

APPLICATION FOR FEDERAL EMPLOYMENT

APPLICATION NO.
ANNOUNCEMENT

1. Kind of position applied for or name of examination

Employee Relations Officer

2. Option(s) (if mentioned in examination announcement)

Information Specialist

3. Place of employment applied for (city and State)

San Diego area

4. (First name) (Middle) (Maiden, if any) (Last)

Mr. **Riley Crabb**
Mrs.
Miss

5. Street and number or R. D. number

3524 Adams Ave.

City or post office (including postal zone) and State

Calif. San Diego 16

6. Place of birth

Minneapolis,

City

State or foreign country

Minnesota

7. Date of birth (month, day, year)

April 2, 1912

8.

Male

Female

9. Height without shoes

5 feet 10 $\frac{1}{2}$ inches

10.

Married

Single

Weight

145 pounds

11. Home phone

none

12. Legal or voting residence (State)

California

13. If you have ever been employed by the Federal Government, indicate last grade

GS-9

Office phone **AT 4-8283**
Ext. 1114/Pt/May

Dates of service in that grade

30 Jun 1958

From **30 Jun 1958** To **present**

14. AVAILABILITY INFORMATION. A. Indicate the lowest salary you will accept \$ **5,000** per **yr**

You will not be considered for any position with a lower entrance salary.

B. If you are now a Federal employee, indicate the lowest grade you will accept

GS-7

C. Will you accept appointment for

1 to 3 months?

3 to 6 months?

6 to 12 months?

Acceptance or refusal of a short-term appointment will not affect your consideration for another appointment.

D. Are you willing to travel

Occasionally?

Frequently?

Constantly?

E. Will you accept appointment

In Washington, D. C.?

Anywhere in United States?

Outside U. S.?

F. If you will accept appointment only in certain locations, list them: **San Diego area**

15. VETERAN PREFERENCE. A. If you claim 5-point preference based on wartime military service, indicate:

Date(s) of entry into active service

Date(s) of separation

Branch of service
(Army, Navy, Air Force, etc.)

Serial number. If none, give grade or rating at separation

20 Jan 1944

11 Dec 1945

U.S. Army

397222 39722360

B. Do you claim 5-point preference as a peacetime campaign veteran?

Yes No

C. Do you claim 10-point preference?

Yes No

D. Have you ever been granted 10-point veteran preference or 5-point preference as a peacetime campaign veteran by the U. S. Civil Service Commission? Yes No If so, indicate below the office which granted this preference to you. Attach your notice of preference allowance if available. It will be returned to you.

Name of U. S. Civil Service Commission office or name of Board of U. S. Civil Service Examiners

Address of Commission office or Board of Examiners

City

State

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY. The information contained in answer to question 15A has been verified with the discharge certificate, which shows that the separation was under honorable conditions.

Signature

Agency

Title

Date

DO NOT WRITE IN THIS BLOCK

For Use of

Civil Service Commission Only

Appor.	Submitted	Entered Register:
Nonappor.	Returned	

Notations:

App. Review:

Approved:

Option #	Grade	Earned Rating	Preference	Augm. Rating
			<input type="checkbox"/> 5 Points (Tent.)	
			<input type="checkbox"/> 10 Point Comp. Dis.	
			<input type="checkbox"/> Other 10 Point	
			<input type="checkbox"/> Disal.	
			<input type="checkbox"/> Being Investigated	
		Initials and Date		

