



# Visvesvaraya Technological University

"Inana Sangama", Belgaum-590 018, Karnataka State

REGISTRAR

Phone : (0831) 2498100

Fax : (0831) 2405467

Ref: VTU/Aca/OS-circular/2009-10/4324

Date: 5-8-2009

## CIRCULAR

Sub: Change of College of students for  
Autonomous to non-autonomous and Vice-versa – reg...

### Preamble:

Visvesvaraya Technological University granted 'Autonomous Status' to its following sixteen Autonomous colleges.

Sl. No	College	Grant of Autonomous Status	
		UG	PG
1.	RV College of Engineering, Bangalore	Yes	No
2.	MS Ramaiah Institute of Technology, Bangalore	Yes	Yes
3.	PES Institute of Technology, Bangalore	Yes	No
4.	Sri Siddhartha Institute of Technology, Tumkur	Yes	No
5.	Nitte Meenakshi Institute of Technology, Bangalore	Yes	No
6.	Malanad College of Engineering, Hassan	Yes	No
7.	NMAM Institute of Technology, Nitte	Yes	Yes
8.	BVB College of Engineering and Technology, Hubli	Yes	Yes
9.	Basaveshwar Engineering College, Bagalkot	Yes	Yes
10.	SDM College of Engineering and Technology, Dharwad	Yes	No
11.	The National Institute of Engineering, Mysore	Yes	Yes
12.	Sri Jayachamarajendra College of Engineering, Mysore	Yes	No
13.	PDA College of Engineering, Gulbarga	Yes	Yes
14.	Siddaganga Institute of Technology, Tumkur	Yes	No
15.	BMS College of Engineering, Bangalore	Yes	No.
16.	PES College of Engineering, Mandya	Yes	Yes

However, the following cases may arise w.r.t. change of college by students.

<b>S. No.</b>	<b>Change</b>	
	<b>From</b>	<b>To</b>
1	Autonomous College	Autonomous College
2	VTU scheme	Autonomous Scheme of the college or other autonomous college
3	Other University	Autonomous College
4	Autonomous college	Non autonomous College

The procedure for obtaining change of college in the above cases is defined as per the enclosure.

Hence, you are requested to follow the same and bring it to the notice of all the concerned.

**Encl: As above**

**Sd/-  
REGISTRAR**

To,  
The Principals of All Engineering Colleges Affiliated to / Autonomous under VTU, Belgaum

**Copy to:**

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belgaum.
2. The Office of Registrar, VTU, Belgaum
3. The Registrar (Eval.), VTU, Belgaum
4. The Special Officers of all the Regional Offices of VTU
5. The Special Officer of Academic Section, VTU, Belgaum
6. The Case-workers of Academic Section, VTU, Belgaum



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**Ref: VTU/Aca/OS-circular/2009-10/4323**

**Date: 5-8-2009**

**CIRCULAR**

Sub: Readmission of students from VTU scheme to Autonomous scheme- reg...

**Preamble:**

Visvesvaraya Technological University granted 'Autonomous Status' to its sixteen Autonomous colleges Your college is one of such colleges.

There may be cases of the readmission of students from VTU scheme i.e. syllabus to Autonomous Syllabus for different semesters. The records of such students who switch from VTU syllabus to autonomous syllabus are to be maintained separately.

Hence, the readmission formats w.r.t such students are revised and enclosed herewith.

Hence, you are requested to follow the same and bring it to the notice of all the concerned.

**Encl: Readm Formats**

**REGISTRAR**

To,  
The Principals of All Autonomous Engineering Colleges Affiliated to VTU, Belgaum

**Copy to:**

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REGISTRAR

Ref: VTU/Aca/OS-circular/2009-10/4325

Date: 5-8-2009

## CIRCULAR

Sub: Change of College / Change of Branch for the academic year 2009-2010- reg..

With reference to the above, the Principals of all colleges affiliated to VTU, Belgaum are informed to follow the guidelines given below for permitting change of branch and change of college.

### CHANGE OF COLLEGE:

**PLEASE NOTE:** In view of the University having granted autonomous status to some of the colleges, a separate Circular and form for Change of College for Autonomous to Non-Autonomous and vice-versa has been sent vide ref. **VTU/Aca/OS-Circular/2009-10/\_4324dt:5-8-2009**. Copy is enclosed for ready reference. Hence, the Principals are requested to take note of the same and advice the students accordingly.

