

# Three Backlogs Overview

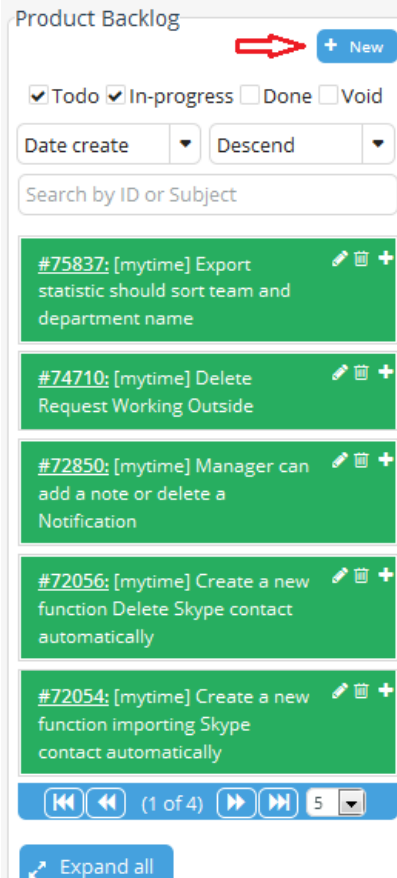
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## 1. Product backlog

### 1. Create a new user story

Step 1: Click "New" button



Product Backlog

 [+ New](#)

☒ Todo ☒ In-progress ☐ Done ☐ Void

Date create ▾ Descend ▾

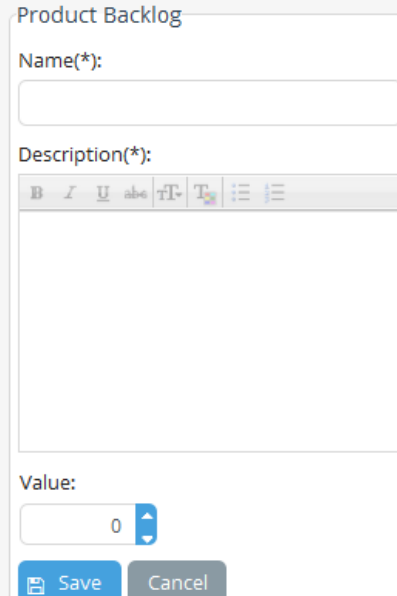
Search by ID or Subject

- #75837: [mytime] Export statistic should sort team and department name
- #74710: [mytime] Delete Request Working Outside
- #72850: [mytime] Manager can add a note or delete a Notification
- #72056: [mytime] Create a new function Delete Skype contact automatically
- #72054: [mytime] Create a new function importing Skype contact automatically

⏮ ⏪ (1 of 4) ⏩ ⏭ 5 ▾

[↗ Expand all](#)

Step 2: Fill in the form



Product Backlog

Name(\*):

Description(\*):

Value:

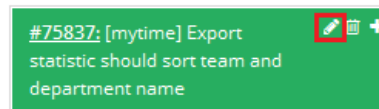
0

[Save](#) [Cancel](#)

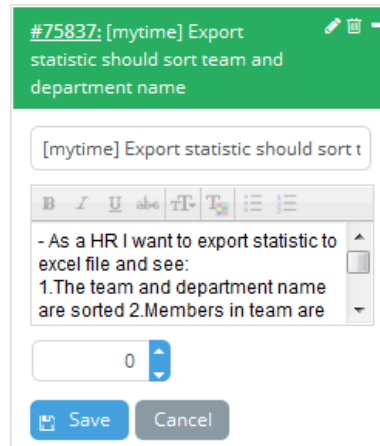
Step 3: Click "Save" button to finish.

## 2. Update user story

Step 1: Choose user story to update information and click the pencil button to show the update form



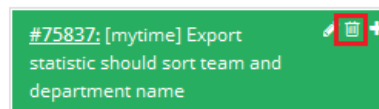
Step 2: Fill in the update form



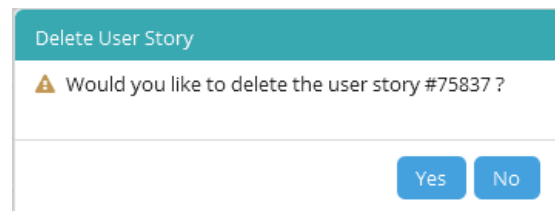
Step 3: Click "Save" button to finish.

