# [Checking spelling and grammar] How to use "SPEGRA Checker (English version)"

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#### 1 Introduction

The Excel add-in obtained from the Internet cannot be used unless it is unblocked. Therefore, open the property window of the .zip file/Excel add-in file and unblock it. It can be used.

#### 1.1 Add-in features

This tool is add- in file for Microsoft Excel. This add- in has the following functions.

#### Spell and grammar check function

- > This add-in use Microsoft of Word "checking spell and grammar" function to check spell and grammar.

  And, save a list of the check result to the desktop as Word file.
- > There are two types of results that can be selected: "Full text display" and "Display only issues".
- ➤ There are two types of execution range: "Book" and "1 sheet".

When you set up the add-in, "Check spelling and grammar" is added to the shortcut menu.

(Note that "SPEGRA" in "SPEGRA Checker" is a coined word that stands for Spell and Grammar.)

#### 1.2 What this add-in can solve

With this add-in, you can perform grammar check, which is a function that cannot be executed in Excel. You can do grammar check and spell check by using this add-in.

#### 2 Function

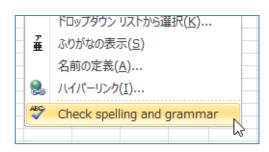
#### 2.1 Overview

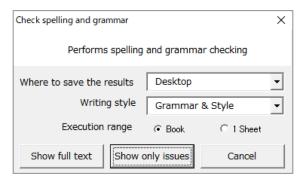
#### 2.1 Overview

The spell and grammar check function can be executed by left-clicking. "Check spelling and grammar" in the shortcut menu. Excel calls Word's "Check spelling and grammar" function and displays the check result as a Word file.

Spelling and grammar are checked for the entire workbook of the selected Excel file, and a list of check results is displayed in the Word file. There are two types of results display: "Full text display" and "Show only issues". There are two types of execution range: "Book" and "1 sheet".

You can also choose where to save the results and writing style.





### 2.2 Change the option settings in Word by running the add-in.

In order to make the pointed out part visible when the Word file of the check result is opened, the following two grammar proofreading option settings are changed when the "Check spelling and sentence" function is executed.

- \* Set "Check spelling as you type" to ON.
- \* The "writing style" specified by this add-in is set to the writing style of MS Word.

### 3 How to install / uninstall

### 3.1 Step 1: Unblock add-in files

The Excel add-in obtained from the Internet cannot be used unless it is unblocked.

Therefore, open the property window of the .zip file/Excel add-in file and unblock it. It can be used.

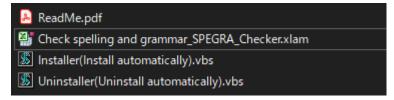
(Right-click the file and select Properties to display the following property screen.)



### 3.2 Step 2: How to install / uninstall

You can install the add-in by running "Installer(Install automatically).vbs".

You can Uninstall the add-in by running "Uninstaller(Uninstall automatically).vbs".



If you want to add it manually, search the web for "How to Install and Use Excel Add-ins".

### 4 Operating environment

This program is freeware. Copyright is owned by toowaki.

Reprint freely. Also, please do not tamper with or change the add-in attached to this software.

### 5 Usage conditions

This program is freeware. Copyright is owned by toowaki.

Reprint freely. Also, please do not tamper with or change the add-in attached to this software.

### 6 Exemption

The author does not take any responsibility for any damages caused by using this program. Use this program at your own risk.

#### 7 Contact

If you have any requests, please email toowaki.fc2@gmail.com.

### 8 History

日付	内容	Ver.	編集者
2020/7/10	Created English version of SPEGRA Checker.	1.0	toowaki