Single New Type for All Creative Works

Field Label	Type of Field/	Mandatory?	Explanation (help text)
Item Type dc:type	**set: Book, Book Chapter, Conference Item, Conference Paper, Creative Work, Journal Article, Other, QUT Thesis, Report, Review, Thesis, Working Paper**	Mandatory	
Title dc:title	`longtext`	Mandatory	The title of the work (mandatory)
Creative Work Sub-type	`set (visual Art Work, Design/Architectural Work, Textual Work,Exhibition/Event, Web-based Exhibition, Festival, Film/video, Performance, Inter-arts, Digital Creative Work, Website, Live performance (Music), Live Performance (Play), Live performance (Dance), Other)`	Mandatory	Select one subtype from the set that best describes the work.
Description dc:description	`longtext`	Mandatory	A description of the work or the context of the work. No complicated text formatting is possible.
Date dc:date	`date   YYYY`	Mandatory	The date this work was published or first made public (for non-text items)
Authors/Creators dc:creator	`compound`	Mandatory (if no oganisational authors/creators)	Those primarily responsible for the creation of this work. If there are more than four creators, click on the [More input rows] button. If the work has been created by a named group rather than individuals, please fill in the 'Organisational creators" instead.
Oganisational authors/ Creators dc:contributor	`text`	Mandatory (if no personal authors/creators)	Companies, organisations, research centres/groups, or collaborative partnerships that have created this work. Example: Education Queensland. Please put funding bodies and

Other Contributors **dc:contributor**	`compound, set for role (Actor, Actress, Animator, Author of screenplay, Calligrapher, Choreographer, Cinematographer, Composer, Conductor, Conference organiser, Costume designer, Curator, Dancer, Designer, Director, Exhibitor, Film editor, illustrator, Instrumentalist, Librettist, Lighting designer, Lyricist, Musician, Performer, Photographer, Printmaker, Producer, Production personnel, Programmer, Recording engineer, Researcher, Set designer, Singer, Translator, Videographer, Vocalist)`	Optional	The names of others who have contributed to the production of this work and the role they have played, such as director, curator or photographer.
Copyright Holders **dc:rights**	`text`	Optional	Enter the name of the person, firm or corporate body which holds the copyright for the work
Funders	`text`	Optional	The sponsoring bodies who contributed funding for the creation of this work.
RM Number	`text`	Optional	Insert the Research master number if known
Material	`text`	Optional	If you are desciding a physical object(s), state the media, Example: Oil on Canvas, Example:Silk, Example: 3 Screen Video.
Measurements or Duration	`text`	Optional	If you are describing a physical object(s), state its dimensions. If you are describing a video, film, audio work or performance, state its duration.
Published source **dc:source**	`text`	Optional	Provide publication details for published creative writing (eg poems).
Publisher **dc:publisher**	`text`	Optional	Provide publisher name for published creative writing (eg poems).
Locations/venues	`Compound: "Location" (text), "from date" (date) "to date" (date)`	Optional	If this item is an exhibition or performance, fill in the locations/venues where it has taken place. Put in the most recent locations/venues first. You can also use this field to specify the location of installations, site-specific, or public art works.

Number of pieces	`text`	Optional	If you were one of the exhibitors, fill in the number of your pieces that were shown in this exhibition. If you were the curator or organiser, fill in the total number of pieces in this exhibition.
Related Exhibitions	`text`	Optional	Exhibitions that this work has featured in. If there is a URL for the exhibition, please enter this in the 'Related URLs' field
Contact Email Address	`email`	Optional	The contact email address for this work. If the full content is not available to the public, then requests to view the full content will be sent to this email. The email address will not be made public.
Additional URLs dc:relation	`text`	Optional	URLs that are related to this work, such as an artist's website or a a gallery website, eg http://www.mywebsite.com.
Related Publications	`text`	Optional	Any publications relating to this work, such as an exhibition catalogue, article or review. If there is a URL for the publication, please enter this in the 'Additional URLs' field.
References	`longtext`	Collapsed (Use + symbol to display field) ➕ References	If any of your documents have a list of references, you are strongly encouraged to paste this list into the box below. It may be used to link your item to those it cites and to those that cite it.
Additional Information	`longtext`	Collapsed	If you think you can specify some useful information about your deposit that can't be entered anywhere else, please enter it here. This information will appear on the public summary page for this item.
Subjects dc:subject	`set (ANZSRC subject Headings)`	Optional	Select 1-3 subject headings from the list
Keywords	`text`	Optional	Enter salient keywords. Enter keyword phrases in separate boxes or use semi-colons as delimiters.

