

# Ping Luarn

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## SKILLS

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**Design:** Adobe XD, Photoshop, InDesign, Illustrator, Prototyping, Visual Design, Wireframing, Canva

**Technical:** Java, Python, C#, Kotlin, HTML, CSS, JavaScript, SQL, MongoDB, Android Studio, Visual Studio

**Language:** English (Fluent), Mandarin/Traditional Chinese (Native Speaker)

## EXPERIENCE

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### Administrative Assistant (Part-time)

The National Association of Fellowships Advisors

Mar 2022 - Present, Tacoma, WA

- Update and maintain NAFA website.
- Conduct research and present on products (e.g., conference platforms) and best practices.
- Assist with creation and analysis of NAFA surveys.

### Information Specialist (Part-time, Temporary Staff)

University of Washington, Tacoma

Jul 2021 - Present, Tacoma, WA

- Manage all aspects of content creation for websites across 4 different offices.
- Improve user experience of websites, systems, and graphic content for faculty/staff and students.
- Conduct multiple user testing and studies.

### Student Web Assistant (Student Employee)

Marketing & Creative Services at the UW Tacoma

Dec 2020 - Jun 2021, Tacoma, WA

- Supported the senior web developer with website content creation using Drupal 8 for the UW Tacoma.

### Seminar Facilitator & Grader (Student Employee)

School of Engineering & Technology at the UW Tacoma

Sep 2020 - Jun 2021, Tacoma, WA

- Conducted weekly seminar courses to provide ongoing support for the IT students.

### Global Affairs Fellow (Student Employee)

Office of Global Affairs at the UW Tacoma

Jun 2020 - Jun 2021, Tacoma, WA

- Assisted new students and created a community among international and domestic students through events.

### Multimedia Specialist (Student Employee)

Associated Students of the University of Washington Tacoma

Nov 2019 - Jun 2020, Tacoma, WA

- Created promotional materials to highlight the duties of the Directors and Senators.

## EDUCATION

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### Bachelor of Science in Information Technology

University of Washington, Tacoma | Tacoma, WA | Graduation: Jun 2021 | GPA: 3.93 | **Magna Cum Laude**

### Associate in Arts, Informatics

Shoreline Community College | Shoreline, WA | Graduation: Jun 2019 | GPA: 3.92 | **President's List**

### Associate in Management Science, Business Administration

National Taipei University of Business | Taipei, Taiwan | Graduation: Jun 2017

## PROJECTS

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### [Scrum Entry Android App](#) | Kotlin

University of Washington, Tacoma

Mar 2021

- Programmed an Android app that integrates with MongoDB to allow account creation and Agile Scrum entries.

### [Origami Learning Website](#) | HTML, CSS

University of Washington, Tacoma

Jun 2020

- Developed a mobile-friendly website using Bootstrap, provides easy-to-follow multilingual origami tutorials.

### [King County Library System App](#) | Adobe XD

Shoreline Community College

Jun 2018

- Conducted usability tests and designed 3 low/high-fidelity prototypes, reduced user navigation time by 75%.

## AWARDS

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### Student Employee of the Year

University of Washington, Tacoma

Apr 2021

### [Global Nominee](#)

NASA Space Apps Challenge Hackathon Seattle

Nov 2019