16. EXPERIENCE. (Start with your present position and work back)

(1) Dates of employment (month, year) From 30 June 1959		Exact title of your position <u>Visual Information Specialist</u>	
Salary or earnings Starting \$ 6,000 per yr Final \$ per		Classification Grade (if in Federal service) GS-9	Place of employment City Pt. Mugu State California
Name and address of employer (firm, organization, etc.) Pacific Missile Range, Hdq. and Naval Missile Center, Pt. Mugu, Calif.		Name and title of immediate supervisor Robert C. Satterwhite, Visual Information Officer	
Reason for wanting to leave to live in San Diego			
Description of work I am assistant to the Visual Information Officer in the Technical Info. Dept. In his absence I have full charge of the Production Coordination Section. 50% of my time is spent in coordinating the production of visual aids: charts, maps, Vugraphs, 35mm slides, illustrations and art work. I have direct supervision of a GS-8 Printing & Publications Specialist, a Library Research Assistant, an Ozalid Machine Operator, a GS-9 Scientific Illustrator and his staff of four illustrators. I also have the part time services of Navy photographers and lab technicians, and the print shop. The other 50% of my time is spent in advising scientists, technicians, Navy officers and department heads on the preparation of their material for lectures and brochures. The highest standards of quality and accuracy must be maintained (Suppl.)			
(2) Dates of employment (month, year) From 19 Sept 1959 To 30 June 1959		Exact title of your position <u>Ass't Employee Relations Officer</u>	
Salary or earnings Starting \$ 5125 per Final \$ 5200 per		Classification Grade (if in Federal service) GS-7	Place of employment City Barstow State Calif.
Name and address of employer (firm, organization, etc.) Marine Corps Supply Center		Name and title of immediate supervisor B.O.Leach, Employee Relations Officer	
Reason for leaving to better myself			
Description of work I gave guidance and counseling to employees and supervisors on disciplinary problems, morale, retirement, insurance and medical care. I wrote orders, bulletins and memoranda for IRO. I did outside public relations projects on assignment for the Command; wrote features and news releases, radio and TV scripts, shot and edited 16mm TV film. I lectured on Handling Employee Behavior Problems in the Supervisory Development Course. I wrote and edited a bi-weekly IRO bulletin and rode herd on 54 bulletin boards and their custodians. I did the work of the Employee Relations Officer in his absence, supervising a clerk-steno and a clerk. At request of Branch Heads I investigated morale problems in shop and office, preparing detailed reports on same. I wrote news features on supply operations for the Station paper.			
(3) Dates of employment (month, year) From 5 Jan 1953 To 15 Aug 1957		Exact title of your position <u>Information Specialist</u>	
Salary or earnings Starting \$ 4205 per Final \$ 5200 per		Classification Grade (if in Federal service) GS-8	Place of employment City Honolulu State Hawaii
Name and address of employer (firm, organization, etc.) Naval Supply Center, Pearl Harbor Navy 128, c/o FPO, San Francisco		Name and title of immediate supervisor Mrs. Verna G. Rutz Employee Relations Supervisor	
Reason for leaving probable abolishment of job			
Description of work I was assistant Technical Information Officer for the Supply Center, handling all outside public relations. I wrote news releases and feature articles, radio and TV scripts. I made speaking engagements for the Admiral and other officers of the Command. I maintained relations with news media reps, the Chamber of Commerce, and arranged VIP tours of the Center. I worked closely with the Employee Services Officer in arranging employee recognition ceremonies and Beneficial Suggestions, Length of Service Awards, Retirement and Superior Performance Awards. I arranged for Center participation in Armed Forces Day, Aloha Week and other local festivals. I was editor of the Center Relay, the eight, page, bi-weekly station paper. I wrote credited stories, headlines and photo captions, rewrote material submitted (See Suppl.)			