Metadata for attached files:

	Type of Field	**Mandatory?**	Help Text

Content	set (accepted version, published version, supplemental material, presentation, cover image, additional metadata, **catalogue, poster, programme, promotional material, review, draft version, submitted version, Updated version, other**)	Optional	Select an appropriate descriptor from the set for the file being uploaded. If none are appropriate, select "other" and use the 'Description' field below to enter a short description (1-2 words). Where there are multiple files attached to an eprint record, the Content/Description helps differentiate the files. Example: an eprint record for a journal article may include an open access copy of the 'accepted version' of the article plus a file contatining supplementary material.
Image credit	text	Optional	Enter the image credit, if different from the creator of the work (who created the image of the work?)
Format dc:format	set (HTML, PDF, Postscript, Plain text, MS Power point, MS Word, Audio (AC3), Audio (MP3/MPEG), Audio (WAV), Image (JPEG), Image (PNG), Image (GIF), Image (BMP), Image (TIFF) Image (Photoshop), Image (PDF), Video (MPEG), Video (Quicktime) Video (Windows Media), Video (AVI), Video (Flash), Archive (Zip), Other	Optional	Please select the format of this document. If the format you are uploading is not in the set, select "other" and use the Description field to enter the file format.
Description	text	Optional	If content or format is 'other', add a brief description
Visible to	set (Anyone, Registered users only, Repository staff only)	Optional	Please indicate the required "security level" of this document. Who is allowed to download it? If you set this to anything other than "anyone" then please provide a contact email for this eprint when prompted. This will allow users to use a web form to request a copy of the document, and you can decide on a case-by-case basis.
Sensitivity	text	Optional	Description of how to be handled if culturally or commercially sensitive. It is also possible to restrict access to the attached file by selecting Repository Staff Only.

| License | set (All rights reserved, Creative Commons Attribution No Derivatives, CC Attribution, CC Attribution Non-commercial,CC Attribution Non-commercial no derivatives, CC Attribution Non-commercial Share-Alike, CC Attribution Share-Alike, CC Public Domain Dedication, CC GNU GPL (Software), CC GNU LGPL (Software) | Optional | Specify an explicit 'end-user' license for this document. This repository supports Creative Commons Licenses. The default license is 'Attribution No Derivatives'. To find out more about the differences between licenses, click here. If you are depositing an image, film or audio file, and you want to prevent users downloading it, select 'All Rights Reserved'. users will still be able to preview it but will not be given the option to download it |
| **Embargo expiry date** | | Optional | Enter the date that a publisher- or sponsor-imposed embargo expires (if known). On and after this date, this document will be made publicly accessible. |

Acknowledgement: This metadata table is based on the work of the JISC-funded Kultur Project in the UK. See: http://kultur.eprints.org/

New Eprint Types for QUT ePrints

Note: This is a work in progress as consultation with QUT research community is still ongoing

Type = Original Creative Work

Field Label	Type of Field/		Help Text
Item Type dc:type	set: Book, Book Chapter, Conference Item, Conference Paper, Original Creative Work, Curated Exhibition or Event, Recorded/Rendered Work/ Live Performance, Journal Article, Other, QUT Thesis, Report, Review, Thesis,	Required	**Scope Notes Original Creative Work:** Includes; paintings, sculptures, photographic images,installations, designs, music compositions and written creative works such as novels, plays, poems & art reviews that are not suitable for inclusion as a scholarly book or journal article
Title dc:title	longtext	Required	The title of the work (mandatory)
Original Creative Work Sub-type	set visual Art Work, Design/Architectural Work, Textual Work, other	Required	Select one subtype from the set that best describes the work.
Description dc:description	longtext	Required	A description of the work or the context of the work. No complicated text formatting is possible.
Date dc:date	date YYYY	Required	The date this work was published or first made public (for non-text items)
Authors/Creators dc:creator	compound	Required (if organisational creators not filled in)	Those primarily responsible for the creation of this work. If there are more than four creators, click on the [More input rows] button. If the work has been created by a named group rather than individuals, please fill in the 'Organisational creators" instead.

