



NATIONAL SECURITY AGENCY
CENTRAL SECURITY SERVICE
Fort George G. Meade, Maryland 20755-6000

November 24, 2020

Maxie Schmidt
251 10th Street NW C101
Atlanta, GA 30318

Dear Maxie Schmidt:

Upon initial review of your qualifications, we are pleased to extend a conditional offer of employment with the National Security Agency (NSA) in the Graduate Math Program (GMP).

Candidates under consideration for NSA positions must meet the employment eligibility standards previously discussed with you. If, as a result of the employment process, it is determined that you do not meet these standards, NSA will withdraw its conditional offer of employment. Several conditional job offers may also be made to fill one position. Individuals who receive a conditional offer of employment may be notified the position has been filled and therefore, their offer of employment may be withdrawn and all employment screening activities underway for the current position may cease. In addition, NSA may rescind a conditional offer of employment at any time without prior notice if adequate funding is not available or if other legal reasons prevent the NSA from maintaining the position for which the conditional offer was made.

To begin your employment processing and remain competitive it is critical that you complete the SF-86 security forms. The SF-86 security forms are accessible through the e-QIP platform. You will receive a registration code via email and will be asked to use the registration code to create an e-QIP login. Upon receipt of the registration code, you will have 15 days to create the e-QIP login. Upon completion of the login, you will be given access to complete, validate and submit the SF-86 security forms and required release forms. You will be given 30 days to complete the SF-86 security forms.

The NSA is committed to maintaining an ethical culture and upholding the principles of ethical conduct. As an NSA employee, you will be subject to the Standards of Ethical Conduct for Employees of the Executive Branch as well as the criminal conflict of interest statutes. As a new employee, you will be required to receive initial ethics orientation within 3 months of appointment. In addition, you may be required to file the Confidential Financial Disclosure Report (OGE450) within 30 days of your appointment. If you have any questions about these requirements, or any government ethics issue, you should contact the NSA Office of the General Counsel, Administrative Law & Ethics Practice Group at (410) 854-3910.

For additional information regarding the NSA and what to expect during the hiring process please visit our website at www.intelligencecareers.gov/nsa/nsaapplicantportal.html. Here you'll find information regarding the progression of the candidate process, an overview of NSA's mission, and information regarding onboarding with the Agency.

We congratulate you on this conditional offer of employment. Please do not hesitate to call us at 1-844-ICHIREs if you have any questions. If, at any time, you wish to terminate your interest in NSA employment, please notify us immediately.

Sincerely,

A handwritten signature in black ink, appearing to be "W. W.", is located below the word "Sincerely,".

National Security Agency
Office of Recruitment