

1 Project Management

Senior Design by nature has a distributed management style, with the individual teams being self-managed for the most part. The structure which this self-management takes within the teams can vary. In team 14 it has developed into an even split with all members contributing to different parts of the project and being independently responsible for their work.

1.1 Team Organization

Team 14 consists of Daniel DeHoog, Paul Griffioen, TJ DeVries, and Ryan Siekman. The work on the project thus far has been doing research, and in that aspect the work has been split up primarily by the different components of the project. Daniel has done the research and led the decisions concerning the displays. Paul has been in charge of the sensor research. TJ is working on the server and has made the overall system diagrams for how all of these components will communicate and work together. Ryan has done the research concerning the hub component. Beyond these team roles, TJ has been managing the schedule worksheet, while Paul wrote up the submission for the Eric DeGroot Engineering fund proposal. Ryan has maintained meeting minutes and action items. All of the members of the team have been in communication with various people outside the direct team, through emails to the professors or others with whom the team has worked with. These tasks have been assigned more on a basis of who the task is most relevant to, rather than having a single person do all of the email communication. Mr. Eric Walstra is the team's Industrial Mentor and Professor Michmerhuizen is the Team Advisor as well as a Course Instructor for Senior Design. Team 14's organization structure can be seen in **Figure 1**, which also includes the other Course Instructors, along with a Junior Engineer, Taylor Mulder, who is part of the Business 357 team.

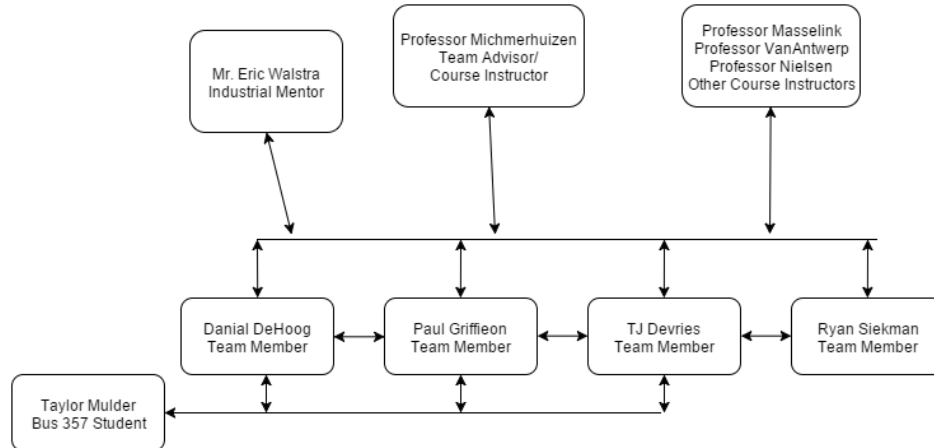


Figure 1: Organization Chart of those Involved in the Project

The work in the spring semester of Senior Design will consist of mainly coding the software for the system to work and communicate together. The sections of the code will be split up and written by a similar breakdown in components, with a different team member responsible for the software for each component. Since much of the communication needs to be coordinated, there will be overlap as interpretation or encoding for the information needs to be uniform across the system. TJ will write and work on the server software. Daniel will be responsible for the hub software. Paul will write the sensor code, and Ryan will work on the display code.

Team meetings occur every Monday afternoon from 3:30pm to 4:30pm after senior design class. Meetings

are run by first covering what the previous week's action items were and discussing how they were completed or if they will continue to be an action item for the following week. Then any items that are due soon are addressed, and last all the future action items are assigned. This last action is usually done while discussing what the next steps of the project need to be and the correct order and importance of them by referring to the schedule.

Documents related to the senior design project are all kept in either Github or Google Drive[?]. Any documents or work internal to the team is on Google Drive, while all of the documents and reports that will be turned in and all of the code written thus far for the project are kept in GitHub. The reason for keeping all of the reports and documents that will be distributed outside our team in GitHub is because these are all being written in L^AT_EX. This provides more flexibility in the formatting and combining of documents written by the individuals on the team, along with version control to see what has been changed and when. The shared Google Drive folder contains the team's meeting minutes, schedule, research notes, presentation, and budget. A link to share the content of the team's Google Drive folder is in the reference section, which was cited when initially mentioned in this paragraph.