Oganisational authors/ Creators **dc:contributor**	text	Required (if creators not filled in)	Companies, organisations, research centres/groups, or collaborative partnerships that have created this work. Example: Education Queensland. Please put funding bodies and sponsorship in the 'Funders' field.
Other Contributors **dc:contributor**	compound, set for role (Actor, Actress, Animator, Author of screenplay, Calligrapher, Choreographer, Cinematographer, Composer, Conductor, Conference organiser, Costume designer, Curator, Dancer, Designer, Director, Exhibitor, Film editor, illustrator, Instrumentalist, Librettist, Lighting designer, Lyricist, Musician, Performer, Photographer, Printmaker, Producer, Production personnel, Programmer, Recording engineer, Researcher, Set designer, Singer, Translator, Videographer, Vocalist)	Optional	The names of others who have contributed to the production of this work and the role they have played, such as director, curator or photographer.
Copyright Holders **dc:rights**	text	Optional	Enter the name of the person, firm or corporate body which holds the copyright for the work
Funders	text	Optional	The sponsoring bodies who contributed funding for the creation of this work.
RM Number	text	Optional	The grant number relating to this funding
RM project code	text	Optional	The project or series that this work is part of.

Material	text	Optional	If you are desciding a physical object(s), state the media, Example: Oil on Canvas, Example:Silk, Example: 3 Screen Video.
Measurements or Duration	text	Optional	If you are describing a physical object(s), state its dimensions. If you are describing a video, film, audio work or performance, state its duration.
Published source dc:source	text	Optional	Provide publication details for published creative writing (eg poems).
Publisher dc:publisher	text	Optional	Provide publisher name for published creative writing (eg poems).
Locations/venues	Compound: "Location" (text), "from date" (date) "to date" (date)	Optional	If this item is an exhibition or performance, fill in the locations/venues where it has taken place. Put in the most recent locations/venues first. You can also use this field to specify the location of installations, site-specific, or public art works.
Related Exhibitions	text	Optional	Exhibitions that this work has featured in. If there is a URL for the exhibition, please enter this in the 'Related URLs' field
Contact Email Address	email	Optional	The contact email address for this work. If the full content is not available to the public, then requests to view the full content will be sent to this email. The email address will not be made public.
Additional URLs dc:relation	text	Optional	URLs that are related to this work, such as an artist's website or a a gallery website, eg http://www.mywebsite.com.
Related Publications	text	Optional	Any publications relating to this work, such as an exhibition catalogue, article or review. If there is a URL for the publication, please enter this in the 'Additional URLs' field.
References	longtext	C (collapsed) Use + symbol to display field References	If any of your documents have a list of references, you are strongly encouraged to paste this list into the box below. It may be used to link your item to those it cites and to those that cite it.
Additional Information	longtext	C	If you think you can specify some useful information about your deposit that can't be entered anywhere else, please enter it here. This information will appear on the public summary page for this item.

Subjects dc:subject	`set (ANZSRC subject Headings)`	Optional	Select 1-3 subject headings from the list
Keywords	`text`	Optional	Enter salient keywords. Enter keyword phrases in separate boxes or use semi-colons as delimiters.

Metadata for attached files:

	Type of Field	Original Creative Work	Help Text

Content	set (accepted version, published version, supplemental material, presentation, cover image, additional metadata, **catalogue, poster, programme, promotional material, review, draft version, submitted version, Updated version, other)**	Optional	Select an appropriate descriptor from the set for the file being uploaded. If none are appropriate, select "other" and use the 'Description' field below to enter a short description (1-2 words). Where there are multiple files attached to an eprint record, the Content/Description helps differentiate the files. Example: an eprint record for a journal article may include an open access copy of the 'accepted version' of the article plus a file contating supplementary material.
Image credit	text	Optional	Enter the image credit, if different from the creator of the work (who created the image of the work?)
Format dc:format	set (HTML, PDF, Postscript, Plain text, MS Power point, MS Word, Audio (AC3), Audio (MP3/MPEG), Audio (WAV), Image (JPEG), Image (PNG), Image (GIF), Image (BMP), Image (TIFF) Image (Photoshop), Image (PDF), Video (MPEG), Video (Quicktime) Video (Windows Media), Video (AVI), Video (Flash), Archive (Zip), Other	Optional	Please select the format of this document. If the format you are uploading is not in the set, select "other" and use the Description field to enter the file format.
Description	text	Optional	If content or format is 'other', add a brief description

