

Contact

www.linkedin.com/in/priti-kumari-bb133910 (LinkedIn)

Top Skills

Recruiting

Human Resources

Interviews

Priti kumari

Technical Recruiter at Microsoft
Noida

Experience

Microsoft
Recruiter
March 2020 - Present (6 months)
Noida Area, India

Times Internet
Senior Talent Acquisition Specialist
April 2019 - January 2020 (10 months)
Noida Area, India

Adobe Systems
Talent Partner
August 2014 - March 2019 (4 years 8 months)
Noida Area, India

- Managing the entire Recruitment lifecycle.
- Involved in the project "Desert Storm - Centralized Hiring for Adobe R&D"
- Actively doing the "Diversity hiring" and part of "Campus hiring".
- Active Social recruiter through various channels like Job portal, LinkedIn, DataBase, employee referral etc.
- Responsible in setting up Search and EchoSign engineering R&D teams in India.
- Currently Hiring for Search Team in India.
- Actively involved in understanding, obtaining insights about the current market through market mapping / market data / market scanning.
- Partnering with the right approach as what the business needs and deliver on time.
- Well versed with Hiring Matrix, Reporting, Hiring Plans, Business reviews etc
- Responsible in conducting Hackathons for specific technology related requirements.
- Consistent follow through to meet the Stake-holder's demand (Internal Stake-holders – Hiring Managers, Business Heads; External Stake-Holders – Candidates etc)
- Involved in "Process definition" for new initiatives, changes and new processes.

IDenizen

HR Executive (Recruitment Head)

May 2010 - September 2010 (5 months)

Bangalore

Involved into end-to-end recruitment and other HR activities

- Sourcing profiles through Job Portals, Referrals,& Recruitment Agencies etc.
- Campus Hiring, Walk-In, Job fare etc.
- Interacting with all verticals like : Development, Testing, Sales Finance, Implementation & Customer support Department
- Preliminary screening of profiles and providing short-listed profiles to the respective Hiring Managers for interviews.
- Coordinating and scheduling interviews
- Salary negotiation
- Follow up with candidates until joining.
- Preparation of daily/weekly/monthly MIS status reports and trackers.
- Maintain database as per technical specifications and competencies.

JOBWORLD INDIA PRIVATE LTD

HR

September 2008 - December 2009 (1 year 4 months)

1. Understanding the requirements and profiles of various clients.
2. Headhunting the candidates in different companies for various requirements.
3. Screening resumes according to specified requirement.
4. Arranging and co-coordinating interviews.
5. Keeping track record of feedback and HR details as per asked by the different clients
6. Maintaining databank and keeping that up to date.

Education

Bangalore University

MBA, HR · (2006 - 2008)