

<b>Name</b>	<b>Joshua Hamel</b>
<b>Project Team</b>	<b>FullContact</b>

	Date							
<b>Task</b>	<b>21-Feb</b>	<b>20-Feb</b>	<b>22-Feb</b>	<b>23-Feb</b>	<b>24-Feb</b>	<b>25-Feb</b>	<b>26-Feb</b>	<b>Week Total</b>
Read/Study	1			1			1	3
Code	0.5	1	1			0.5	1	4
Lecture		1.5						1.5
Sponsor Office Hr		1						1
Sponsor Meeting						1		1
Team Meeting		0.5		1				1.5
Daily Total	1.5	4	1	2	0	1.5	2	12

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it*

*It is intended both as an accountability tool and as validation for your estimates*