Visible to	set (Anyone, Registered users only, Repository staff only)	Optional	Please indicate the required "security level" of this document. Who is allowed to download it? If you set this to anything other than "anyone" then please provide a contact email for this eprint when prompted. This will allow users to use a web form to request a copy of the document, and you can decide on a case-by-case basis.
Sensitivity	text	Optional	Description of how to be handled if culturally or commercially sensitive. It is also possible to restrict access to the attached file by selecting Repository Staff Only.
License	set (All rights reserved, Creative Commons Attribution No Derivatives, CC Attribution, CC Attribution Non-commercial,CC Attribution Non-commercial no derivatives, CC Attribution Non-commercial Share-Alike, CC Attribution Share-Alike, CC Public Domain Dedication, CC GNU GPL (Software), CC GNU LGPL (Software)	Optional	Specify an explicit 'end-user' license for this document. This repository supports Creative Commons Licenses. The default license is 'Attribution No Derivatives'. To find out more about the differences between licenses, click here. If you are depositing an image, film or audio file, and you want to prevent users downloading it, select 'All Rights Reserved'. users will still be able to preview it but will not be given the option to download it
Embargo expiry date		Optional	Enter the date that a publisher- or sponsor-imposed embargo expires (if known). On and after this date, this document will be made publicly accessible.

New Eprint Types for QUT ePrints

Note: This is a work in progress as consultation with QUT research community is still ongoing

Type = Curated Exhibition or Event

Field Label	Type of Field/		Explanation (help text)
Item Type dc:type	set: Book, Book Chapter, Conference Item, Conference Paper, Original Creative Work, Curated Exhibition or Event, Recorded/Rendered Work/ Live Performance, Journal Article, Other, QUT Thesis, Report, Review, Thesis, Working Paper	Required	**Scope Notes for Curated Exhibition or Event:** Includes: the curation and/or production of festivals, events or exhibitions. The research component is within the curation rather than the creation of the works in the exhibited collections.
Title dc:title	longtext	Required	The title of the work (mandatory)
Sub-type of Curated/Exhibited Work	set (Exhibition/Event, , Web-based Exhibition, Festival, Other)	Required	Select one subtype from the set that best describes the work.
Description dc:description	longtext	Required	A description of the work or the context of the work. No complicated text formatting is possible.
Date dc:date	date YYYY	Required	The date this work was published or first made public (for non-text items)
Authors/Creators dc:creator	compound	Required (if group creators not filled in)	Those primarily responsible for the creation of this work. If there are more than four creators, click on the [More input rows] button. If the work has been created by a named group rather than individuals, please fill in the 'Organisational creators" instead.
Oganisational authors/ Creators dc:contributor	text	Required (if creators not filled in)	Companies, organisations, research centres/groups, or collaborative partnerships that have created this work. Example: Education Queensland. Please put funding bodies and sponsorship in the 'Funders' field.

Other Contributors **dc:contributor**	compound, set for role (Actor, Actress, Animator, Author of screenplay, Calligrapher, Choreographer, Cinematographer, Composer, Conductor, Conference organiser, Costume designer, Curator, Dancer, Designer, Director, Exhibitor, Film editor, illustrator, Instrumentalist, Librettist, Lighting designer, Lyricist, Musician, Performer, Photographer, Printmaker, Producer, Production personnel, Programmer, Recording engineer, Researcher, Set designer, Singer, Translator, Videographer, Vocalist)	Optional	The names of others who have contributed to the production of this work and the role they have played, such as director, curator or photographer.
Copyright Holders dc:rights	text	Optional	Enter the name of the person, firm or corporate body which holds the copyright for the work
Funders	text	Optional	The sponsoring bodies who contributed funding for the creation of this work.
RM Number	text	Optional	The grant number relating to this funding
RM project code	text	Optional	The project or series that this work is part of.
Material	text	Optional	If you are descibing a physical object(s), state the media, Example: Oil on Canvas, Example:Silk, Example: 3 Screen Video.
Measurements or Duration	text	Optional	If you are describing a physical object(s), state its dimensions. If you are describing a video, film, audio work or performance, state its duration.
Published source dc:source	text	Optional	Provide publication details for published creative writing (eg poems).
Publisher dc:publisher	text	Optional	Provide publisher name for published creative writing (eg poems).
Locations/venues	Compound: "Location" (text), "from date" (date) "to date" (date)	Optional	If this item is an exhibition or performance, fill in the locations/venues where it has taken place. Put in the most recent locations/venues first. You can also use this field to specify the location of installations, site-specific, or public art works.
Number of pieces	text	Optional	If you were one of the exhibitors, fill in the number of your pieces that were shown in this exhibition. If you were the curator or organiser, fill in the total number of pieces in this exhibition.

