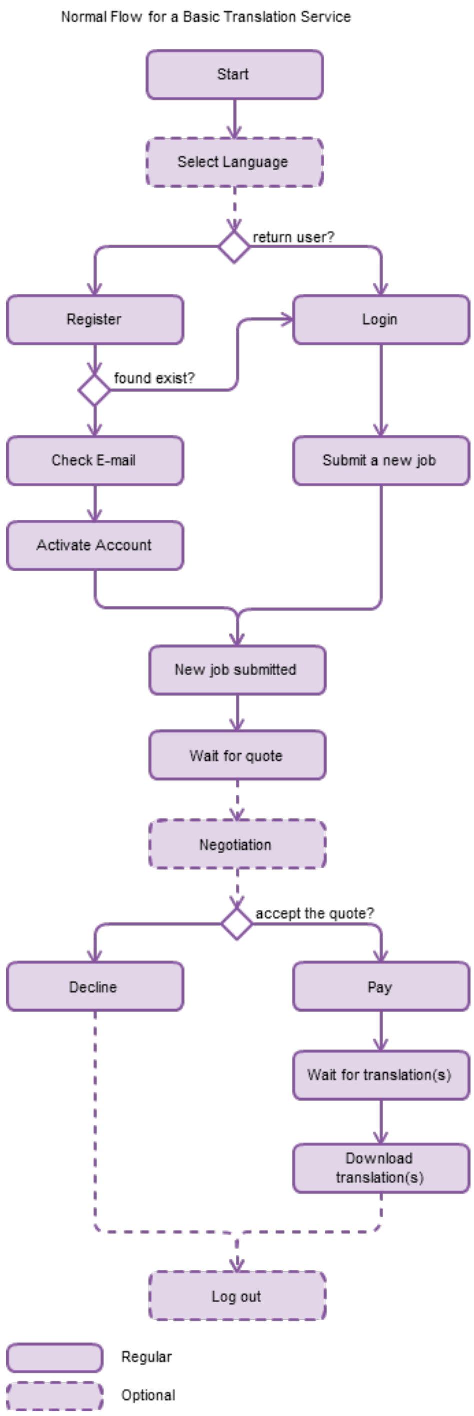

First the client will have the option to switch among 3 displaying languages, namely English, French and Italian.

To use the translation service, one must first register by: inputting name and e-mail address, uploading one or more file(s), and setting translation requirements (source/desire language, currency and due date). Note that uploading is required so that only those who are actually going to use the service are allowed to register. Also, e-mail activation is required to finish the registration. If the system finds that the inputted E-mail address has been registered, the client will be asked to login.

Either by finishing the registration process or by submitting a new job (uploading file(s) and setting requirements) after login, a new job is submitted.

Meanwhile the translator will quote the job and a negotiation on details such as price or due date will possibly happen during this stage (it is optional, however).

If the client decides to accept the quote she/he will need to pay immediately through PayPal or could just leave it as quoted. Then the file(s) will (hopefully) be translated by the due date and a download link of the translation(s) will be offered in the client dashboard.

If the client decides to decline the offer, the translation service process will be canceled.

Other than those above, the client may:

Navigate the links on the main menu: read the “About” page (information about the service and the translator); read the “Testimonials” page; contact the translator in the “Contact” page through the contact form; request other services (Edit and Proofreading, Over-the-phone Interpreting and Video Remote Interpreting) in corresponding “Service” page through the contact form.

Check the history records through buttons in dashboard, namely accepted jobs, declined jobs and finished translations. Also she/he may download the past translations in “History”.