ATTACH SUPPLEMENTAL SHEETS OR FORMS HERE

④ Dates of employment (month, year) From Oct. 1951 To Dec. 1952		Exact title of your position Account Executive																																				
Salary or earnings Starting \$ 275 per mo Final \$ 375 per mo		Classification Grade <i>(if in Federal service)</i> Place of employment City Honolulu State Hawaii																																				
		Kind of business or organization <i>(manufacturing, accounting, insurance, etc.)</i> Radio & TV Bdcsting.																																				
Name and address of employer (firm, organization, etc.) Hawaiian Broadcasting System, Ltd. 1534 Kapiolani Blvd. Honolulu (KGMB-TV)		Name and title of immediate supervisor Wayne Kearn, Sales Mgr.																																				
Reason for leaving Offered better Job at Naval Supply Center																																						
Description of work I sold radio advertising to the business firms of Honolulu for KGMB, the CBS outlet. I wrote advertising copy, wrote and produced documentary and dramatic radio programs, selecting and directing actors and actresses in performance, and had part time supervision of a copy writer, radio announcers and technicians. I took pictures of radio personalities for publicity purposes and wrote news releases and magazine stories about them. I wrote and placed radio publicity in Honolulu for the American Relief for Korea Clothing Drive in November, 1952.																																						
If you need additional experience blocks, use supplemental sheets. SEE INSTRUCTION SHEET.																																						
17. SPECIAL QUALIFICATIONS AND SKILLS.																																						
(A) Licenses and Certificates.—Indicate the kind of license or certificate and the State or other licensing authority which granted it; for example, pilot, teacher, electrician, lawyer, radio operator, C. P. A., etc. Z-803584		(D) Give any special qualifications not covered elsewhere in your application, such as: (1) Your more important publications. <i>(Do not submit copies unless requested)</i> (2) Your patents or inventions. (3) Public speaking and public relations experience. (4) Membership in professional or scientific societies, etc. (5) Honors and fellowships received. Chairman, 1956, Industrial Editors of Hawaii. President, Honolulu Lodge, Theosophical Society, 1954 - 57, conducted meetings and study groups, lectured twice a month on philosophy and psychology, gave radio and TV talks.																																				
Kind of License Seaman's Papers Licensing Authority Coast Guard																																						
(B) List any special skills you possess and machines and equipment you can use, such as short-wave radio, multilith, comptometer, key-punch, turret lathe, scientific or professional devices. Ozalid machine, press camera, std. AM radio broadcasting control board																																						
(C) Approximate number of words per minute in: Typing 35 Shorthand ○																																						
18. EDUCATION.																																						
A. Give the highest elementary or high-school grade completed 12 If you completed high school, give date 15 June 1929		B. Name and location of last high school attended: West High School, Minneapolis																																				
C. Name and location of college or university: Univ. of Hawaii Extension School Course in Personnel Management		Dates attended <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>From</th> <th>To</th> <th>Day</th> <th>Night</th> <th>Semester or Quarter</th> <th rowspan="2">Degrees received</th> </tr> </thead> <tbody> <tr> <td>Jan '56</td> <td>Apr '56</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		From	To	Day	Night	Semester or Quarter	Degrees received	Jan '56	Apr '56																											
From	To	Day	Night	Semester or Quarter	Degrees received																																	
Jan '56	Apr '56																																					
D. Chief undergraduate college subjects		Credit hours Semester or Quarter																																				
		E. Chief graduate college subjects																																				
				Credit hours Semester or Quarter																																		
F. Other schools or training, such as trade, vocational, Armed Forces, or business. Give for each name and location of school, dates attended, subjects studied, certificates, and any other pertinent data: Y.M.C.A. Nite-School, Minneapolis, classes in typing and accounting, Sept-Dec, 1932 Y.W.C.A. " " " class in creative writing, Jan-June, 1933																																						
19. Have you lived or traveled in any foreign countries? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		20. Indicate your knowledge of foreign languages.		Reading EXC. GOOD FAIR		Speaking EXC. GOOD FAIR		Underst'ng EXC. GOOD FAIR		Writing EXC. GOOD FAIR																												
		Spanish		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>																																

If answer is "Yes," give in Item 34 names of countries, dates, and length of time spent there and reason or purpose (military service, business, education, or vacation).

21. REFERENCES.—List three persons living in the United States or Territories of the United States who are NOT RELATED TO YOU AND WHO HAVE DEFINITE KNOWLEDGE of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16, EXPERIENCE.

FULL NAME	PRESENT BUSINESS OR HOME ADDRESS Give complete current address	BUSINESS OR OCCUPATION
1. Meade Layne	3524 Adams Ave., San Diego 16	retired RR secretary
2. Rex Elgin	Oxnard Hotel, Oxnard, Calif.	Film Script Writer Pt. Mugu, Calif.
3. Mrs. Sabine Ehlers	Naval Shipyard, Pearl Harbor	Editor Shipyard "Log"

INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO	INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
22. (a) Are you a citizen of the United States of America, or (b) as a native of American Samoa do you owe allegiance to the United States of America?	<input checked="" type="checkbox"/>		28. May inquiry be made of your present employer regarding your character, qualifications, etc?	<input checked="" type="checkbox"/>	
23. Are you now, or have you ever been, a member of the Communist Party, U. S. A., or any Communist organization?	<input checked="" type="checkbox"/>		29. Do you receive or have you applied for an annuity from the United States or District of Columbia Government under any retirement act or any pension or other compensation for military or naval service? If your answer is "Yes," give details in Item 34.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
24. Are you now, or have you ever been, a member of a Fascist organization?	<input checked="" type="checkbox"/>		30. Are you an official or employee of any State, Territory, county, or municipality? If your answer is "Yes," give details in Item 34.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
25. Are you now or have you ever been a member of any foreign or domestic organization, association, movement, group, or combination of persons which is totalitarian, Fascist, Communist, or subversive, or which has adopted, or shows, a policy of advocating or approving the commission of acts of force or violence to deny other persons their rights under the Constitution of the United States, or which seeks to alter the form of government of the United States by unconstitutional means?	<input checked="" type="checkbox"/>		31. Have you ever been barred by the U. S. Civil Service Commission from taking examinations or accepting civil-service appointments? If your answer is "Yes," give dates of and reasons for such debarment in Item 34.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer to question 23, 24, or 25 above is "Yes," state on a separate sheet to be attached to and made a part of this application the names of all such organizations, associations, movements, groups, or combinations of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities. (See instruction sheet)			32. A. Have you ever been discharged from employment because: (1) Your conduct was not satisfactory? (2) Your work was not satisfactory?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
26. Does the United States Government employ in a civilian capacity any relative of yours (by blood or marriage) with whom you live or have lived within the past 24 months? If your answer is "Yes," give in Item 34 for EACH such relative (1) full name; (2) present address; (3) relationship; (4) department or agency by which employed; and (5) kind of appointment.	<input checked="" type="checkbox"/>		B. Have you ever resigned after official notification that: (1) Your conduct was not satisfactory? (2) Your work was not satisfactory?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
27. A. Have you any physical handicap, chronic disease, or other disability? B. Have you ever had a nervous breakdown? C. Have you ever had tuberculosis?	<input checked="" type="checkbox"/>		C. Have you ever been discharged from the Armed Services under other than honorable conditions? If your answer to A, B, or C is "Yes," give details in Item 34 as clearly as you can remember, including the name and address of employer, approximate date, and reasons in each case.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
If your answer to A, B, or C is "Yes," give details in Item 34.			33. Have you ever been arrested, charged, or held by Federal, State, or other law-enforcement authorities for any violation of Federal law, State law, county or municipal law, regulation or ordinance? Do not include anything that happened before your 16th birthday. Do not include traffic violations for which a fine of \$25 or less was imposed. All other charges must be included even if they were dismissed. If your answer is "Yes," give in Item 34 for each case: (1) approximate date, (2) charge, (3) place, (4) action taken.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

34. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS. Indicate item numbers to which answers apply.

Item No.	Item No.
19 Mexico, Jan & Feb, 1940, recreation Mexico, Aug. 1951, recreation & study Okinawa, July & Aug. 1945, military service	

If more space is required, use paper the same size as this page. Write on each sheet your name, date of birth, and examination title. Attach to inside of this application.

ATTENTION: If you are appointed, all facts you give will be subject to investigation including a check of your fingerprints. Before signing this application, go back over it to make sure you have answered all questions correctly and fully, so that your eligibility can be decided on the basis of all the facts. Admitted unfavorable information about such matters as arrests or discharges will be considered together with the favorable information in your record in determining your present fitness for Federal employment. However, a false statement or dishonest answer to any question may be grounds for cancellation of your application or your dismissal after appointment and is punishable by law.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

Date 22 April 1959

Signature of applicant

CONTINUATION SHEET FOR STANDARD FORM 57
"Application for Federal Employment"

INSTRUCTIONS.—Fill out this form only when necessary for completion of Item 16, "EXPERIENCE," on Standard Form 57. Enclose with your application. Typewrite or write clearly in dark ink.

1. NAME (First, Middle, Maiden (if any), Last) Riley Crabb	2. DATE OF BIRTH (month, day, year) April 2, 1912
3. KIND OF POSITION APPLIED FOR OR NAME OF EXAMINATION Employee Relations Officer	4. DATE OF THIS CONTINUATION SHEET 22 April 1959

