COLORADO SCHOOL OF MINES

Policies and Campus Resources

Absences:

The first commitment to students at Mines is to their academics. Class attendance is required of all students unless the student has an excused absence granted by the school or the student's professor. An excused absence awarded by the school or professor comes after a student's request or initiative. To review the Excused Absence Policy and/or to request an excused absence, please visit https://www.mines.edu/student-life/student-absences/.

Sexual Misconduct, Discrimination, and Retaliation:

Discrimination, Harassment, and Sexual Misconduct of any type, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking, are prohibited under the Policy Prohibiting Sexual Misconduct, Discrimination, and Retaliation. Please see the Office for Institutional Equity website for information on Sexual Misconduct and Discrimination.

As your instructor, it is my responsibility to foster a learning environment that supports diversity of thoughts, perspectives and experiences, honors your identities, and is free of discrimination. Please feel free to speak to me if the class is not living up to these standards. Please note that I am also a mandatory reporter as an instructor at Mines, and if I receive a disclosure of Discrimination, Harassment, and/or Sexual Misconduct, I am required to report it to the Title IX Coordinator.

Preferred First Name Project:

Mines recognizes members of the campus community may prefer to use a first name other than their legal name to identify themselves. Many services on campus, like Canvas, utilize and display preferred first names. Additional information on preferred name, including how to update your preferred name, is available at the Office For Institutional Equity website.

Academic Integrity:

Colorado School of Mines affirms the principle that all individuals associated with the Mines academic community have a responsibility for establishing, maintaining, and fostering an understanding and appreciation for academic integrity. In broad terms, this implies protecting the environment of mutual trust within which scholarly exchange occurs, supporting the ability of the faculty to fairly and effectively evaluate every student's academic achievements, and giving credence to the university's educational mission, its scholarly objectives, and the substance of the degrees it awards. We desire an environment free of any and all forms of academic misconduct and expects students to act with integrity at all times. Please read the full academic misconduct/integrity policy for full definitions of academic misconduct. Additionally, please use resources provided by the Office of Community Standards for guidance should you need to know more about the procedures of the policy for academic misconduct/integrity.

Generative Artificial Intelligence:

The Office of the Provost encourages the entire University community to explore the uses and impacts of GenAI technologies, whether through critical discussions or creative applications. Based on a review of the most recent Guidelines for Using Generative Artificial Intelligence at Colorado School of Mines, the GenAI policy for this course is stated in the syllabus.

Course Issues and Concerns:

As part of good professional practice, students are encouraged to speak with the faculty directly to raise issues and concerns with regards to the course professionally in compliance with the student code of conduct. Students can also reach out to the course coordinator Tolga Can or the head of the department Iris Bahar. The department head can investigate and work with the faculty member to resolve course-related concerns. Students' final point of contact is the college dean John Berger who can make any final decisions.

Disability Support Services:

Disability Support Services (DSS) works collaboratively with students, faculty, and staff to minimize barriers and support an accessible campus community. When barriers to access occur, Disability Support Services works one-on-one with students to determine accommodations and facilitate access to programs and services. If you've been approved for accommodations through Disability Support Services, please contact your professor to confirm receipt of your accommodation letter and to discuss the implementation of accommodations in this course. Please visit mines.edu/disability-support-services for more information or to request accommodations.

Digital Accessibility:

The Colorado School of Mines is committed to supporting an accessible digital environment for all members of our community, including students with disabilities. If you have an accessibility concern with Canvas or any digital materials or software used in this course, please contact your professor or request support from Information & Technology Solutions. Please visit https://www.mines.edu/accessibility/ for more information.

Student Outreach & Support (SOS) Resources:

If you feel overwhelmed, anxious, depressed, distressed, mentally or physically unhealthy, or concerned about your wellbeing overall, there are resources both on- and off-campus available to you. If you need assistance, please ask for help from a trusted faculty or staff member, fellow student, or submit a referral for yours. As a community of care, we can help one another get through difficult times. If you are concerned for another student, offer assistance and/or ask for help on their behalf. Students seeking resources for themselves or others should visit mines.edu/sos.

Student Outreach and Support can help connect you with a variety of resources; some of those might include:

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- Counseling Center – https://www.mines.edu/counseling-center/ or students may call to make an appointment. There are also online resources for students on the website. Located in the Wellness Center 2nd floor. Located at 1770 Elm St.
- Health Center - https://www.mines.edu/student-health/ or students may call to make an appointment. Located in Wellness Center 1st floor.
- Colorado Crisis Services - For crisis support 24 hrs/7 days, either by phone, text, or in person, Colorado Crisis Services is a great confidential resource, available to anyone. http://coloradocrisisservices.org, 1-844-493-8255, or text "TALK" to 38255. Walk-in location addresses are posted on the website.

In an emergency, you should call 911, and they will dispatch a Mines or Golden PD officer to assist.

Diversity and Inclusion:

At Colorado School of Mines, we understand that a diverse and inclusive learning environment inspires creativity and innovation, which are essential to the engineering process. We also know that in order to address current and emerging national and global challenges, it is important to learn with and from people who have different backgrounds, thoughts, and experiences.

Our students represent every state in the nation and more than 90 countries around the world, and we continue to make progress in the areas of diversity and inclusion by providing Diversity and Inclusion programs and services to support these efforts.

Center for Academic Services and Advising (CASA):

CASA provides a variety of services to support students during their time at Mines. Please see www.mines.edu/casa for a complete list of current support services.

The Writing Center:

The Writing Center is a free academic support service for undergraduate and graduate students. Professional consultants and peer tutors provide support with all forms of communication including technical and scientific reports, academic essays, and oral presentations. Students can make an online or in-person appointment at any stage of their project, from brainstorming to final revisions.

To learn more about their services and to make an appointment, please visit writing.mines.edu. For questions, please e-mail writing@mines.edu