Related Exhibitions	`text`	Optional	Exhibitions that this work has featured in. If there is a URL for the exhibition, please enter this in the 'Related URLs' field
Contact Email Address	`email`	Optional	The contact email address for this work. If the full content is not available to the public, then requests to view the full content will be sent to this email. The email address will not be made public.
Additional URLs **dc:relation**	`text`	Optional	URLs that are related to this work, such as an artist's website or a a gallery website, eg http://www.mywebsite.com.
Related Publications	`text`	Optional	Any publications relating to this work, such as an exhibition catalogue, article or review. If there is a URL for the publication, please enter this in the 'Additional URLs' field.
References	`longtext`	Compressed	If any of your documents have a list of references, you are strongly encouraged to paste this list into the box below. It may be used to link your item to those it cites and to those that cite it.
Additional Information	`longtext`	⊞ References ed	If you think you can specify some useful information about your deposit that can't be entered anywhere else, please enter it here. This information will appear on the public summary page for this item.
Subjects **dc:subject**	`set (ANZSRC subject Headings)`	Optional	Select 1-3 subject headings from the list
Keywords	`text`	Optional	Enter salient keywords. Enter keyword phrases in separate boxes or use semi-colons as delimiters.

Metadata for attached files:

	Type of Field	Curated Exhibition or Event	Help Text

Content	set (accepted version, published version, supplemental material, presentation, cover image, additional metadata, **catalogue, poster, programme, promotional material, review, draft version, submitted version, Updated version, other)**	Optional	Select an appropriate descriptor from the set for the file being uploaded. If none are appropriate, select "other" and use the 'Description' field below to enter a short description (1-2 words). Where there are multiple files attached to an eprint record, the Content/Description helps differentiate the files. Example: an eprint record for a journal article may include an open access copy of the 'accepted version' of the article plus a file contataining supplementary material.
Image credit	text	Optional	Enter the image credit, if different from the creator of the work (who created the image of the work?)
Format dc:format	set (HTML, PDF, Postscript, Plain text, MS Power point, MS Word, Audio (AC3), Audio (MP3/MPEG), Audio (WAV), Image (JPEG), Image (PNG), Image (GIF), Image (BMP), Image (TIFF) Image (Photoshop), Image (PDF), Video (MPEG), Video (Quicktime) Video (Windows Media), Video (AVI), Video (Flash), Archive (Zip), Other	Optional	Please select the format of this document. If the format you are uploading is not in the set, select "other" and use the Description field to enter the file format.
Description	text	O	If content or format is 'other', add a brief description
Visible to	set (Anyone, Registered users only, Repository staff only)	O	Please indicate the required "security level" of this document. Who is allowed to download it? If you set this to anything other than "anyone" then please provide a contact email for this eprint when prompted. This will allow users to use a web form to request a copy of the document, and you can decide on a case-by-case basis.
Sensitivity	text	Optional	Description of how to be handled if culturally or commercially sensitive. It is also possible to restrict access to the attached file by selecting Repository Staff Only.

License	set (All rights reserved, Creative Commons Attribution No Derivatives, CC Attribution, CC Attribution Non-commercial,CC Attribution Non-commercial no derivatives, CC Attribution Non-commercial Share-Alike, CC Attribution Share-Alike, CC Public Domain Dedication, CC GNU GPL (Software), CC GNU LGPL (Software)	Optional	Specify an explicit 'end-user' license for this document. This repository supports Creative Commons Licenses. The default license is 'Attribution No Derivatives'. To find out more about the differences between licenses, click here. If you are depositing an image, film or audio file, and you want to prevent users downloading it, select 'All Rights Reserved'. users will still be able to preview it but will not be given the option to download it
Embargo expiry date		Optional	Enter the date that a publisher- or sponsor-imposed embargo expires (if known). On and after this date, this document will be made publicly accessible.