5. DATES OF EMPLOYMENT (month, year) FROM Aug. 1951 TO Oct. 1951	EXACT TITLE OF YOUR POSITION Self-employed
SALARY OR EARNINGS STARTING \$ 100 PER mo FINAL \$ 100 PER mo	CLASSIFICATION GRADE (if in Federal Service)
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Lived at 2883A Kolowalu St., Honolulu	PLACE OF EMPLOYMENT CITY STATE
REASON FOR LEAVING Needed more income, took job at KGMB	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.)
DESCRIPTION OF WORK After selling interest in publishing business, Item #6, my wife and I made a combined business and pleasure trip to the States and Mexico, checking the background of a novel with a Yucatan locale, and consulting agents and publishers in New York and Hollywood, Aug 5 to Aug 31. From return home until start of work at KGMB, I worked on novel and on banana farm in Maunawili Valley, Oahu	

6. DATES OF EMPLOYMENT (month, year) FROM Oct. 1949 TO July, 1951	EXACT TITLE OF YOUR POSITION Half owner, Pacific Publishing Co.
SALARY OR EARNINGS STARTING \$ 230 PER mo FINAL \$ 1000 PER mo	CLASSIFICATION GRADE (if in Federal Service)
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Pacific Publishing Co. PO Box 1875, Honolulu, Hawaii	PLACE OF EMPLOYMENT CITY STATE
REASON FOR LEAVING Sold out to partner, William Ellis	NAME AND TITLE OF IMMEDIATE SUPERVISOR none
DESCRIPTION OF WORK As half owner and full time editor and publisher of Pacific Patrol, a monthly magazine for servicemen, I maintained contact with the PIOs and of the Navy, Army, Air Force, Marine Corps and Coast Guard in the Pacific Ocean area, from San Diego to Korea. From the flow of articles and pictures which came from these offices, and from civilian sources, I selected and edited the material which went into each month's issue. We printed 10,000 copies a month. I marked copy for printer, wrote story titles and sub-titles and marked for printer, and proof read galleys (See Suppl.)	

7. DATES OF EMPLOYMENT (month, year) FROM May, 1949 TO Sept. 1949	EXACT TITLE OF YOUR POSITION Editor, Pacific Patrol Magazine
SALARY OR EARNINGS STARTING \$ 250 PER mo FINAL \$ 250 PER mo	CLASSIFICATION GRADE (if in Federal Service)
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Honolulu Star-Bulletin (Newspaper) 125 Merchant St., Honolulu, Hawaii	PLACE OF EMPLOYMENT CITY STATE
REASON FOR LEAVING Partner and I bought Pacific Patrol magazine from Bulletin	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.)
DESCRIPTION OF WORK As editor of Pacific Patrol I wrote articles on local military establishments and personnel, took pictures to illustrate said articles, selected for publication material submitted from service and civilian sources, edited same, wrote titles and sub-titles for same, marked copy for printer, proof-read galleys and turned same, with pix, over to staff artists for preparation of page layouts. I approved layouts and wrote captions to picture widths specified by artists. I handled promotional end of magazine generally and had part-time supervision of a clerk-typist, the (See Suppl.)	