## 3. Remove user story

Step 1: Choose user story to update information and click the waste basket button



Step 2: Confirm message before delete

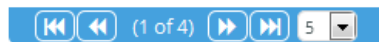


#### 4. View information

In left column on homepage you can see all information about user story

The screenshot shows the 'my agile' dashboard. The top navigation bar includes 'My Team', 'My Project', 'Backlog', 'Meeting', 'Scrum Board', 'Kanban Board', 'Wiki', 'Help', and 'About Us'. The main area is divided into three columns. The left column, 'Product Backlog', is highlighted with a red box and contains a list of user stories: #75837: [mytime] Export statistic should sort team and department name, #74710: [mytime] Delete Request Working Outside, #72850: [mytime] Manager can add a note or delete a Notification, #72056: [mytime] Create a new function Delete Skype contact automatically, and #72054: [mytime] Create a new function importing Skype contact automatically. The middle column, 'Sprint Backlog', shows 'Sprint-14.22 (Closed)' and a video player. The right column, 'Impediment Backlog', is empty. At the bottom, there are 'Burndown Charts' for Bugs, Stories Remaining, and Point Remaining.

By pagination, you can show 5, 10, 15, 30, 15 or all of user stories



Click button to view detail

The detailed view shows two user stories. The first, #75837: [mytime] Export statistic should sort team and department name, has a description: '- As a HR I want to export statistic to excel file and see: 1.The team and department name are sorted 2.Members in team are sorted by employee id. 3.TL/SM is at the first position in team.' It also shows 'Value: 0', 'Status: To do', and a 'Set Void' button. The second, #74710: [mytime] Delete Request Working Outside, is also visible.

or click the link

The user story #75837: [mytime] Export statistic should sort team and department name is shown with a red box around the ID.

Click this button to collapse or expand all user stories

The screenshot shows a list of user stories. The first story is #72056: [mytime] Create a new function Delete Skype contact automatically. The second story is #72054: [mytime] Create a new function importing Skype contact automatically. At the bottom of the list, there is a 'Collapse All' button with a red arrow pointing to it.

#72056: [mytime] Create a new function Delete Skype contact automatically

-As a PO I want to use a function deleting skype contacts from mytime automatically.

Value: 0  
Status: To do  
Set Void

#72054: [mytime] Create a new function importing Skype contact automatically

-As a PO I want to use a function importing new skype contacts from mytime automatically.

Value: 0  
In progress: 0%  
Set Void

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Collapse All

##### 5. Filter user story

You can filter user story by status (To do, In-Progress, Done, Void) or sort by create date, value, name (descend or ascend)

The screenshot shows a 'Product Backlog' interface. At the top, there is a '+ New' button. Below it, there are checkboxes for 'Todo', 'In-progress', 'Done', and 'Void'. The 'Todo' and 'In-progress' checkboxes are checked. Below the checkboxes, there is a 'Date create' dropdown menu and a 'Descend' dropdown menu. The 'Descend' dropdown menu is open, showing 'Ascend' and 'Descend' options. Below the dropdowns, there is a search bar labeled 'Search by ID or Sub'. The list of user stories includes #75837: [mytime] Export statistic should sort team and department name, #74710: [mytime] Delete Request Working Outside, #72850: [mytime] Manager can add a note or delete a Notification, #72056: [mytime] Create a new function Delete Skype contact automatically, and #72054: [mytime] Create a new function importing Skype contact automatically. At the bottom, there is a pagination bar showing '(1 of 4)' and a page number '5'. Below the pagination bar, there is an 'Expand All' button.

Product Backlog

+ New

☒ Todo ☒ In-progress ☐ Done ☐ Void

Date create Descend

Search by ID or Sub

Ascend  
Descend

#75837: [mytime] Export statistic should sort team and department name

#74710: [mytime] Delete Request Working Outside

#72850: [mytime] Manager can add a note or delete a Notification

#72056: [mytime] Create a new function Delete Skype contact automatically

#72054: [mytime] Create a new function importing Skype contact automatically

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Expand All

## 6. Search user story

Enter ID or subject of user story

Product Backlog

[+ New](#)

☒ Todo ☒ In-progress ☐ Done ☐ Void

Date create ▾ Descend ▾

Search by ID or Subject

## 2. Sprint backlog

my agile | My Team | My Project | Backlog | Meeting | Scrum Board OR Kanban Board | Wiki | Help | About Us

Select Project: My Time | Select Team: Knight

Product Backlog

[+ New](#)

☒ Todo ☒ In-progress ☐ Done ☐ Void

Date creat ▾ Descend ▾

Search by ID or Subject

- #75837: [mytime] Export statistic should sort team and department name
- #74710: [mytime] Delete Request Working Outside
- #72850: [mytime] Manager can add a note or delete a Notification
- #72056: [mytime] Create a new function Delete Skype contact automatically
- #72054: [mytime] Create a new function importing Skype contact automatically

(1 of 4) 5

[Expand all](#)

Sprint Backlog

Sprint-14.20 (Closed)

Choose Date: 11/07/2014

File extension allowed: .mp4

[Choose File](#) [Upload](#)

Burndown Charts

Points

Stories/Bugs

Date

Impediment Backlog

[+ New](#)

In center column on homepage, choose sprint and date to see all information about sprint backlog.

