

# Cross Listed Courses & Sections

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Cross listed and sectioned courses add significant complexity to the effort system. In order to improve accuracy and simplify the reporting process, please follow these guidelines for cross-listed and/or sectioned courses. All courses should already be tagged as cross-listed or sectioned in the Effort system before it is opened for the specified quarter.

If you find a course which is not properly linked to its 'siblings', please send an email to [svmithelp@ucdavis.edu](mailto:svmithelp@ucdavis.edu) with the details.

## Cross Listed Courses

In both figure 1 and figure 2 below, MPM 406A-001 is the **parent** course with EPI 206-001 as the child. Effort should only be entered for the parent course.

Course Effort for MPM 406A-001 - Winter Quarter 2008						
Enrollment: 16 / Units: 3 / Custodial Dept: VME						
The course is the parent of the following course(s)						
■ <a href="#">EPI 206-001</a> - Cross						
Instructor	Session Type	Role	Hours	Action	Action	Action
KATHRYN DERIEMER	DIS	Instructor				
KATHRYN DERIEMER	LAB	Instructor				
KATHRYN DERIEMER	LEC	Instructor				
WOUTRINA MILLER	DIS	Instructor of Record				
WOUTRINA MILLER	LAB	Instructor of Record				
WOUTRINA MILLER	LEC	Instructor of Record				
NICOLA PUSTERLA	DIS	Instructor				
NICOLA PUSTERLA	LEC	Instructor				

Figure 1 - Cross Listed Course (Course Context)

Course	Units	Enroll	Role	Session Type	Hours	Action
MPM 406A-001	3	16	Instructor	DIS		
MPM 406A-001	3	16	Instructor	LAB		
MPM 406A-001	3	16	Instructor	LEC		
Cross Listed / Sectioned Course(s)						
EPI 206-001 - Cross						

Figure 2 - Cross Listed Courses (Instructor Context)

## Sectioned Courses

Sectioned courses are similar to cross-listed courses in how they are handled. Effort should only be entered for the parent course.

The key difference is that hours for session types where the entire class meets (such as lectures) should be calculated by **entering the total number of lecture hours delivered**.

Where there are differences in the sections with respect to the location and time of meetings (such as LABs), **add up the hours for all labs given**. So, if an instructor gives a single, 3 hour lab, 3 separate times, 9 hours should be reported.