

Course MGS 425 – Management of IT Projects

Instructor Wencui Han

Term Spring 2015

Meetings M W 12:30pm - 1:50pm – 102 Alfiero

Instructor's Contact Information

Office Location 304 Alfiero

Email Address wencuihan@gmail.com

Office Hours M 2:00m - 3:00pm or by appointment

General Course Information

Course Description

MIS concentration capstone course. Advanced MIS majors, operating as a high performance team, will engage in and complete the design and implementation of a significant information system. Project management, management of the IS function, and systems integration will be components of the project experience.

Required Texts & Materials

Information Technology Project Management – REVISED 7th Edition

ISBN (13): 978-1-285-84709-2; by Kathy Schwalbe

Grading criteria

Tests 2 x 20% = 40%

Homework 4 x 5% = 20%

Group Project 30%

Participation 10%

Grading scale

92% or moreA

90% or moreA-

88% or moreB+

82% or moreB

80% or moreB-

78% or more,.....C+

72% or moreC

68% or moreC-

60% or moreD

less than 60% F

Group Project

Each project team will consist of 4 to 5 team members. Each team will pick a specific IT project to be implemented in a fictitious company. Go ahead – be creative with the name and the product that this company sells or the service that it provides! For the IT project, do the following:

□ Create a project proposal. In the proposal, you will clarify the characteristics of the organizational problem; list information sources needed and list tasks that you must do to finish the IT project.

□ In your final project report, you will define the problem and talk about the effect of this problem on the organization. This activity in turn will help you frame the project scope statement. Set up some scope change control procedures for your IT project. Offer some alternative solutions to the problem and the costs and benefits of these alternatives and tell how these solutions will solve the identified problem. Pick one alternative and provide rationale for doing so. More details will be provided about the exact deliverables later on in the semester.

□ For the last days of classes, prepare a 10 minute presentation about your team project.

Course Policies

Make-up Tests

Contact the instructor at least 72 hours before the test to set up a make-up test

Extra Credit

No extra credit work be assigned

Late Work

Will not be accepted – No exceptions

Technology Requirements

You may be required to submit typed versions of assignments and to access your email account to check for related course materials or communications from the instructor. You may also be required to use other computer and electronic resources in completing and presenting assignments.

Classroom Citizenship

No cell phones and no social networking during class time.

Student Conduct and Discipline

Academic Dishonesty is ***not tolerated***. Anyone found cheating will not only receive a grade of “F” for the course, but will also be subject to any and all disciplinary action allowed by the University and/or the School of Management. Should you wish to read more on Academic Integrity, the following paragraph is indicative of material that can be found in the Undergraduate Handbook:

<http://mgt.buffalo.edu/programs/undergrad/handbooks/handbook>

Academic Integrity

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work. Any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes but is not limited to cheating,

plagiarism, collusion, and the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted materials, including music and software. Copying, displaying, reproducing, or distributing copyrighted works may infringe the copyright owner's rights and such infringement is subject to appropriate disciplinary action as well as criminal penalties provided by federal law. Usage of such material is only appropriate when that usage constitutes "fair use" under the Copyright Act.

Incomplete Grade

According to University Regulations incompletes may be given only if the student is passing at the time the incomplete is assigned. The student would be allowed to complete the remaining work in the next 12 months. Incomplete grades do NOT allow you to go back and submit work you have skipped or to do work over. They are assigned when circumstances preclude you from finishing the semester. That is, finishing the work that is due in the future. As a general rule: I should have no reason to deny an incomplete; as long as you are not failing the course at the time you request the incomplete. However, if you have finished the course an incomplete CANNOT be given. ***A grade of Incomplete is NOT to be a conversion of the course to an Independent Study course. Students finishing Incompletes must take tests, etc. on schedule with students in the semester they are completing the course.***

Disability Services

Students registered with the Office of Disability Services are **required** to forward the corresponding paperwork to the instructor. Failure to do so will jeopardize your ability to take tests in their Office. You need to bring the instructor copy to lectures or the instructor's office. Alternately, the ODS staff can send a copy to the instructor, if you feel there is no need to speak to the instructor directly