8 DATES OF EMPLOYMENT (month, year) From Sept. 1948 To April, 1949		EXACT TITLE OF YOUR POSITION Account Executive		
SALARY OR EARNINGS STARTING \$ 150 PER MO FINAL \$ 250 PER MO		CLASSIFICATION GRADE (if in Federal Service)	PLACE OF EMPLOYMENT CITY Honolulu STATE Hawaii	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Radio Broadcasting
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Aloha Broadcasting Co., Ltd., (KHON) 1810 Makanoe Lane, Honolulu		NAME AND TITLE OF IMMEDIATE SUPERVISOR Roy Turner, Sales Manager		
REASON FOR LEAVING Offered attractive editorial job with Bulletin		DESCRIPTION OF WORK I sold radio advertising to the business firms of Honolulu. I wrote advertising copy and wrote and produced dramatic and documentary programs. Though I stopped selling for KHON when I assumed the Bulletin job, I maintained connections with the station and began a series of weekly dramatic programs which were produced under the name "Aloha Playhouse." These began Sept. 1949 and ran to 31 consecutive performances. I wrote the scripts for these and directed the cast, varying (See Suppl.)		
9 DATES OF EMPLOYMENT (month, year) From Nov. 1948 To July, 1950		EXACT TITLE OF YOUR POSITION Writer, Military Subjects		
SALARY OR EARNINGS STARTING \$? PER FINAL \$ PER		CLASSIFICATION GRADE (if in Federal Service) PFC	PLACE OF EMPLOYMENT CITY Honolulu, Hawaii STATE	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) National Guard
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Hawaii National Guard Ft. Ruger, Honolulu		NAME AND TITLE OF IMMEDIATE SUPERVISOR MAJ Wm.C. Meyer, Inf. Hdq & Hdq Det.		
REASON FOR LEAVING Business pressure		DESCRIPTION OF WORK On joining the Guard I was assigned to PIO because of my MOS number, 274. Duties on Guard nights included writing press and radio releases, clipping and filing stories from island newspapers, and producing tape recorded documentary programs for Guard recruiting. These were broadcast on several Honolulu stations. When the PIO resigned after I was there three months, the duties of the office fell on me. (Average time, 4 hours per week.)		
10 DATES OF EMPLOYMENT (month, year) From July, 1948 To Sept. 1948		EXACT TITLE OF YOUR POSITION Self employed		
SALARY OR EARNINGS STARTING \$ lived on savings FINAL \$ 100 PER ON BOAT		CLASSIFICATION GRADE (if in Federal Service)	PLACE OF EMPLOYMENT CITY Honolulu STATE Hawaii	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Writing
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Matson Navigation Co. 79 Nimitz Highway, Honolulu		NAME AND TITLE OF IMMEDIATE SUPERVISOR		
REASON FOR LEAVING Went to work at KHON after savings used up.		DESCRIPTION OF WORK Worked at home on a novel and edited lecture material for a friend. About this time I accepted a temporary appointment as publicity chairman for the Hawaiian Branch of the American Association for the United Nations, from Dr. Allan Saunders, chairman. For a year I placed United Nations press releases of an informative nature in the local papers and radio stations, wrote speeches, newspaper and radio (See Suppl.)		
11 DATES OF EMPLOYMENT (month, year) From May, 1948 To July, 1948		EXACT TITLE OF YOUR POSITION Mess Steward		
SALARY OR EARNINGS STARTING \$ 240 PER FINAL \$ PER		CLASSIFICATION GRADE (if in Federal Service)	PLACE OF EMPLOYMENT CITY Honolulu STATE Hawaii	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Shipping
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Matson Navigation Co. 79 Nimitz Highway, Honolulu		NAME AND TITLE OF IMMEDIATE SUPERVISOR Steward		
REASON FOR LEAVING I was "beached" by 1948 shipping strike		DESCRIPTION OF WORK I made one round trip on the freighter "Mahimahi" from Honolulu to San Francisco and return, serving the officer's mess. Leisure time aboard the ship was used to write.		

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3. KIND OF POSITION APPLIED FOR, OR NAME OF EXAMINATION Employee Relations Officer	4. DATE OF THIS CONTINUATION SHEET

