

TAYLOR-CATE BROWN

Open Source Editor and Creator - Loyola University Chicago

Chicago, IL 60660

taybrown147@gmail.com

Taylor graduated from Widener University with a BA in English and a minor in environmental studies. In May 2019, she will graduate with her MA in Textual Studies and Digital Humanities from Loyola University Chicago. Taylor is Editor-in-Chief and Co-Founder of [MUDDLE](#)—the digital lit mag that celebrates the messiness of composition—debuting in April 2019. During her time at Widener, she served as project manager on two scholarly editions of Romantic Poetry and attended a short course on manuscript study at the Wordsworth Trust in Cumbria, England. Since then she has been invited back to the Lake District to present on her project, [The Digital Variorum of Wordsworth's "Nutting"](#)—an open source edition run out of GitHub. She is an experienced freelance editor who specializes in technical and academic writing, poetry, short fiction, screenplays, and creative nonfiction. Taylor also has a great deal of experience working with writers who speak English as a second language.

EDUCATION

LOYOLA UNIVERSITY CHICAGO - Chicago, IL

Master of Arts in Textual Studies and Digital Humanities

- (expected date of graduation) May 2019
- Cumulative GPA: 3.89

WIDENER UNIVERSITY - Chester, PA

Bachelor of Arts in English with a Minor in Environmental Studies

- Graduated Suma Cum Laude in May 2017

CERTIFICATIONS

WIDENER UNIVERSITY - Chester, PA

Certificate in Textual Scholarship - May 2017

PROFESSIONAL EXPERIENCE

LOYOLA UNIVERSITY CHICAGO LIBRARIES - Chicago, IL

Digital Systems Assistant - August 2017 – Present

- Manage Loyola eCommons, the open access, institutional repository of Loyola University Chicago.
- Maintain communications with publishers and editors to secure permission to archive faculty publications in eCommons.
- Automate permissions checking by running an adapted JSON script over collection development spreadsheets and CV's in OpenRefine.
- Populate and manage faculty profiles in Selected Works Bepress.
- Collaborate with faculty on individual archiving projects and profile curation.
- Organize ongoing tasks and projects using Asana project management software.
- Develop outreach materials including flyers, tutorial videos, and handouts for library hosted events.

LOYOLA UNIVERSITY CHICAGO LIBRARIES - Chicago, IL

Graduate Student Reference Librarian - August 2017 – Present

- Assist patrons with research questions.
- Manage an AskLive chat service and answer calls from patrons.
- Assist librarians and library staff with special projects.
- Organize reference stacks in conjunction with the Circulation Librarians.
- Service copiers/scanners on the work floor.

MODERNIST NETWORKS - Chicago, IL

Social Media Strategist - September 2017 – Present

- Develop a sound social media strategy.
- Plan and publish weekly posts on Facebook and Twitter accounts using Hootsuite.
- Design graphics for posts in Canva and Microsoft Paint.
- Log and archive posts for reference in a shared Google folder.
- Actively curate collections of featured items to be shared.

OPEN ROAD WRITING - Chicago, IL

Freelance Editor and Writer - April 2018 - Present

- Copyedit works written by individuals who speak English as a second language.
- Markup pdfs using the commenting tools in Adobe Acrobat.
- Identify inconsistencies in language and syntax across works.
- Maintain active communication with authors to ensure their meaning is not lost in the editing process.
- Discuss comments and edits with authors over Skype, on the phone, or in person.
- Exact changes in Adobe Acrobat once approved by authors.

ADDITIONAL SKILLS

- Skilled writer with a specific interest in creative works and academic writing.
- Master of Microsoft Office Suite programs such as Word, Excel, and PowerPoint.
- Basic experience with HTML and JavaScript coding languages.
- Experienced TEI-XML encoder.
- Self-taught graphic designer with experience using Microsoft Paint, Adobe Illustrator, and Photoshop.

REFERENCES

KYLE ROBERTS

*Associate Professor of History and Director of the CTSDH
at Loyola University Chicago, IL*

Email: kroberts2@luc.edu; phone: 773-508-2215

MARGARET HELLER

Digital Systems Librarian at Loyola University Chicago, IL

Email: mheller1@luc.edu; phone: 773-508-2686

NIAMH MCGUIGAN

Head of Reference Services at Loyola University Chicago, IL

Email: nmcguigan@luc.edu; phone: 773-508-2637