Name	Valyria McFarland
Project Team	FullContact

Task	Date							Week Total
	15-Mar	16-Mar	17-Mar	18-Mar	19-Mar	20-Mar	21-Mar	
Lecture								0
Read/Study								0
Team Meting	0.5							0.5
Sponsor Meeting				0.5				0.5
API		1						1
Spark jobs		1						1
Daily Total	0.5	2	0	0.5	0	0	0	3

Work is tracked in hours spent.

Total hours per week should be 12-16.

Tasks align with the project plan

Tasks will appear and fall off with each successive week

Fill this sheet out each week - keep for your records and submit a copy to your TA

If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it

It is intended both as an accountability tool and as validation for your estimates