DATES OF EMPLOYMENT (month, year) 12 FROM Oct. 1947 TO April, 1948	EXACT TITLE OF YOUR POSITION Reporter and Circulation Manager
SALARY OR EARNINGS STARTING \$? PER mo FINAL \$ 174 PER mo	CLASSIFICATION GRADE (if in Federal Service)
PLACE OF EMPLOYMENT CITY Honolulu STATE Hawaii	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Weekly Newspaper
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Waikiki and Kaimuki Chronicle 637 Sheridan St., Honolulu	NAME AND TITLE OF IMMEDIATE SUPERVISOR M.D. Walden, Editor
REASON FOR LEAVING Messman's berth with Matson freighter became available.	DESCRIPTION OF WORK I began writing for the Chronicle on a part-time basis while still employed by radio station KGU (Item #13). I averaged four hours a day writing dramatic reviews, interviewing sports celebrities, doing stories on Honolulu churches, City Hall and Waikiki. After resigning from KGU in March, 1948 and awaiting a Matson berth, I worked full time for the Chronicle, taking the job of circulation manager in the Waikiki-Kapahulu districts in addition to my news reporting. I set up and supervised a carrier distribution system of 40 boys.
DATES OF EMPLOYMENT (month, year) 13 FROM May, 1946 TO March, 1948	EXACT TITLE OF YOUR POSITION Radio Announcer and Librarian
SALARY OR EARNINGS STARTING \$ 250 PER mo FINAL \$ 280 PER mo	CLASSIFICATION GRADE (if in Federal Service)
PLACE OF EMPLOYMENT CITY Honolulu STATE Hawaii	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Radio Broadcasting
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) The Advertiser Publishing Co. 605 Kapiolani Blvd., Honolulu	NAME AND TITLE OF IMMEDIATE SUPERVISOR Marion A. Mulroney, manager of KGU, the NBC outlet in Hawaii
REASON FOR LEAVING Resigned to work for Chronicle and to go to sea.	DESCRIPTION OF WORK I was a staff announcer, reading advertising copy and producing complete transcribed and recorded radio programs at the control board. My library work was filling and cross referencing records and transcriptions and cueing them for proper sequence, and writing copy and selecting appropriate music for special programs such as visiting radio and movie stars and for national holidays.
DATES OF EMPLOYMENT (month, year) 14 FROM Oct. 1947 TO Dec. 1947	EXACT TITLE OF YOUR POSITION Instructor
SALARY OR EARNINGS STARTING \$ 20 PER mo FINAL \$ PER	CLASSIFICATION GRADE (if in Federal Service)
PLACE OF EMPLOYMENT CITY Honolulu STATE	KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Adult Evening School
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Dept. of Public Instruction, Ter. of Hawaii McKinley High School, Honolulu	NAME AND TITLE OF IMMEDIATE SUPERVISOR H.R. Smith, principal
REASON FOR LEAVING The term was over	DESCRIPTION OF WORK I taught a class of ten adults the art and mechanics of producing complete radio programs. The instruction included the selection and writing of dramatic, documentary, news and news commentary programs, the selection of appropriate musical bridges and sound effects, and the training of the speaking voice for professional announcing. With the use of my own tape recorder and record player, programs were produced and played back right in the class room.

15 DATES OF EMPLOYMENT (month, year) FROM Dec. 1945 TO March, 1946		EXACT TITLE OF YOUR POSITION Cab Driver	
SALARY OR EARNINGS STARTING \$ 200 PER MO FINAL \$ 200 PER MO		CLASSIFICATION GRADE (if in Federal Service)	
		PLACE OF EMPLOYMENT CITY San Fernando STATE Calif.	
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) San Fernando Cab Co. San Fernando, Calif.		KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Taxicab company	
REASON FOR LEAVING A fill-in job until I could return to Hawaii after Army discharge.			
DESCRIPTION OF WORK Driving a taxicab in and around San Fernando.			
16 DATES OF EMPLOYMENT (month, year) FROM Jan. 1944 TO Dec. 1945		EXACT TITLE OF YOUR POSITION Pvt, Pfc and Cpl	
SALARY OR EARNINGS STARTING \$? PER MO FINAL \$ 000 PER MO		CLASSIFICATION GRADE (if in Federal Service)	
		PLACE OF EMPLOYMENT CITY Oregon, California, Hawaii, Okinawa STATE	
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) U.S. Army, Pentagon Bldg. Washington, D.C.		KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Military business	
NAME AND TITLE OF IMMEDIATE SUPERVISOR			
REASON FOR LEAVING Honorable Discharge at convenience of Government.			
DESCRIPTION OF WORK I trained with the Combat Engineers and finished training at the Clerk-Typist School, Camp Abbot, Oregon. First assignment overseas was as Chaplain's Asst. Signal Corps, Honolulu. I helped the Chaplain with the Services, read Scriptures, announcements, lead singing, arranged for vocalists and wrote letters of condolence. I was assigned to the Pacific edition of the Stars and Stripes, the last seven months of enlistment, as staff writer and circulation man. I had Pearl Harbor (See Suppl.)			
17 DATES OF EMPLOYMENT (month, year) FROM Jan. 1942 TO Dec. 1943		EXACT TITLE OF YOUR POSITION Dispatcher and Production Controller	
SALARY OR EARNINGS STARTING \$ 180 PER MO FINAL \$ 250 PER MO		CLASSIFICATION GRADE (if in Federal Service)	
		PLACE OF EMPLOYMENT CITY Burbank, STATE Calif.	
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Vega Aircraft Corp. Burbank		KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Manufacturing	
NAME AND TITLE OF IMMEDIATE SUPERVISOR Ray Smith, Production Control Supervisor			
REASON FOR LEAVING Volunteered for military service			
DESCRIPTION OF WORK I started work at Vega in the production control division, planning production on assemblies and sub-assemblies of the B-17 bomber. When this part of program was pretty well under way I transferred to the shop as a dispatcher, helping speed production of parts through the shop to the assembly lines.			
18 DATES OF EMPLOYMENT (month, year) FROM July, 1936 TO Dec. 1941		EXACT TITLE OF YOUR POSITION Trucker, Inspector & Production Controller	
SALARY OR EARNINGS STARTING \$ 18 PER wk FINAL \$ 28 PER wk		CLASSIFICATION GRADE (if in Federal Service)	
		PLACE OF EMPLOYMENT CITY Minneapolis, Minnesota	
NAME AND ADDRESS OF EMPLOYER (firm, organization, etc.) Minneapolis-Honeywell Regulator Co. Minneapolis, Minnesota		KIND OF BUSINESS OR ORGANIZATION (manufacturing, accounting, insurance, etc.) Manufacturing	
NAME AND TITLE OF IMMEDIATE SUPERVISOR Mr. MacGregor, Prod. Control Supervisor			
REASON FOR LEAVING Left to find work in California			
DESCRIPTION OF WORK I started as a trucker in the Stock Dept. moving parts from shops to assembly and finish depts. I later transferred to Inspection Div. checking finished instruments, then plastic molded parts, then automatic screw machine shop, checking output of 50 machines. Finally, because of my knowledge of men and machines, I was promoted to scheduling of shop work in Production Control.			

