

This tool searches for multiple search terms specified for the Word, Excel, PowerPoint files below the specified folder and displays the detailed location.

An example of "execution result"

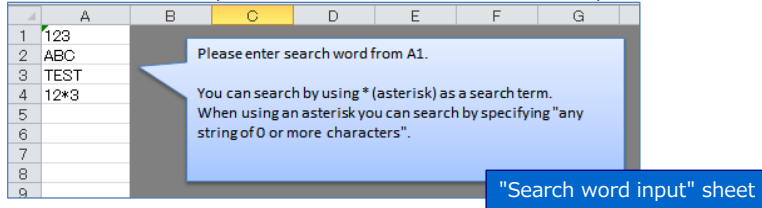
If you can not press the "Search" button, display the "Development" tab on the ribbon and turn off the design mode.

## (5) How to use

I prepare "sample data" folder for search sample data. Please try the actual movement of this tool with that folder.

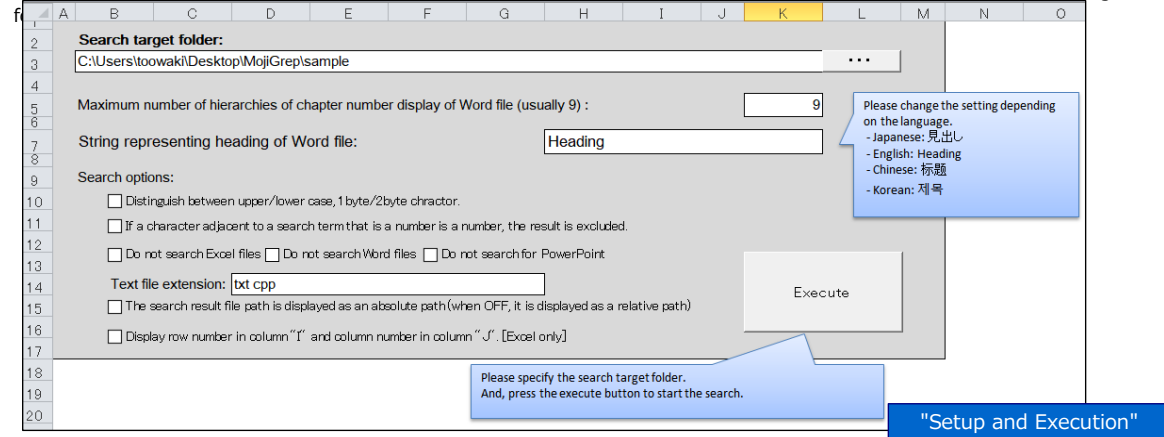
### (5-1) Setting of search term

Please enter the word you want to search on the "Search word input" sheet in order from the top of column A.



### (5-2) Designation of search target folder

Please press the "..." button on the "Setup and Execution" sheet and enter the folder you want to search in the search target



### (5-3) Hierarchical setting of chapter number display of Word file

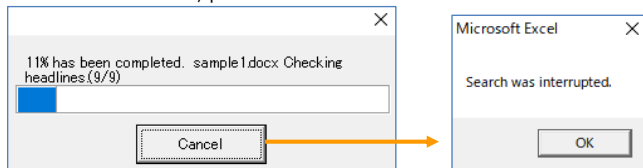
Normally you do not need to change it.

If you want to adjust the hierarchical display of the chapter number of the Word file, please change the number in "Maximum number of floor of Word file chapter number display" on "Setting and Execution" sheet. Normally set number is 9. If you want to display only the lowest chapter, set 1 to display only the lowest layer.

### (5-4) Execute search

Start search by pressing the search execution button on the "Setup and Execution" sheet.

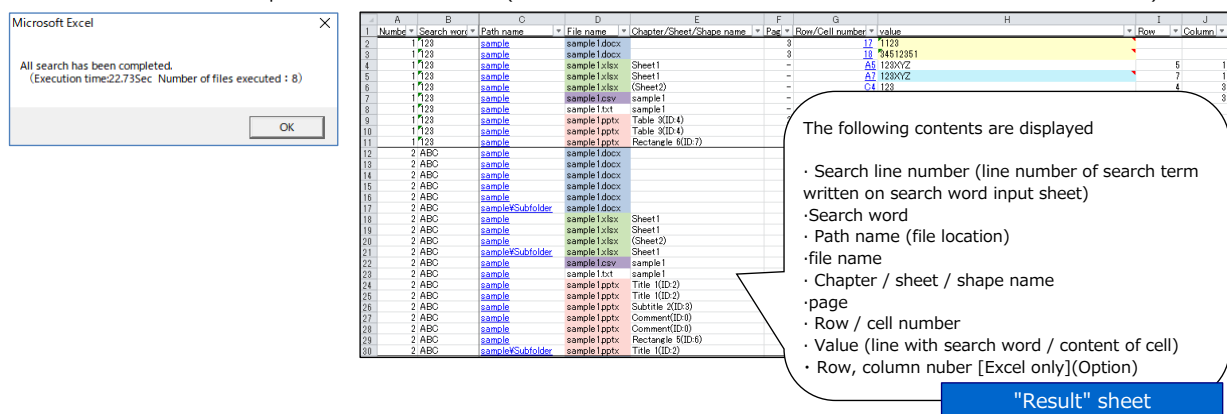
To cancel the search, press the Cancel button.



### (5-5) Result

When execution is completed, a message box like the one shown below will be displayed.

The search result is output on the "Result" sheet. (Note that ※ "Result" sheet will be deleted each time search is executed)



### (5-6) Jump to link destination

① Jump by VBA: Double click on the result on "Result" sheet, open the file of the selected line and move the cursor to the corresponding part. However, the text file does not jump to the link destination.

This jump function is done by the VBA listed on the "Execution Results" sheet. Therefore, even if you copy the execution result sheet, it works.

② Jumping with hyperlink: Jumping by hyperlink is prepared for those who do not want to copy VBA.

The blue hyperlink is linked to the specified part of the file and the red hyperlink is linked to the beginning of the file.

### (6) Unit of Value of Search Result

**Word, PowerPoint, text file: Line by line**

Even if there are multiple same search words on one line, only one is output to the result.

**Excel : Cell by cell**

Even if one cell has the same search term, only one is output to the result

### (7) Operating environment

xcel2007, Excel2010, Excel2013, Excel2016

### (8) Terms of use

This program is freeware. toowaki has copyright.

Please reprint freely. Also, please do not alter or change this software.

### (9) Disclaimer

Regardless of the damage caused by using this program, the author is not involved at all.

Please use this program at your own risk.

### (10) Contact

If you have any requests, please email toowaki.fc2@gmail.com.

### (11)History

| Ver  | Contents  | Date       | Editor  |
|------|---|------------|---------|
| 0.1  | Newly created   | 2014/08/03 | toowaki |
| e1.0 | Release English version(= Japanese version V3.8)  | 2018/07/16 |         |
| e1.1 | Since the result after 32767 was not displayed, the program was corrected.(= Japanese version V3.12)  | 2019/9/14  |         |
| e1.2 | The relative path is generated regardless of the case of the file path. For example, C: and c: are considered the same.(= Japanese version V3.13)                         | 2019/9/22  |         |
| e1.3 | - Added the function to display the row and column numbers. [Excel file only]<br>- Added the function to display the entire line where the search hits. [Excel file only] | 2020/7/4   |         |