Matt Troutman
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Dear Hiring Manager,

Thank you for reviewing my application for the Quality Assurance III position. After reviewing the listing I feel that I could be a good fit at Calendly.

My passion is software quality, and I have a keen eye for making sure that the user experience and functionality of the software I'm testing is top-notch. I am a leader in testing by inspiring other QA Engineers and project stakeholders to be innovative while making something great. I learned this everyday while working for Apple as a Quality Assurance Engineer on the Contacts team. (We, of course, worked very closely with our Calendar team friends). And while there, I interacted with users through bug and feedback reports. I consider myself an advocate for the user in every step of development.

While at SurveyMonkey, I coordinated release testing between developers and QA staff. I gained a reputation as a dependable QA leader who effectively balanced competing priorities in high-stakes situations while partnering with a variety of team members and ensuring the planning, design, and implementation of QA testing in all phases of the development lifecycle. I developed project management and quality assurance skills, using strong organizational skills to develop test plans, assisted in the development of automated testing, and prevented bugs from being released.

At my most recent position, I was tasked with testing the Mac App for mmhmm, a tool to make fewer meetings and make the ones you must have, better. Here I used real-world scenarios and produced the weekly company all-hands videos to distribute to my colleagues around the world.

My resume is attached with a detailed listing of my past experience, results, and accomplishments. I am an employee who has a proven track record in QA testing and product development, which I would love to help contribute to the success of your team. Please let me know if I can be an asset to the Calendly team. I hope to hear from you soon.

Sincerely,

Matt Troutman