Riley Crabb
April 2, 1912
Emp.Rel.Officer

1. (Cont.) because the visual material is presented to high level military and civilian officials in the Administration and the Dept. of Defense, and to Congressional committees. For example, we recently worked one end to prepare a set of eight, 8x10 Vugraph slides on the development of the Pacific Missile Range. These were used by the Admiral on Monday to make a presentation to the Secretary of Defense during his visit to Vandenberg Air Force Base.

3. (Cont.) by department correspondents and selected photos and art for the paper. I supervised layout and final makeup of the finished paper for offset printing at a commercial printing plant. I was responsible for the full time work of my two assistants, an Editorial Writer, GS-5, and a Clerk-Stenographer, GS-3, and had the part time services of the station artist, a photographer and sixteen correspondents in the Center depts. and depots. I assisted department heads and the Command in the preparation of brochures, manuals and catalogs. I worked with the President of the Civilian Employee's Association in the planning and supervising of employee celebration and entertainment programs, Aloha Week in the fall, Christmas, and Lei Day in the spring. For Lei Day, 1956, I got three groups started, a 20-voice chorus, a 7-piece orchestra and a square dance group, with these plus mambo and Hawaiian hula dancers I produced a forty-five minute show. A repeat performance was given on KGMB-TV. My time was divided about fifty-fifty between internal and external public relations.

6. (Cont.) when they returned. I planned the layout of each of the 40 pages, including front and back covers, in regards to relationship of title, sub-title, by-line, copy and pictures. I marked the pictures for size, wrote captions for same and sent pix to printer for reduction and veloxes. I pasted up finished copy and pix (half tone Veloxes) and returned to printer for making offset plates. I owned and used a press camera to take pictures to go with local stories I wrote myself. I handled most of the business affairs of Pacific Patrol including finances, hiring and firing, and supervision of the clerk-typist, assistant editor and advertising salesman.

7. (Cont.) staff artists and an advertising saleswoman.

8. (Cont.) from three to eight performers. After taking over ownership of Pacific Patrol Magazine in October I also put the magazine on the air for half an hour on Saturday nights with a program of recorded music, interviews with celebrities, humorous commentary and news, directed primarily toward Servicemen stationed in the Islands.

10. (Cont.) material adapted to locan needs and voices. I wrote and voiced a UN news program, 15 min., once a week over KHON and the Aloha Network - three radio stations on the other islands. I trained committee members in speech to help me voice the news program and to give variety to it. I wrote news releases on our weekly United Nations meetings in the Community Room in the Y.W.C.A. (Average, 8 hrs. per week.)

16. (Cont.) Okinawa, Saipan and Guam as my duty areas, in that order. My duties were to find and supervise enlisted men to distribute the daily editions of the paper, collect the money and turn it in, and to send such news stories from my area as I had time to write.