1.2 Schedule

Initially in trying to find a scheduling system that would work well, various options were tested, including Asana, calendar integration with Slack, Trello, and Microsoft Project. The last one, Microsoft Project, is what the initial schedule was created with. However due to its lack of online accessibility, it was exported and saved in our Google Drive folder as a spreadsheet. From there TJ has continued to add functionality to it in order for us to be able to track our hours and enable better visualization of tasks and their due dates. The schedule gets updated with events during the team meetings or as they are assigned. Each team member edits the schedule as they spend more hours on tasks, or complete them. The schedule determines what action items are assigned and what parts of the project are most critical to work on at any given time. When schedule issues arise, it is usually a matter of spending more time on tasks, delaying a due date, or deciding that one item must precede another. These issues are dealt with as they arise and there have yet to be any issues with task scheduling. However one issue has been ensuring the schedule works, as the functions within the spreadsheet that allow the hour tracking and views are difficult to maintain when items are added, moved around, or viewed on other sheets.

1.3 Budget

The budget is maintained through a spreadsheet in the team's shared Google Drive folder. It is maintained by Ryan and thus far has only been updated once, as the team has only made one order. It is necessary to update the budget spreadsheet as orders are made, or information on different pricing is received. The budget has not been used as a management tool as it does not constrict the ability to make a prototype of the system. It only limits the size and variety of possible prototypes that could be tested.

The plan is to test the system at Calvin's gym, and the budget is large enough to monitor at least two pieces of gym equipment. Any increase in the budget would allow the team to increase the scale of this testing or to test with different components than initially selected. Recently, the team obtained an increase in budget from the Eric DeGroot Engineering Fund. If more machines are monitored, it will help to have more data to see the accuracy and the use from an administrative side of the gym. If more devices are tested then the team would be able to better determine what physical hardware components are more accurate or cheaper and could create a more refined final product with that knowledge.

No budget issues have arisen in the project, however if they do then decisions will be made concerning what purchases will be more critical to our prototype than others. The primary problem which may arise being

between expanding the prototype system or testing a larger variety of hardware for the system, or in the worst case, having to shrink what is currently planned for testing.

1.4 Method of Approach

This project started by trying to determine a useful product, not currently available, that all members of the team would be interested in. This led to several options, most related to the Internet of Things (IoT). The problem at this point became finding a project or potential product idea that was not currently on the market, and would be feasible for the scope of senior design. Paul initially thought of an application to show users what gym equipment is in use, as gym users can get frustrated when a machine they would like to use is constantly in use. The initial idea was to accomplish this with signal analysis of the gym through a camera. Using signal processing to determine where people were located and what machines they were using. Due to the large variation in gym sizes and set ups, it was determined that this would be difficult to accomplish generically for various gyms. However with the implementation that was decided on, with sensors, there will still be an aspect of signal analysis, it will be done with sensor data as opposed to visual data.

With the increase in IoT technology and the growing number of sensors being used for various tasks, using sensors to determine the equipment use seemed like a more feasible idea. The next stage was what would make this more useful to the user. Being able to not just sense whether the equipment is occupied or not does not completely solve the issue of never having open equipment, as it would then just let the user know it is always occupied. Adding a reservation aspect to the system allows the user to ensure that they will have time on the desired equipment, and let other people know when it is reserved. In order to show in the gym whether equipment is reserved or not it now became necessary to add some type of display or notification ability to the equipment. It then became necessary to add a hub and server as the back end necessary to support the system.

The Team has utilized Slack for communication within the team. Email is used for any communication with those outside of the team. Slack is very useful and efficient as it allows for group conversations easier than on email and still includes features like document sharing and easy access from mobile devices.