

<b>Name</b>	<b>Robert Sarno</b>
<b>Project Team</b>	<b>Full Contact</b>

	Date					
Task	5-Oct	6-Oct-2020	7-Oct	8-Oct	9-Oct	10-Oct
Lecture		1				
Team Meetings		1	1			
Team Meeting				1		
Sponsor Meeting						1
Apache Course			4	2	2	
Daily Total	0	2	5	3	2	1

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking*

*It is intended both as an accountability tool and as validation for your estimates*

11-Oct	Week Total
	1
	2
	1
	1
	8
	0
	0
	0
	0
	0
0	13

it