Sprint Backlog

Sprint-14.20 (Closed)

Choose Date: 11/07/2014

You can watch the video, upload a new video for selected date

### Sprint Backlog

Sprint-14.20 (Closed)

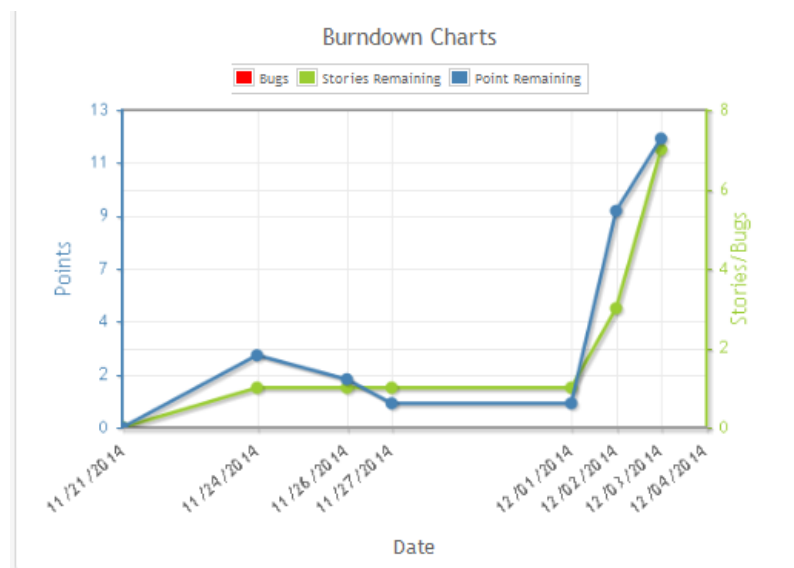
Choose Date: 11/07/2014

File extension allowed: .mp4

Choose File

Upload

And the burndown chart



### 3. Impediment backlog

In right column on homepage you can see all impediment of team

The screenshot shows the 'my agile' dashboard for the 'RecruitmentSystem' project and 'Hydra' team. The 'Impediment Backlog' is highlighted with a red box. It contains three items:

- #53122. Nguyễn Quốc Huy: Server configuration is not stable 10/24/2014 (Unsolved impediment icon)
- #53121. Nguyễn Quốc Huy: Team members break rules of team 10/24/2014 (Unsolved impediment icon)
- #53120. Nguyễn Quốc Huy: Team have only one server for dev and test. Moreover, there are many apps on this server 10/24/2014 (Solved impediment icon)

The dashboard also includes a Product Backlog, Sprint Backlog, and a Burndown Chart.

Two detailed views of impediment items are shown:

- Unsolved impediment:** #53122. Nguyễn Quốc Huy. Server configuration is not stable 10/24/2014. (Unsolved impediment icon)
- Solved impediment:** #53120. Nguyễn Quốc Huy. Team have only one server for dev and test. Moreover, there are many apps on this server 10/24/2014. (Solved impediment icon)

