

To  
The Chief Manager  
State Bank of India,  
Uttarpara Branch  
Uttarpara, Hooghly  
Pin: 712258

*SUB: Please close loan [3835100085] by deducting amount from saving account [11141332739]*

Sir,


With due respect I want to bring your kind notice that I Rabin Kumar Mukherjee, an account holder of your branch having Savings Acc. No: 11141332739 at present having a loan [Loan account no: 3835100085] against a fixed deposit.

I am willing to close my loan and hence requesting you to deduct my remaining balance and final payment from my above savings account no.

Also, once this loan closure is complete send me an official confirmation against same.

Thanking in advance.

Yours sincerely,



8<sup>th</sup> Jan, 2022

<Rabin Kumar Mukherjee>  
Ph no: 9433833006