导师审核指南

导师账号登录

社区发布项目时，已向指定导师邮箱发送注册邀请邮件。邀请邮件中列有系统登录地址、账号名与默认密码。请导师使用邮件中的账号名与默认密码登录系统，并验证邮箱。若验证信息失效，请联系 org@summer-ospp.ac.cn 重新发送邮件。

登录账号后，请点击左侧资料修改，补充个人资料信息（若个人资料中的昵称未补充，则系统显示导师本人姓名）。

导师审核及排序

导师审核请点击左栏【项目管理】，点击指导项目右侧的【查看】按钮。

开启右上方【启用高级认证显示加密信息】，查看学生完整信息。认真审核学生项目申请书与简历内容。

点击【设定中选学生排序，并提交组委会审核】按钮对收到的学生项目申请进行优先级排序并在系统中提交。**排序数字越小，优先级越高。**

设置学生排序

6 月 11 日导师审核截止之前，导师可重新调整中选优先级顺序。

设置学生排序

审核标准

项目申请书的质量是评定学生申请是否通过的最主要标准。

注意事项

根据活动规则，学生项目申请书经过导师审批后还需社区、组委会审核通过，才能够确认中选，中选学生申请书将在活动官网公示，请各位导师务必对申请书质量进行把关。

项目开发

　　导师不可以通过代码的方式指导学生开发，也不可以帮助学生调试项目。项目的实现应由学生个人独立完成。导师可以围绕项目，指导学生制定计划、提供相关推荐文档链接、指导学生如何参与社区、提供针对实现方案的改进方向性建议等。

导师职责

1. 对学生提出的项目问题进行解答；

2. 指导学生使用社区常用沟通工具（电子邮箱、IRC、邮件列表等）、社区代码管理平台及其他工具，引导学生遵循社区规范，成为社区的一份子；

3. 项目开发期间，与学生保持定期沟通，持续了解学生开发进度，督促学生按计划完成项目开发，组委会建议至少保证每周一到两次的沟通；

4. 应顾及到学生的专业水平和年龄，友好耐心地进行沟通，鼓励学生独立并积极地开展工作；

5. 推动学生的贡献被社区接受；

6. 按活动要求及时审核学生项目申请书与结项成果，按模板填写导师评语。

结项标准

1. 学生在社区开源仓库中提交的 git email 必须使用学生报名所使用的邮箱；

2. 学生承接的项目需要以 PR/MR 的形式提交到项目所在的开源社区仓库中并完成合并；

3. 评估项目产出是否符合项目设立的目标和要求；

4. 提交给社区的贡献的列表；

5. 评估项目产出运行情况；

6. 项目相关文档的完善程度；

7. 对于研发类项目，结项报告是否提供了对应的测试验证结果；

8. 社区及导师认为需要评估的其他方面。

Mentor Review Guide

Mentor Account Login

When the project was posted in the community, an invitation email was sent to the mentor. The invitation email contains the system login address, account name, and default password. Please use the email's account name and default password to log in to the system and verify the email address. If the verification information is expired, please contact org@summer-ospp.ac.cn to resend it.

After logging in to your account, please click [Edit Information] on the left to edit your profile (If the nickname in the profile is not added, the system will display the mentor's name).
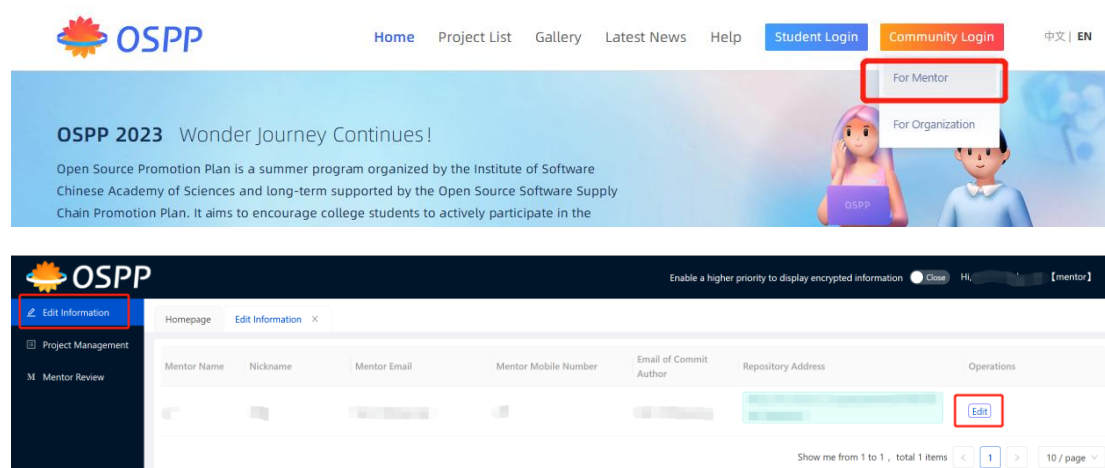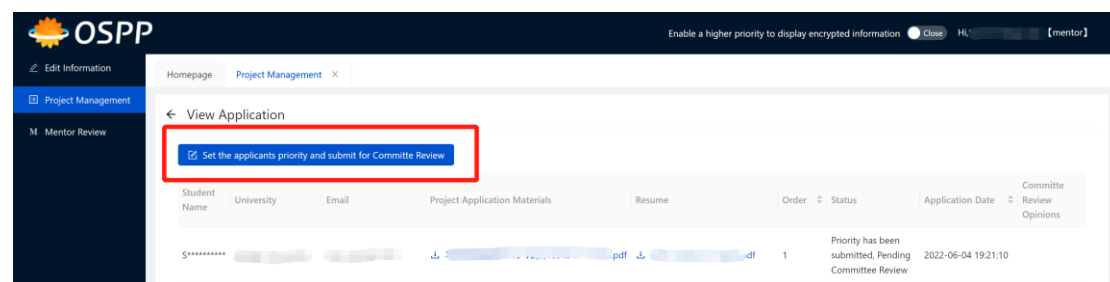