New Eprint Types for QUT ePrints

Note: This is a work in progress as consultation with QUT research community is still ongoing

Type = Recorded /Rendered Work

Field Label	Type of Field/		Explanation (help text)
Item Type dc:type	set: Book, Book Chapter, Conference Item, Conference Paper, Original Creative Work, Curated Exhibition or Event, Recorded/Rendered Work/ Live Performance, Journal Article, Other, QUT Thesis, Report, Review, Thesis, Working Paper	Required	**Scope Notes for Recorded/Rendered Work:** Includes: films, videos, digtial artworks,computer games, animations, creative 3D models, digital outputs of architectural /design projects. The research component is within the innovative recording or rendering of the work.
Title dc:title	`longtext`	Required	The title of the work (mandatory)
Sub-type of Recorded Work/Production Innovation	`set (Film/video, Performance, Inter-arts, Digital Creative Work, Website, Web Exhibition, Other)`	Required	Select one subtype from the set that best describes the work.
Description dc:description	`longtext`	Required	A description of the work or the context of the work. No complicated text formatting is possible.
Date dc:date	`date  YYYY`	Required	The date this work was published or first made public (for non-text items)
Authors/Creators dc:creator	`compound`	Required (if group creators not filled in)	Those primarily responsible for the creation of this work. If there are more than four creators, click on the [More input rows] button. If the work has been created by a named group rather than individuals, please fill in the 'Organisational creators" instead.
Oganisational authors/ Creators dc:contributor	`text`	Required (if creators not filled in)	Companies, organisations, research centres/groups, or collaborative partnerships that have created this work. Example: Education Queensland. Please put funding bodies and sponsorship in the 'Funders'

Other Contributors **dc:contributor**	compound, set for role (Actor, Actress, Animator, Author of screenplay, Calligrapher, Choreographer, Cinematographer, Composer, Conductor, Conference organiser, Costume designer, Curator, Dancer, Designer, Director, Exhibitor, Film editor, illustrator, Instrumentalist, Librettist, Lighting designer, Lyricist, Musician, Performer, Photographer, Printmaker, Producer, Production personnel, Programmer, Recording engineer, Researcher, Set designer, Singer, Translator, Videographer, Vocalist)	Optional	The names of others who have contributed to the production of this work and the role they have played, such as director, curator or photographer.
Copyright Holders **dc:rights**	text	Optional	Enter the name of the person, firm or corporate body which holds the copyright for the work
Funders	text	Optional	The sponsoring bodies who contributed funding for the creation of this work.
RM Number	text	Optional	The grant number relating to this funding
RM project code	text	Optional	The project or series that this work is part of.
Material	text	Optional	If you are desciribing a physical object(s), state the media, Example: Oil on Canvas, Example:Silk, Example: 3 Screen Video.
Measurements or Duration	text	Optional	If you are describing a physical object(s), state its dimensions. If you are describing a video, film, audio work or performance, state its duration.
Published source **dc:source**	text	Optional	Provide publication details for published creative writing (eg poems).
Publisher **dc:publisher**	text	Optional	Provide publisher name for published creative writing (eg poems).
Contact Email Address	email	Optional	The contact email address for this work. If the full content is not available to the public, then requests to view the full content will be sent to this email. The email address will not be made public.
Additional URLs **dc:relation**	text	Optional	URLs that are related to this work, such as an artist's website or a a gallery website, eg http://www.mywebsite.com.
Related Publications	text	Optional	Any publications relating to this work, such as an exhibition catalogue, article or review. If there is a URL for the publication, please enter this in the 'Additional URLs' field.

References	`longtext`	Compressed	If any of your documents have a list of references, you are strongly encouraged to paste this list into the box below. It may be used to link your item to those it cites and to those that cite it.
		⊞ References	
Additional Information	`longtext`	Compressed	If you think you can specify some useful information about your deposit that can't be entered anywhere else, please enter it here. This information will appear on the public summary page for this item.
Subjects dc:subject	`set (ANZSRC subject Headings)`	Optional	Select 1-3 subject headings from the list
Keywords	`text`	Optional	Enter salient keywords. Enter keyword phrases in separate boxes or use semi-colons as delimiters.

