

David Rashid

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Area of interest : IT personel

Personal Statement

I am an honest and hard-working person looking for work as an IT personnel. I am a helpful team member. My longer-term goal is to leave a mark in what i do. I am looking for a role that will allow me to prove that I have the skills and attitude to progress in my career.

Education and Qualifications

JOMO KENYATTA UNIVERSITY **[2015 - present]**

▬ Bachelor of science in Business Information Technology

TRANS-NZOIA MIXED SECONDARY SCHOOL **[2011 - 2014]**

▬ A Level average grade **[-B]**

Other academic qualifications include :

google digital skills **[2017]**

photopgraphy by Photo Kenya **[2017]**

certificate in computer packages **[2014]**

Employment History

- I'm a student at JOMO KENYATTA UNIVERSITY **[2015 - present]**
 - part time lecturer in advance packages at Cambridge Universal Collage.
 - IT technician
 - ICT counseling
 - Tech freelancer
 - Acted as a representative of Cool and Smartec Agencies
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Relevant skills and experience

Media skills

- ▬ Blogging
- ▬ Social media Advertising
- ▬ photography

Computer skills

- ▬ Proficient user of Linux , windows and Mac Os.

- ✎ Installation of computer software to different Os.
- ✎ Installation of different computer Os.
- ✎ Pen-testing.
- ✎ Proficiency in all areas of Microsoft Office , libre office and wps office.
- ✎ Blogger
- ✎ Writing analysis report
- ✎ Digital skills

Communication skills

- ✎ Excellent communication skills, able to put views across confidently and assist better team relationships.
- ✎ Strong skills in helping others with problem solving in both work and non-work situations.
- ✎ Guided and directed team members as a treasurer of Living Mercy Initiative.
- ✎ Acted as a representative of Cool and Smartec Agencies.
- ✎ Able to communicate well in verbal and nonverbal.

Organization ability

- ✎ Strong attention to detail and ability to help others improve their performance.
- ✎ Effective in delegating tasks and making sure they are done well.
- ✎ Track record in planning and making cloud storage backup, organizing events for Cool and Smartec Agencies, including social functions advertising on social media and fund raising for Living Mercy Initiative a non-profit organization.

Numeracy skills

- ✎ Ability to develop and monitor budgets, through experience as treasurer of Living Mercy Initiative.
- ✎ Responsible for handling money, banking and keeping accounts on other people's behalf.

Selective Interests

I enjoy swimming, watching movies, traveling, doing photography and coding. I spend a bit of my spare time with my siblings.

REFERENCE

Reuben Maina
Chairman
Living Mercy Initiative
Phone : 0727778732

Dr Juma
Cool and Smartec Agencies
phone : 0723225312

Mr Bony
principal
Cambridge Collage
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Cool and Smartec Agencies
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