1. Change of college is restricted to only odd semesters of B.E. / B.Tech/ B.Arch i.e. III, V and VII B.E./ B.Tech. and additionally for IX incase of B.Arch.
2. A student who desires to get change of college has to produce **original No Objection Certificates (NOC)** from the following colleges and DTE and submit the same with a University fee of Rs. 2,500/- within the last date
  - a. NOC from relieving college.
  - b. NOC from joining college- NOC issued must certify that after admitting the student under consideration the sanctioned intake of the particular branch will NOT exceed(i.e. the sanctioned intake, admitted and the vacancy should be clearly figured out in the NOC) .
  - c. NOC from DTE, Bangalore
3. **Last Date:** The process must be completed within 15 days from the date of announcement of results of even semester.
4. The NOC issued after the last date will not be considered by the University.

With respect to students who wish to change their branch, they are permitted only at B.E./B.Tech. III semester level and only after Change of Branch at college level of the admitting institution along with the change of college are required to pay an additional fee of Rs. 2,500 to the University. i.e. for change of college with change of branch they have to pay a fee of Rs. 5,000/-

### **CHANGE OF BRANCH:**

The guidelines for effecting change of branch of students in an Engineering College in the beginning of III semester(2<sup>nd</sup> year) B.E./B.Tech. prepared by AICTE are enclosed. You are requested to strictly adhere to these guidelines while effecting the change of branch in your college.

Last date to complete Procedure of Change of Branch at College : **20<sup>th</sup> August, 2009**

Last Date to send the consolidated List to University : **28<sup>th</sup> August, 2009**

**While sending the details of change of Branch effected, the information should include the following:**

1. Copy of the Notification calling for applications for change of branch.
2. List of students who have applied for change of branch from various branches with details such as their present branch, and branch desired, and percentage of marks of I and II semesters put together.
3. List of students applied for change of branch in order of merit.
4. Final list of students who are given change of branch.
5. A consolidated list showing the details of branch change must also be submitted to DTE, Bangalore.
6. The DTE shall prescribe a check list to be furnished by colleges immediately after effecting the change of branch.
7. The Final list of students after effecting Change of Branch if received without fees will be kept pending until receipt of fees.

Any fee payable to the University should be in the form of D.D. drawn in favour of "Finance Officer, VTU, Belgaum" and payable at Belgaum.

Encl: AICTE guidelines

**BY ORDER  
sd/-  
REGISTRAR**

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5. The Special Officer of Academic Section, VTU, Belgaum
6. The Case-workers of Academic Section, VTU, Belgaum
7. The Computer Network Centre, VTU, Belgaum for display on website

**(Prof. K. V.A. Balaji)  
REGISTRAR**



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Date: 5-8-2009

## CIRCULAR

**Sub: Admission of students to III Sem. B.E. under  
Lateral Entry Scheme – reg...**

**Ref: Govt. Order ED 154 TEC 2005 dt: 30-09-2005**

With reference to the above, please find enclosed herewith the G.O. mentioned above for your kind reference and needful action at your end. As per the above G.O., the College managements are permitted to fill the vacant seats in III semester to all B.E. courses (**except B. Arch.**) by Diploma Students, who are found eligible with respective to marks and specialization.

1. The Principals are required to follow the guideline to calculate the vacancy position in III semester, as follows.

### For each branch :

X- Sanctioned intake of the course

Y- No. of Regular students, who become eligible to join III semester from the same college

Z- No. of Repeaters who sought admission to III semester from the same college

CB- No. of students to whom Change of branch is given to that branch

CC- No. of Change of college (students admitted from other college)

CD- No. of seats remaining vacant, after DTE allotment (i.e. vacant seats out of 10% of sanctioned over and above the intake of a course )

V - Vacant seats for lateral entry for college management

**V = ((X+CD)) – (Y+Z+CB+CC)**

2. For filling vacant seats prepare a Rank list – as per G.O.

3. Collect fee as per G.O.

4. Last Date to submit the list of admitted students: **25<sup>th</sup> September, 2009**

You are informed to comply with the rules stipulated by Government and University and obtain approval from University.

**Encl: Karnataka State Govt. letter**

**BY ORDER**

**sd/-**

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**(Prof. K.V.A. Balaji)**

**REGISTRAR**