System Verification and Validation Plan Checklist

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- Follows writing checklist (full checklist provided in a separate document)
  - ☐ LaTeX points
  - ☐ Structure
  - ☐ Spelling, grammar, attention to detail
  - ☐ Avoid low information content phrases
  - ☐ Writing style
- Follows the template, all parts present
  - ☐ Table of contents
  - ☐ Pages are numbered
  - ☐ Revision history included for major revisions
  - ☐ Sections from template are all present
  - ☐ Values of auxiliary constants are given (constants are used to improve maintainability and to increase understandability)
- Grammar, spelling, presentation
  - ☐ No spelling mistakes (use a spell checker!)
  - ☐ No grammar mistakes (review, ask someone else to review (at least a few sections))
  - ☐ Paragraphs are structured well (clear topic sentence, cohesive)

- ☐ Paragraphs are concise (not wordy)
- ☐ No Low Information Content (LIC) phrases (List of LIC phrases)
- ☐ All hyperlinks work
- ☐ Every figure has a caption
- ☐ Every table has a heading
- ☐ Symbolic names are used for quantities, rather than literal values

- LaTeX
  - ☐ Template comments do not show in the pdf version, either by removing them, or by turning them off.
  - ☐ References and labels are used so that maintenance is feasible

- Overall qualities of documentation
  - ☐ Test cases include SPECIFIC input
  - ☐ Test cases include EXPLICIT output
  - ☐ Description over specification, when appropriate
  - ☐ Plans for what to do with description data (performance, usability, etc). This may involve saying what plots will be generated.
  - ☐ Plans to quantify error for scalar values using relative error
  - ☐ Plans to quantify error for vector and matrix values using a norm of an error vector (matrix)
  - ☐ Plans are feasible (can be accomplished with resources available)
  - ☐ Plans are ambitious enough for an A+ effort
  - ☐ Survey questions for usability survey are in an Appendix (if appropriate)
  - ☐ Plans for task based inspection, if appropriate
  - ☐ Provided adequate detail on non-dynamic testing. Statements liks "We will perform a code walkthrough with our stakeholders" are accompanied by details, such as a checklist of items to go through during a walkthrough.
  - ☐ Very careful use of random testing

- ☐ Specific programming language is listed
- ☐ Specific linter tool is listed (if appropriate)
- ☐ Specific coding standard is given
- ☐ Specific unit testing framework is given
- ☐ Investigation of code coverage measuring tools
- ☐ Specific plans for Continuous Integration (CI), or an explanation that CI is not being done
- ☐ Specific performance measuring tools listed (like Valgrind), if appropriate
- ☐ Traceability between test cases and requirements is summarized (likely in a table). The traceability matrix shows a test case for each requirement, or a non-dynamic technique is used for that requirement.

- Avenue rubric
  - ☐ More than 5 peer review issues created for another team