

**Mail to Address:**

INTEREM
Plot No. 14,
Electronic Hardware Technology Park
Sector 34
Gurgaon-122 001,
Haryana

Report Summary

Policy : GE India T&L
Report Id : 93AB3FC677D44D9C865F
Employee ID : 212701861
Employee Name : Mukherjee, Ritam
Report Name : Internet Bill
Report Key : 21736900
Group ID : INDWGE
Report Date : 05/01/2022
Submit Date : 05/01/2022
Approval Status : Submitted & Pending Approval
Payment Status : Not Paid
Receipts Received : No
Report Type : Internal (within GE) Travel-Other
Location : Bangalore
Destination Country : INDIA

Report Totals

Report Total : INR 2,183.00
Personal Expenses : INR 0.00
Total Amount Claimed : INR 2,183.00
Amount Approved : INR 2,183.00
Amount Due Company Card : INR 0.00
Amount Due Employee : INR 2,183.00

Receipts to Mail:

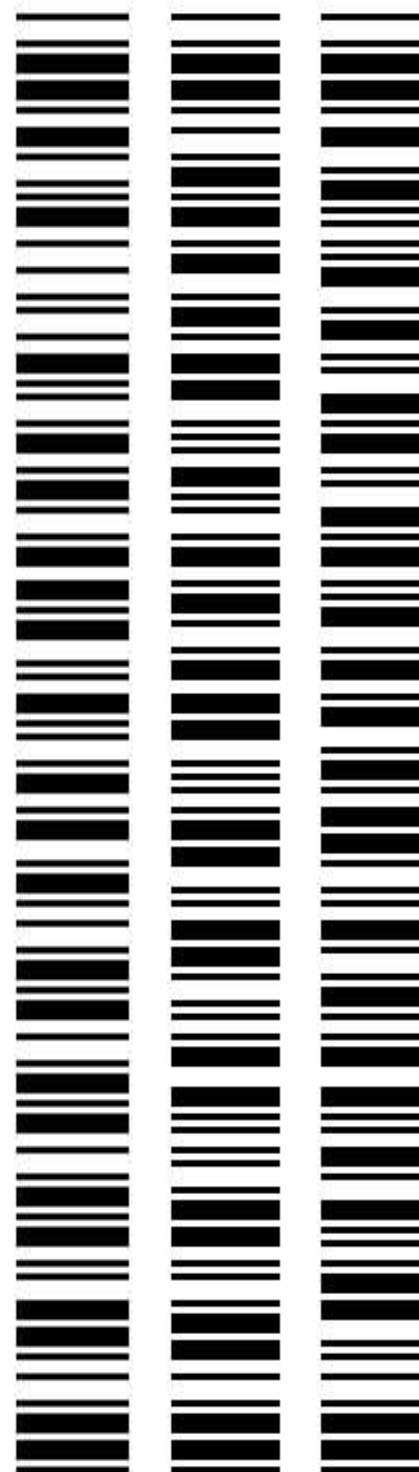
- ☐ 1; 05/01/2022; Broadband/Internet/PDA; INR 1,091.50; INR 1,091.50;
☐ 2; 15/12/2021; Broadband/Internet/PDA; INR 1,091.50; INR 1,091.50;

Instructions:

TOP

TOP

TOP



BOTTOM

BOTTOM

BOTTOM

Print the cover sheet.

Note: Use the highest resolution possible on your printer. Use Portrait, not Landscape mode. This printout should be clear, with no lines, smudges, or streaks. Poor quality printouts may not be read correctly by the Imaging Service.

Make sure that you have all the receipts listed above. If you have lost a receipt, please prepare a *Mock Receipt Form*. This is available on the e-T&L Support Central site. To expedite the process, please send your receipts in an organized manner. If possible, tape the receipts on A4 sized paper.

Mail & Fax the cover sheet and the associated receipts to the address & Fax Number, listed at the top of the page. ALL receipts are required to be submitted with your expense report cover sheet. ***If you fail to submit the receipts to the e-T&L Processing Centre, you may not be able to receive any future reimbursements and your Corporate Card may be suspended.***

Expense Detail Listing

Transaction Date	Expense Type	Business Purpose	Vendor Name	City	Payment Type	Amount	Foreign Amount
05/01/2022	Broadband/Internet/PDA		Tata Sky	Bangalore	Out of Pocket	INR 1,091.50	INR 1,091.50
15/12/2021	Broadband/Internet/PDA		Tata Sky	Bangalore	Out of Pocket	INR 1,091.50	INR 1,091.50