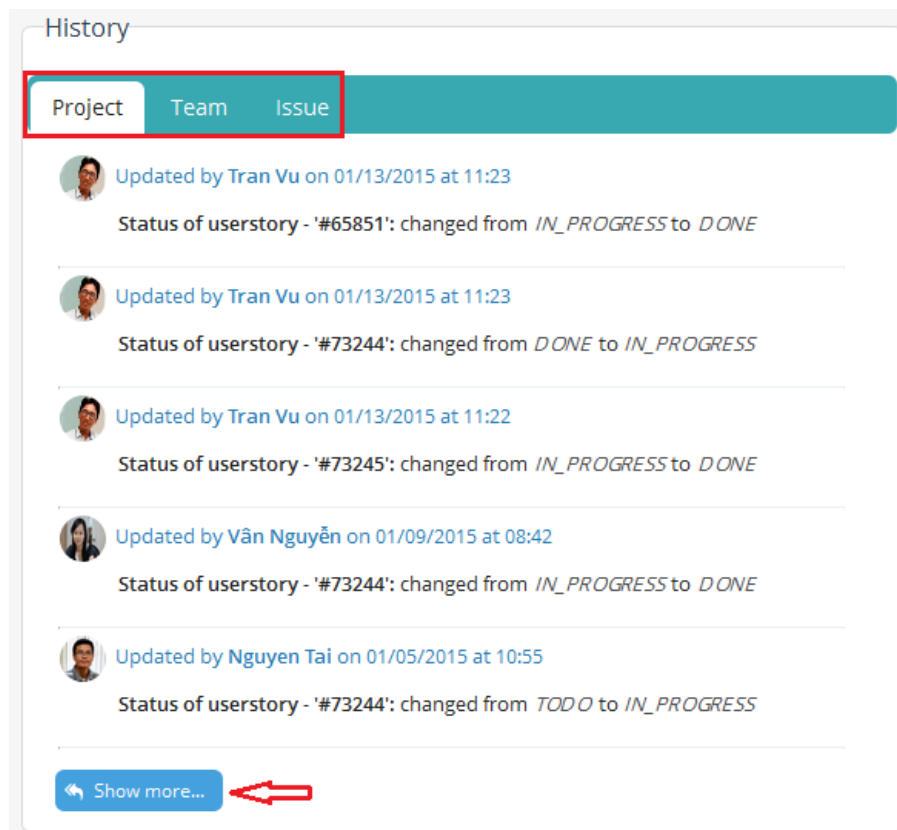
With creating, updating and deleting you can refer to [Product backlog usage](#) to do it.

And you can solve the impediment by click this icon

A close-up of the solved impediment item #53122. Nguyễn Quốc Huy. Server configuration is not stable 10/24/2014. A red arrow points to the solved impediment icon (a green smiley face).

#### 4. History

Another function is History on home page. You can see the History which consists of three tabs. There are Project, Team and Issue.



In Project tab of History, you can see all history of a team, which is chosen in the drop down list above. They show in 5 records, and whenever clicking Show more button, it will show more 5.

In Team tab, there are all history about team and sprint, and all of its is chosen above too. About team, it shows all changes about team's and members' information. With sprint, all information about changes of sprint is displayed. Besides, there is a Show more button, and it works same, too.

Finally, all history of issues in sprint is shown in Issue tab. Moreover, there are two date selectors for being easy to choose date start and date end for showing. Beside that, the Show more button is available and it works in the same way.



## 5. Feedback

Click on "Feedback" button to send your feedback.

The screenshot shows the 'my agile' dashboard. At the top, there's a navigation bar with links like 'My Team', 'My Project', 'Backlog', 'Meeting', 'Scrum Board', 'Kanban Board', 'Wiki', 'Help', and 'About Us'. Below this, there are dropdowns for 'Select Project: Agile Testing' and 'Select Team: Knight'. The main area is divided into three sections: 'Product Backlog', 'Sprint Backlog', and 'Impediment Backlog'. The 'Product Backlog' section has a '+ New' button, checkboxes for 'Todo', 'In-progress', 'Done', and 'Void', a 'Date create' dropdown, a 'Descend' dropdown, a search bar 'Search by ID or Subject', and an 'Expand all' button. The 'Sprint Backlog' section has a 'Sprint-15.04' dropdown, a 'Choose Date: 02/16/2015' dropdown, a message 'No video found', a message 'File extension allowed: .mp4', and buttons for 'Choose File' and 'Upload'. The 'Impediment Backlog' section has a '+ New' button. At the bottom, there's a 'Burndown Charts' section with a legend for 'Bugs' (red), 'Stories Remaining' (green), and 'Point Remaining' (blue). The chart shows 'Points' on the left y-axis and 'Stories/Bugs' on the right y-axis, with a date range from 02/16/2015 to 03/12/2015. A red box on the left sidebar highlights the 'Feedback' button.

Input your idea.

The screenshot shows a 'Feedback' form. On the left, there's a list of ideas under the heading 'Feedback browse ideas'. The first idea is 'Notification center' with a 'PLANNED' status, 1 vote, and 0 comments. The second idea is 'Can I upload image file in Feedback' with a 'PLANNED' status, 1 vote, and 0 comments. On the right, there's a 'Give feedback' section with a 'I suggest you ...' heading, a text input field 'Enter your idea', a text area 'Describe your idea... (optional)', and a 'Post idea' button. At the bottom, it says 'Signed in as mr son <danh.mai@axonactive.vn>'. The form is powered by 'USERVOICE'.

Click "Post idea" button to post your idea.