

Create Company Page

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Tests available:

☒ Pre-employment☐ Random☐ Reasonable Suspicion☐ Post Accident☐ Return to Duty☐ Follow-up☐ Other

CoC Page

Home

Create Company

Create CoC

Employees

Time Records

Payroll Summary

Test Summary

New Test Record

Company Name

▼

Test Date:

1/1/10

Technician Name

▼

Test Name

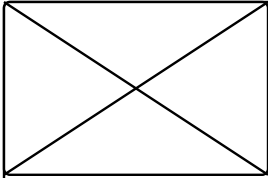
▼

Test Reason: ☒ non-DOT ☐ DOT

FAA

▼

this is what my notes looked like but I am not sure what else this dropdown should have.



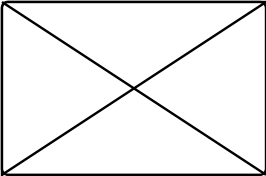
New Employee Page

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New Employee Record

I don't know if you need this type of info, but I put it just in case.

☒ Active



Edit Employee Page

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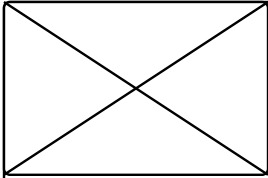
Edit Employee Record

Name	City
James	Chandler
Maria	Mesa
Saul	Tempe

Each row will have a link to the name and that record will open just like the new employee record, but the data will be populated and can be edited and submitted.

We can also put whatever identifying information you think is vital in the table to the left.

Also, the edit time record and edit CoC will look similar



New Time Record Page

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From Date:



To Date:



(default \$0)

Once employee is selectged, other fields appear with the employee's jobs for that pay period

Payroll Summary Page

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Technician



Company	Base Rate	Fuel Fee	Pgr	Drive (miles)	Wait (min.)	Admin	Holiday
Company A 20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	20	15	20	<input checked="" type="checkbox"/>	
Company B 30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10	25	10	<input checked="" type="checkbox"/>	
Company C 50	<input type="checkbox"/>	<input checked="" type="checkbox"/>	20		15	<input checked="" type="checkbox"/>	
Company A 20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	10	15	10	<input checked="" type="checkbox"/>	

Upon approval, the system will total hours based on pre-set rates if applicable, and if rates vary they will be required on the line where the job is listed. These totals will be calculated and provided in a window so that admins can write checks as needed

Approve

Once employee is selectged, other fields appear with the employee's jobs for that pay period

Test Summary Page

Home	Create Company	Create CoC	Employees	Time Records	Payroll Summary	Test Summary
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This page will have total # of tests by type per month and have a total for each test by year & year end totals. We could also have this page set up to filter based on a selection from the user.

Just like what you showed me on the Excel spreadsheet