
MEI OKUBO

CONTACT

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LINKEDIN

<https://www.linkedin.com/in/mei-okubo-525a0b227/>

WEBSITE

<https://meiob.github.io/>

OBJECTIVE

Looking for an internship to acquire fundamental knowledge and experience of QA roles.

SKILLS

Microsoft 365, Bash, Python Basics, JavaScript, SQL, HTML, Sass/ SCSS - Git

CERTIFICATIONS

[Microsoft 365 Certified: Fundamentals](#)

[Microsoft Certified: Azure Fundamentals](#)

[Microsoft Certified Azure Data Fundamentals](#)

[Microsoft Certified Azure AI Fundamentals](#)

EXPERIENCE

SOFTWARE ENGINEER/MEI OKUBO, LLC

Sept 2021 – Present

Building iOS game, working on personal AI research project.

SUPPORT ENGINEER/GIGMO SOLUTIONS

Apr 2021 – May 2021

I provided technical support for Microsoft 365 enterprise and small business administrators. 100% work from home, a remote role worked with a team based in Kolkata. Handling ranges of issues from data migration related to OneDrive and SharePoint, Exchange Online Troubleshooting such as NDR, delayed messages and lost email, assisting PowerShell script, Teams configuration, and Security and Compliance related to Intune and MDM configurations.

EDUCATION

COMPUTER SCIENCE/ENGLISH AS

City College of San Francisco

Class of 2023

VOLUNTEER EXPERIENCE OR LEADERSHIP

MEMBER OUTREACH VOLUNTEER

Impact Hub San Francisco

Apr 2015 – Dec 2015

I helped with event operations as a member of the outreach team.

COMMUNITY VOLUNTEER

San Francisco International Hostel

Mar 2014 – Sep 2014

Cashier at bike rental space, tour guide, and laundry operator.

GREETER

Tokyo Union Church

Apr 2009 – Jun 2009

Greeted service attendees at Tokyo International Union Church as a member of the outreach squad.