Mentor Review

Please click [Project Management] on the left, click on the [View] button on the right of the project, and turn on [Enable a higher priority to display encrypted information] at the top to see the complete information of the student.
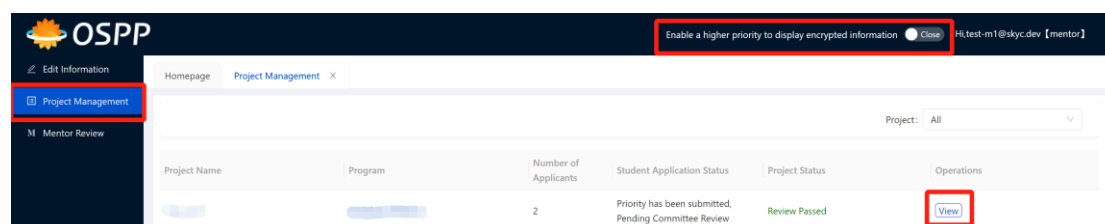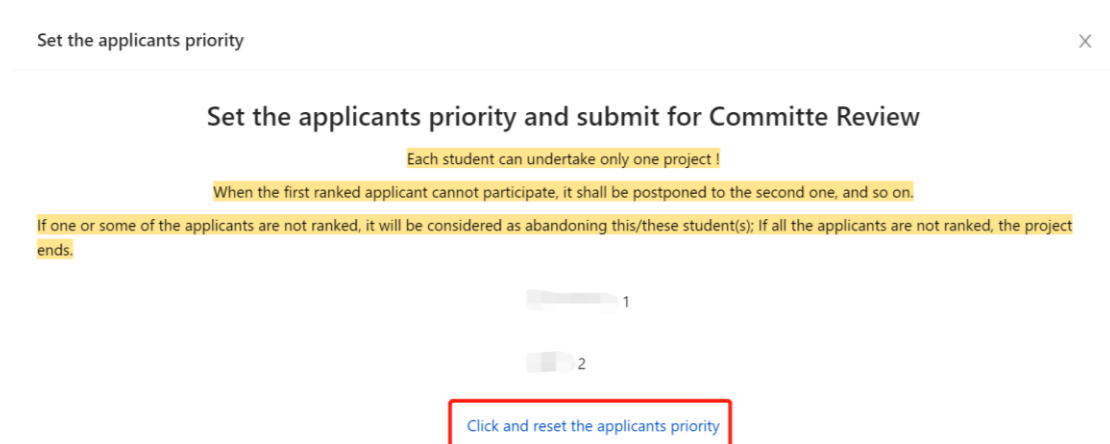

Please click [Set the applicants' priority and submit for Organization Review] to review the project application and CV content, set the priority, and submit them in the system.

The lower the number, the higher the priority.

Mentors can reset the priority order before the Mentor Review deadline on 11 June.

Mentor Review

The quality of the project application is the main criterion for evaluating whether the student's application is approved.

Notes for Mentor Review

According to the rules of the OSPP, students' project applications have to be approved by the Community and the Committee after being reviewed by their mentors, and the selected students' applications will be posted on the official website of OSPP.

Project Development

The mentor cannot help students to develop the project by coding directly or help them debug the project. The project should be completed independently. Mentors can guide students around the project in laying out plans, providing links to relevant recommendation documents, teaching students how to participate in the community, and providing directional suggestions for improvement in the program's

implementation.

Mentor Responsibilities

1. Answer project questions raised by students.

2. Guide students to use communication tools in the community (email, IRC, mailing lists, etc.), community code management platforms, and other tools, and guide students to follow community rules and become a part of the community.

3. Maintain regular communication with students during the project development period, understand the student's development progress, urge students to complete project development according to the plan, and the organizing committee recommends at least one to two weekly communications.

4. Consider the student's professional level and age, communicate in a friendly and patient manner, encourage students to work independently and actively.

5. Promote the student's contributions to be accepted by the community.

6. Review the student project application and project report according to the requirements, and fill in mentor comments according to the template on time.

Review Criteria

1. The Git email that students submit to the community open source repository must be the same email address they use to sign up;

2. The project needs to be submitted to the open-source community repository in the form of PR/MR and merged.

3. Evaluate whether the project outputs meet the goals and requirements of the project.

4. List the contributions made to the community.

5. Evaluate the running status of project outputs.

6. Evaluate the completeness of project-related documents.

7. For R & D projects, whether the final report provides the corresponding test verification results.

8. Other aspects that the community and mentors believe need to be evaluated.