

## **Team Contract**

### **Goals:**

The team goal for this project is to create an ABC music player that is fully functional according to the specifications provided. We are aiming for an A and we intend to put in equal amounts of work to that end.

### **Meeting Norms:**

Meetings during the week will be held on Wednesday, Thursday, Friday, Saturday, and Sunday evenings at the Student Center. We plan to use the in-class time to ask questions and clarify concerns with our TA mentor, as well as work on writing/testing code. Eating during meetings will be allowed and possibly even encouraged. Each person will take their own notes of our meetings.

### **Work Norms:**

We anticipate about ten hours of work a week on the project to make it successful. Work will be distributed equally, based on each team member's preference at the first meeting. At this meeting, a to-do list will be drawn up with each task assigned to a member of the group. In case of a missed deadline, we will discuss the reason for it, and then take action accordingly. This might mean pushing the deadline forward if the particular component is not critical or assigning the part to a different person and assigning a different one to the person who missed the deadline. Each team member will read, comment on, modify and test the code that the other team member wrote. Conflicts in opinion can be resolved by discussion among the team or with our TA mentor.

### **Decision Making:**

Decisions will be made by majority vote, but in case of one person's opinion differing, we will consult our TA mentor to chip in an opinion.

### **Signed by:**

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