

## CURRICULUM VITAE

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Erla Gigja Erlingsdottir

### PROFESSIONAL CAREER

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#### **2005 – 2008 Fidelity Information Services (FIS), Copenhagen – Lead Business Analyst, Corebank\***

As a lead business analyst I was responsible for performing gap analysis and defining business requirements for retail banking products/services for clients in Japan, Turkey and Germany. Key focus areas were: Term Deposits, Current Accounts, Credit-lines, Loan's with multiple repayment schedules and interest offset accounts. This entailed taking the requirements throughout the development lifecycle and actively engaging with senior developers on solution approaches/approval to ensure that the requirements were met. Key tasks were: defining use cases/business rules, reviewing gaps and solution outcomes with the client, performing defect management during application and acceptance testing and writing the functional specifications. When FIS established a new development centre in Bangalore, India I took an active role in training their new business and test analysts.

*\*Corebank is a retail banking application, initially developed for the Danish Savings Banks. In 1997 IBM acquired the rights to further develop and market Corebank internationally. The application was acquired by Alltel Financial Services in March 2001 and then by FIS in 2003.*

#### **2002 – 2004 Alltel Financial Services/FIS, Copenhagen – Senior Business Analyst, Corebank**

Managed business analysts, test analysts and test projects, where team members were often based in other/multiple locations such as the UK, Japan, Thailand and North America. I was also responsible for analysis on system development projects, such as Default Manager and Withholding tax where business requirements were based on banking practices in countries such as the UK, North America and Germany.

#### **1997 – 2001 IBM Denmark, Copenhagen – Business Analyst, Corebank**

As a member of the first group of professionals to join the Corebank International Centre I participated in transforming the application from a local Danish product to a multinational core banking system. This entailed identifying and closing key gaps for entering the European market. I was also responsible for conducting requirement analysis for banking clients in Sweden, France, Germany and the UK as a specialist in the areas of: Payments, Clearing, Interest (APR) Accounting and MIS/Reporting. This was followed by managing test teams and processes, which included responsibility of the test business coverage and prioritization, resource allocation and reporting on test progress.

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#### **1994 – 1996 Islandsbanki, Reykjavik, Credit Control – Senior Manager**

Responsible for analysing/assessing provisions and bad debt write offs, in liation with branch managers and corporate loan officers – reporting quarterly to the bank's Board of Directors. Maintained an overview of the bank's exposure to it's biggest creditors and industries, reporting monthly to the bank's Board and the Financial Supervisory Authorities. Project leadership of various process re-engineering efforts such as: default management and customer information systems.

#### **1992 – 1994 Islandsbanki, Reykjavik, Accounting and Budgeting – Manager**

Responsible for monthly financial status reports to the Board of Directors. Active participation in preparing the annual and interim reports. Responsible for enhancing business processes in the department as well as reporting from the bank's new and existing accounting systems.

## OTHER EXPERIENCES

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- 2006 – British International Primary School of Stockholm – Board of Governors**  
A non-profit organization with 250 students and a SEK 30m yearly turnover. Co-opted as Treasurer to the Board of Governors and a member of two sub-committees:  
**Finance Committee, Treasurer, since 2006**  
Responsible for financial procedures and reporting financial status to the Board. The Finance Committee oversees the school's finances, sets the budget and investment policy, manages staff salaries/pension agreements and relationship with the external Auditor.  
**Expansion Committee, since 2009**  
Mandate from the Board to investigate expansion options. Focus on increasing number of students in the current year groups (Key Stage 1 & 2) as well as extending the education offer to include Key Stage 3.
- 1997– 2008 IBM/FIS – Education Team, Project Manager and Course Leader**  
Organized and conducted courses and workshops for banking clients as well as internal business and technical teams, including preparation and design of course material.  
**Application Performance Project, Lead Business Analyst**  
Responsible for defining products and transactions for an application performance test, where business event processing for a large bank was simulated (1.000 branches and 5M accounts).
- 1993 – 1996 Islandsbanki – Quality Control Group, Project Manager**  
Leading two teams reviewing and enhancing business processes related to current accounts  
**Education Committee**  
Tutor for two internal courses, "Basic Interest Calculation" and "Excellent Service Standards"
- 1986 – 1991 Islandsbanki – Summer Associate**  
Service representative in the bank's biggest branch/main office during holidays and gap year

## EDUCATION

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- 1988 - 1992 University of Iceland – Cand. Oecon**  
B.Sc. from the Department of Business Administration and Financial Management. Major in Finance and Accounting. 4 year program, completed with First Class grade (*Laudabilis*)
- 1983 - 1987 Commercial Collage of Iceland – Economic line**  
Baccalaureate (4 year program)

## OTHER

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- IT:** Excel, Word, PowerPoint, Outlook, SQL queries for DB2, knowledge of the FSDM Data Model
- Languages:** Icelandic (mother tongue), English (fluent), Scandinavian (advanced), French/German (basic)
- Interest:** Travel, Golf, Skiing, Pilates, Reading

## PERSONAL & CONTACT INFORMATION

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- Personal:** Married with 2 children, nine and six years old
- Nationality:** Icelandic. Lived in Reykjavik until 1996
- Residency:** Copenhagen from 1996 – 2004, London 2004 and Stockholm from 2005 – present
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- References:** Available upon request