

Mozilla Clubs Leader Agreement

A Mozilla Club brings people together locally to teach, protect and build the open web in an engaging and collaborative way.

In order to participate as a Mozilla Club Captain or Mozilla Club Regional Coordinator, you must agree to the charter and policy listed below. Each includes basic ethos and core aspects of the Mozilla mission, which all clubs are founded on.

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Charter

As Mozilla Clubs contributors, you commit to

- Inspiring and supporting people to learn, build and protect the Web.
- The highest standards of creating a safe and inclusive environment in our club.
- Holding regular, in-person meetings with learning and activities tailored to the needs and interests of diverse communities all over the world.
- Playing a key role in mentoring learners and fostering a participatory and engaging Club.
- Not using your Mozilla Club for profit.
- Sharing your knowledge within your Club and to other Clubs.
- Encouraging collaboration, peer-to-peer mentoring and project work between Club participants.
- Welcoming volunteers and participants regardless of gender, race, sexual orientation, creed, religion or ability.

The Mozilla Clubs program commits to:

- Acting in the interest of the global Mozilla Clubs network .

- Facilitating regular opportunities for the community to connect and share its knowledge.
- Sharing open, free and remixable resources.
- Encourage engagement with Mozilla's key issue areas.
- Fostering a collaborative network of club leaders.
- Providing programmatic advice and leadership guidance.

Policy

- In starting a Mozilla Club, you are agreeing to follow the Mozilla [ethos](#).
 - You are entitled to certain uses of the Mozilla Clubs brand to promote your Club activity for noncommercial use and in accordance with the [branding guidelines](#).
 - You must also adhere to the guidelines included in the following documents:
 - [Mozilla Clubs Fact Sheet](#)
 - [Your First Month as a Club Captain](#)
 - [Mozilla Participation Guidelines](#)
 - [Branding guidelines](#)
 - It is your responsibility to ensure you are compliant with the laws of your jurisdiction when undertaking any activities for your Club.
 - Individual Mozilla Clubs are independent third-party groups to which Mozilla makes certain non-monetary resources available; they are not officially affiliated with Mozilla. As such, you are solely responsible for the activities of your Club, and Mozilla assumes no responsibility or liability whatsoever for any loss or damage of any kind arising out of those activities. Likewise, opinions expressed by any individual Club or Club member do not represent the views of Mozilla or other Mozilla Clubs.
 - If you violate the terms of this agreement, Mozilla reserves the right to terminate your license to the brand, including your permission to call your Club a “Mozilla Club”. You must immediately cease your use of the Mozilla Club brand identity and you acknowledge and agree that your Club will be removed from the Mozilla site and communication channels.
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Requirements

Club Captains

Mozilla Club Captains (CC's) apply to start clubs through an application form. Once their application is approved, they may choose how long their club stays active provided they remain in compliance with the following requirements. CC's decide club structure, content, location and size. In order to stay listed on the website, Club Captains must

1. Hold at least one gathering every 6 months and report it on the [Mozilla Clubs Event Reporter](#). Events can include workshops, classes, planning meetings, maker parties, hackathons, etc.
2. Join and participate in the Mozilla Club [facebook group](#) and [discourse channel](#) by sharing updates, resources, outcomes, challenges and more.
3. Create learning environments that are engaging and participatory and that fit the needs and interests of club learners.
4. Share Mozilla learning guides, resources, tools and curriculum with club participants.
5. Mentor club participants on web literacy and digital literacy.
6. Be a bridge between club participants and the larger Mozilla community by sharing information both ways: ensure club participants are aware of Mozilla resources and campaigns and ensure that Mozilla is updated on club happenings, health and more.

Regional Coordinators

Regional Coordinators (RC's) [apply online](#) and are responsible for overseeing multiple Club Captains in one geographic location. To hold a Regional Coordinator role you must:

1. Develop a clear view of local communities' status and projects.
2. Mentor Club Captains, meeting with them on a regular basis and providing support that fits their needs.
3. Act as a coach and bring back to Mozilla Clubs staff specific insights about needs, concerns, feedback, ideas, as well as provide guidance on what are the focus initiatives for Mozilla clubs.
4. Help grow the region by recruiting and empowering local club captains.
5. Invite potential Club Captains to embed clubs into their existing programs, and to be part of regional efforts.

6. Join preparation calls with the Mozilla Clubs team and share regular feedback and open reflection with fellow regional coordinators.
7. Be a bridge between communities in the same region.
8. Contribute to the documentation and on-boarding of future regional coordinators.
9. Spend at least 2-3 hours per week on RC related activity
10. Have a maximum of 72 hours response time to communications.
11. Be able to meet (audio/video) with regional communities and others at least once a month.