



COURT OF APPEAL

**British Columbia Court of Appeal
Practice Note (Civil and Criminal)
Title: Addressing the Court**

Issued: 24 October 2014

Effective: Immediately

Cite as: *Addressing the Court* (Civil & Criminal Practice Note, 24 October, 2014)

This practice note deals with introducing and addressing either a division of the Court of Appeal, a Justice in chambers, or a Registrar. It is primarily for the benefit of more recently called members of the legal profession who are, or will be, making their first appearances before the Court, but may also be of use to those who are self-represented.

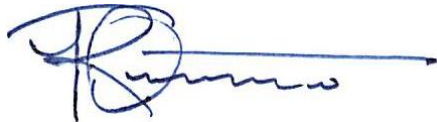
The long-standing practice in the Court is as follows:

- The appellant(s) or their counsel sit on the left side of the courtroom (facing the bench) and the respondent(s) or their counsel sit on the right;
- Parties rise when the Court is called to order and the judges enter the courtroom. Parties bow when the judges bow and then resume sitting;
- After a case is called, the appellant(s) or their counsel stand and make introductions, indicating for whom they act, and then resume sitting;
- If the appellant is represented by more than one counsel, senior/lead counsel introduces himself or herself and then introduces other counsel, who stand while being introduced; senior/lead counsel resume sitting after introductions have been completed.
- If there are separately represented appellants, then the introductions of counsel for each appellant should, in turn, follow, in accordance with the practice set out above;
- The introductions of the respondent(s) or their counsel follow those of the appellant(s), in accordance with the above practice;
- The introductions of the intervenor(s) or their counsel follow those of the respondent(s), in accordance with the above practice;

- After introductions have been completed, the presiding judge will indicate how the Court wishes to proceed. When called upon, parties should move to the podium to address the Court;
- Only one person should be standing and addressing the Court at any given time.

On motions or applications before the Court or on chambers matters, the foregoing should be read with “applicant” replacing “appellant”, and “respondent” being the respondent on the motion or application.

As in the Supreme Court, Justices of the Court of Appeal are referred to as “my lord” or “my lady” or collectively in plural form. In a Registrar’s hearing, the Registrar is addressed as “your honour.”

A handwritten signature in blue ink, appearing to read 'T. Outerbridge', with a long horizontal line extending to the right.

Timothy R. Outerbridge
Registrar of the Court of Appeal of British Columbia

History:

This is a new practice note.