Project Charter

WindPlan

As part of the work of a company's Strategic Planning team, the prioritization of its projects comes as one of the main activities. Using both internal and external factors, our product looks to assess in which initiatives should the company invest their time and resources.

Scope	An app will be created to help with portfolio prioritization. The app will be integrated into the current Vestas systems, which will help the management and reorganization of the company to achieve the best results.

Approval Date	25/03/2022
Description	Create an app to ensure that a company knows where to invest its resources to get the best return.
Business Case	Help Vestas decide which products are best to invest both time and resources.
Success Criteria	- Completing the project within the scheduled time, and delivering all deliverables within the agreed scope - Achieving the client satisfaction target, fulfilling the requirements of the Minimum Viable Product (MVP) - The project meets all internal appropriator information security policies and any other available policies - Project handover to the operational team was well documented and completed in the required manner - The client being able to successfully adapt to the use of our application, without much effort or expertise needed

Major Requirements		
	Prioritization and replanning tool	Capable of: - Collecting Internal and External factors impacting products - Providing a quantitative overview of Vestas Product Ranking - Supporting on decision making - Providing information to support re-planning activities
	Handover material	- Manual and instructions guide - Training material for a user, including exercises - Training material for a tool admin, including exercises - High-level presentation for senior management

Milestones		*22/04* - Prototype *10/06* - Minimum Viable Product *24/06* - Product Installation and Maintenance Package
Constraints	Time	3 months
	Budget	9 developers
Risks		- Disparity between team and client ideas, leading to an unwanted product - NDA approval delay, restricting access to the data - Setup time and effort, increasing the delay of the start of the development - High expertise is needed by the client to maintain or change the product in the future

Team

André Assunção *Test Manager & Client Communication*
André Malheiro *Planning Manager & Supervisor Communication*
Henrique Pereira *Support Manager & Planning Manager*
João Rocha *Design Manager & Implementation Manager*
João Romão *Quality Manager & Customer Interface Manager*

Miguel Gomes *Customer Interface Manager & Support Manager*
Paulo Ribeiro *Supervisor Communication & Process Manager*
Pedro Azevedo *Implementation Manager & Design Manager & Test Manager*
Pedro Seixas *Client Communication & Quality Manager & Process Manager*