







#### **Author Portal** > **Authorship**

## **Authorship**

According to the **Council on Science Editors** (CSE), authors are defined as "persons who have contributed sufficiently to a scientific report to be listed on the byline of the published report." Principles related to authorship include, in part:

- Identification of authors and other contributors is the responsibility of the people who did the
  work (the researchers) not the people who publish the work (editors, publishers). Researchers
  should determine which individuals have contributed sufficiently to the work to warrant
  identification as an author.
- Individuals who contributed to the work but whose contributions were not of sufficient magnitude to warrant authorship should be identified by name in an acknowledgments section.
- All individuals who qualify for authorship or acknowledgment should be identified. Conversely, every person identified as an author or acknowledged contributor should qualify for these roles.
- Individuals listed as authors should review and approve the manuscript before publication.
- The ultimate reason for identification of authors and other contributors is to establish accountability for the reported work.

(Source: Council for Science Editors, White Paper on Publication Ethics, Section 2.2.1 Authorship, accessed December 15, 2016.)

### Order

The order of authors in the byline is a collective decision of the authors or study group. Disagreements about author order should be resolved by the authors before the article is submitted for publication. Disputes that arise after submission could delay or prevent publication. Authors should not expect editors to become embroiled in disputes among authors over name placement in the byline.

(Source: Council for Science Editors, White Paper on Publication Ethics, Section 2.2.4 Order of Authors, accessed December 15, 2016.)

## **Authorship Changes**

When authorship changes between versions of a manuscript, authors (a) must provide notice of this change in their cover letter to the editor, stating clearly which author is being added or removed.

Authors must also download an **Authorship Change Form**, fill it out completely, and upload it as an attachment to the revised paper's cover letter field. All authors, including those being added or removed, must sign the Authorship Change Form before the authorship change can be approved and the resubmission can begin review.

# Sign Up for INFORMS Publications Updates and News

**SIGN UP** 





#### The Institute for Operations Research and the Management Sciences

5521 Research Park Drive, Suite 200 Catonsville, MD 21228 USA

phone 1 443-757-3500

phone 2 800-4INFORMS (800-446-3676)

fax 443-757-3515

email informs@informs.org

## **Get the Latest Updates**

**Email Address** 

Sign Up

Discover INFORMS
Explore OR & Analytics
Get Involved
Impact
Join Us

Recognizing Excellence
Professional Development
Resource Center
Meetings & Conferences
Publications

About INFORMS
Communities

PubsOnLine
2020 Annual Meeting
Certified Analytics Professional
Career Center
INFORMS Connect

Copyright 2021 INFORMS. All Rights Reserved
Terms of Use | Privacy | Contact INFORMS | Sitemap

Follow INFORMS on: Twitter f Facebook in Linked In