Metadata for attached files:

	Type of Field	Recorded Performance Work	Help Text
Content	`set (accepted version, published version, supplemental material, presentation, cover image, additional metadata, `**`catalogue, poster, programme, promotional material, review, draft version, submitted version, Updated version, other)`**	Optional	Select an appropriate descriptor from the set for the file being uploaded. If none are appropriate, select "other" and use the 'Description' field below to enter a short description (1-2 words). Where there are multiple files attached to an eprint record, the Content/Description helps differentiate the files. Example: an eprint record for a journal article may include an open access copy of the 'accepted version' of the article plus a file contating supplementary material.
Image credit	`text`	Optional	Enter the image credit, if different from the creator of the work (who created the image of the work?)
Format dc:format	`set (HTML, PDF, Postscript, Plain text, MS Power point, MS Word, Audio (AC3), Audio (MP3/MPEG), Audio (WAV), Image (JPEG), Image (PNG), Image (GIF), Image (BMP), Image (TIFF) Image (Photoshop), Image (PDF), Video (MPEG), Video (Quicktime) Video (Windows Media), Video (AVI), Video (Flash), Archive (Zip), Other`	Optional	Please select the format of this document. If the format you are uploading is not in the set, select "other" and use the Description field to enter the file format.
Description	`text`	Optional	If content or format is 'other', add a brief description

Visible to	set (Anyone, Registered users only, Repository staff only)	Optional	Please indicate the required "security level" of this document. Who is allowed to download it? If you set this to anything other than "anyone" then please provide a contact email for this eprint when prompted. This will allow users to use a web form to request a copy of the document, and you can decide on a case-by-case basis.
Sensitivity	text	Optional	Description of how to be handled if culturally or commercially sensitive. It is also possible to restrict access to the attached file by selecting Repository Staff Only.
License	set (All rights reserved, Creative Commons Attribution No Derivatives, CC Attribution, CC Attribution Non-commercial,CC Attribution Non-commercial no derivatives, CC Attribution Non-commercial Share-Alike, CC Attribution Share-Alike, CC Public Domain Dedication, CC GNU GPL (Software), CC GNU LGPL (Software)	Optional	Specify an explicit 'end-user' license for this document. This repository supports Creative Commons Licenses. The default license is 'Attribution No Derivatives'. To find out more about the differences between licenses, click here. If you are depositing an image, film or audio file, and you want to prevent users downloading it, select 'All Rights Reserved'. users will still be able to preview it but will not be given the option to download it
Embargo expiry date		Optional	Enter the date that a publisher- or sponsor-imposed embargo expires (if known). On and after this date, this document will be made publicly accessible.

Acknowledgement: This metadata table is based on the work of the JISC-funded Kultur Project in the UK. See: http://kultur.eprints.org/

New Eprint Types for QUT ePrints

Note: This is a work in progress as consultation with QUT research community is still ongoing

Type = Live Performance

Field Label	Type of Field/		Explanation (help text)
Item Type dc:type	set: Book, Book Chapter, Conference Item, Conference Paper, Original Creative Work, Curated Exhibition or Event, Recorded/Rendered Work/ Live Performance, Journal Article, Other, QUT Thesis, Report, Review, Thesis, Working Paper	Required	**Scope Notes for Live Performance:** Includes: the peformance of new works or innovative interpretations or productions of existing works. The research component is within the actual public performance of the music, dance, play etc.
Type of Performance	set (Music, Play, Dance, other)	Required	Select one subtype from the set that best describes the work.
Description dc:description	longtext	Required	A description of the work or the context of the work. No complicated text formatting is possible.
Date dc:date	date YYYY	Required	The date this work was published or first made public (for non-text items)
Authors/Creators dc:creator	compound	Required (if group creators not filled in)	Those primarily responsible for the creation of this work. If there are more than four creators, click on the [More input rows] button. If the work has been created by a named group rather than individuals, please fill in the 'Organisational creators" instead.
Oganisational authors/ Creators dc:contributor	text	Required (if creators not filled in)	Companies, organisations, research centres/groups, or collaborative partnerships that have created this work. Example: Education Queensland. Please put funding bodies and sponsorship in the 'Funders' field.

