

Contact

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www.linkedin.com/in/joylin-pinto-b7b78218b (LinkedIn)

Top Skills

Sourcing

Global Talent Acquisition

Japanese Translator

Languages

Japanese (Full Professional)

Hindi (Native or Bilingual)

English (Native or Bilingual)

Certifications

Tally ERP 9 certification

JLPT N2

TOEIC

ITIL foundation course

Advance Excel certification

Joylin Pinto

Technical Recruiter at Microsoft (Japan)

Bengaluru

Experience

Microsoft

Recruiter

November 2019 - Present (10 months)

Bengaluru Area, India

Remotely supporting Microsoft Japan's Services domain Hiring. We are hiring for various Teams, levels and positions. Stakeholder relationships, sourcing and recruiting for various Microsoft products.

日本マイクロソフトの採用活動をサポートしており、CSS (カスタマーサポートサービス)のオープンポジション (多様なポジション、レベルとチーム) に対してお客様に上級レベルのサポートを貢献される方々を募集しております。

マイクロソフト職にご興味ございましたら、是非お気軽にお声掛けください。

Mercedes Benz, Bangalore

Bilingual Engineer (Japanese-English)

May 2019 - November 2019 (7 months)

Bengaluru Area, India

Supporting Japanese users with quick and correct solutions for the issues regarding applications over mails and calls on a regular basis. -Translation of documents, manuals, mails from English to Japanese and vice versa.

Nihon Technos Co. Ltd, Tokyo

Bilingual Engineer (Japanese-English) L1 support

April 2017 - April 2019 (2 years 1 month)

Tokyo, Japan

TRANSLATOR (JAPANESE and ENGLISH) -Translation of Daily mails, reports, documents

TECHNICAL SUPPORT REPRESENTATIVE (Customer Service) -(in Japanese over calls, mails and onsite support)

Education

ISI Language Institute Tokyo

Diploma, Japanese Language · (2015 - 2017)

SIES College of Arts, Science & Commerce SION(W)
Bachelor of Business Administration - BBA, Accounting and
Finance · (2011 - 2014)