab Section 1) Contract

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1 Contract

- We all promise to listen to each other's ideas with respect.
- We agree to attend and be prepared for meetings. We agree to have an agenda by 8pm the night before meeting (this can just be "no agenda set").
- We agree to respectfully hold each other accountable.
- We agree to communicate honestly about the amount the amount of work we can put in and we are putting into the project.
- Use GroupMe for primary communication.
- Set meeting times well in advance.

2 Contribution Documentation

We will record each of our contributions via a google sheet including time spent and a brief description of our contribution. We agree to do this with honesty and integrity. We understand our contribution to the project will be part of our project grade and will divide our work so that each member can make equivalent contributions.

3 Consequences

If a team member breaks one or more of our rules we will address this as soon as possible in an open, compassionate, but honest manner, and if problem persists, we will bring the issue up with project manager (Marc Los Huertos).

4 Signatures

Valeria Sanchez-Jimenez

Date

Olivia Howie

Date

Ana Vacas

Date

Frank Lyles

Date

Professor Los Huertos

Date