Other Contributors dc:contributor	compound, set for role (Actor, Actress, Animator, Author of screenplay, Calligrapher, Choreographer, Cinematographer, Composer, Conductor, Conference organiser, Costume designer, Curator, Dancer, Designer, Director, Exhibitor, Film editor, illustrator, Instrumentalist, Librettist, Lighting designer, Lyricist, Musician, Performer, Photographer, Printmaker, Producer, Production personnel, Programmer, Recording engineer, Researcher, Set designer, Singer, Translator, Videographer, Vocalist)	Optional	The names of others who have contributed to the production of this work and the role they have played, such as director, curator or photographer.
Copyright Holders dc:rights	text	Optional	Enter the name of the person, firm or corporate body which holds the copyright for the work
Funders	text	Optional	The sponsoring bodies who contributed funding for the creation of this work.
RM Number	text	Optional	Insert the Research Master number if known
Material	text	Optional	If you are desciding a physical object(s), state the media, Example: Oil on Canvas, Example:Silk, Example: 3 Screen Video.
Measurements or Duration	text	Optional	If you are describing a physical object(s), state its dimensions. If you are describing a video, film, audio work or performance, state its duration.
Published source dc:source	text	Optional	Provide publication details for published creative writing (eg poems).
Publisher dc:publisher	text	Optional	Provide publisher name for published creative writing (eg poems).
Locations/venues	Compound: "Location" (text), "from date" (date) "to date" (date)	Optional	If this item is an exhibition or performance, fill in the locations/venues where it has taken place. Put in the most recent locations/venues first. You can also use this field to specify the location of installations, site-specific, or public art works.
Contact Email Address	email	Optional	The contact email address for this work. If the full content is not available to the public, then requests to view the full content will be sent to this email. The email address will not be made public.
Additional URLs dc:relation	text	Optional	URLs that are related to this work, such as an artist's website or a a gallery website, eg http://www.mywebsite.com.

Related Publications	text	Optional	Any publications relating to this work, such as an exhibition catalogue, article or review. If there is a URL for the publication, please enter this in the 'Additional URLs' field.
References	longtext	Compressed ➕ References	If any of your documents have a list of references, you are strongly encouraged to paste this list into the box below. It may be used to link your item to those it cites and to those that cite it.
Additional Information	longtext	Compressed	If you think you can specify some useful information about your deposit that can't be entered anywhere else, please enter it here. This information will appear on the public summary page for this item.
Subjects dc:subject	set (ANZSRC subject Headings)	Optional	Select 1-3 subject headings from the list
Keywords	text	Optional	Enter salient keywords. Enter keyword phrases in separate boxes or use semi-colons as delimiters.

Metadata for attached files:

	Type of Field	**Live Performance**	Help Text
Content	set (accepted version, published version, supplemental material, presentation, cover image, additional metadata, **catalogue, poster, programme, promotional material, review, draft version, submitted version, Updated version, other**)	Optional	Select an appropriate descriptor from the set for the file being uploaded. If none are appropriate, select "other" and use the 'Description' field below to enter a short description (1-2 words). Where there are multiple files attached to an eprint record, the Content/Description helps differentiate the files. Example: an eprint record for a journal article may include an open access copy of the 'accepted version' of the article plus a file contating supplementary material.
Image credit	text	Optional	Enter the image credit, if different from the creator of the work (who created the image of the work?)
Format dc:format	set (HTML, PDF, Postscript, Plain text, MS Power point, MS Word, Audio (AC3), Audio (MP3/MPEG), Audio (WAV), Image (JPEG), Image (PNG), Image (GIF), Image (BMP), Image (TIFF) Image (Photoshop), Image (PDF), Video (MPEG), Video (Quicktime) Video (Windows Media), Video (AVI), Video (Flash), Archive (Zip), Other	Optional	Please select the format of this document. If the format you are uploading is not in the set, select "other" and use the Description field to enter the file format.
Description	text	Optional	If content or format is 'other', add a brief description

Visible to	set (Anyone, Registered users only, Repository staff only)	Optional	Please indicate the required "security level" of this document. Who is allowed to download it? If you set this to anything other than "anyone" then please provide a contact email for this eprint when prompted. This will allow users to use a web form to request a copy of the document, and you can decide on a case-by-case basis.
Sensitivity	text	Optional	Description of how to be handled if culturally or commercially sensitive. It is also possible to restrict access to the attached file by selecting Repository Staff Only.
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Embargo expiry date		Optional	Enter the date that a publisher- or sponsor-imposed embargo expires (if known). On and after this date, this document will be made publicly accessible.