Human resources and payroll

with Microsoft Dynamics GP

▶ Microsoft Dynamics GP:
The proven solution for efficiency
and insight across your business.

Microsoft Dynamics GP

▶ More than 40,000 customers use Microsoft Dynamics GP.
And for almost that many reasons.

Why do tens of thousands of customers rely on Microsoft Dynamics® GP business management solutions? The reasons are diverse. For many, it's because it's backed with years of proven performance, while continually being a leading innovator. Another reason is that it meets the needs of many businesses like yours, with easily customizable solutions that go beyond basic business management and reporting to help people companywide to work faster and smarter.

Many more customers are moving to Microsoft Dynamics GP right now because it excels at meeting the business needs that are particularly relevant today, such as turning data into insight, making smarter decisions, and increasing efficiency.

"We didn't want to be burdened with a variety of financial, payroll, and human resources systems. With Microsoft Dynamics GP, we can capitalize on all these functions with a single package."

—Becky Stopper, Office Manager, Brookline Village

80%

The percentage of payroll department redeployed from processing tasks to financial planning and analysis at Glidewell Laboratories, thanks to time savings made possible by Microsoft Dynamics GP.

Creates insight. From built-in reporting to sophisticated data analysis, Microsoft Dynamics GP gives everyone in an organization access to the information most relevant to their roles, using the Microsoft® Office tools they know so well. This can lead to big cost savings, strategic business decisions, and informed, empowered people throughout your organization.

Increases efficiency.
Microsoft Dynamics GP looks like, and works with, the Microsoft® Office applications people already know and use. Easy customization gives your employees the exact information and tools they need to maximize their effectiveness and efficiency. Microsoft Dynamics GP also connects your people and systems, fueling teamwork, increasing accuracy, and reducing steps for routine tasks— freeing them to focus on what matters most to your company.

▶ More visibility into your people.
Less time navigating disparate applications.

With Microsoft Dynamics GP, you can strategically manage your organization's most important business asset—your employees. Better yet, it gives you visibility into your people, with robust reporting, user query tools, and customized lists that deliver insight into all levels of data, from the pulse of a department down to specific personnel records, without the hassle of standalone applications. Microsoft Dynamics GP also includes more than 220 built-in human resources and payroll (HRP) reports—more than nearly all competitive solutions in the market today—at no additional cost.

Plus the Microsoft Dynamics RoleTailored interface helps your team access HRP information faster, speed planning, and fuel performance. Role-based, personalized dashboards and key performance indicators are targeted at the specific jobs people do, providing immediate, clear, and controlled visibility into the information that's specifically important to HRP administrators.

"Now when the chief financial officer asks us to track data and turn around a report, we don't have to go to three departments to get the information; it's all available right in Microsoft Dynamics GP."

—Hope Clevenger, Corporate Benefits and Payroll Manager, G&J Pepsi-Cola Bottlers

THREE TOP REASONS

to choose Microsoft Dynamics GP for integrated HRP administration:

- **Streamline HRP processes and procedures.** It helps improve productivity and reduce human error by replacing manual data entry, tracking, and calculations with automated routine tasks.

- **Take control of complex HRP functions.** It allows you to maintain precise control over financial and personnel resources.

- **Empower people to make confident decisions about payroll and benefit options.** It enables quick and convenient transformation of data into useful information, to help your staff minimize risks and maximize productivity.

▶ It adapts to work styles.
Not the other way around.

Just as important as the role-based environment, Microsoft Dynamics GP offers an individualized, task-based user experience and easy customization based on the preferences and work styles of your people. This can mean less training and development time and a quicker return on your investment.

The Microsoft Dynamics GP HRP solution can also adapt to your business environment, integrating easily with your existing systems and human resources practices. And with its robust payroll offerings, it can meet your payroll needs—from salary changes to PTO, garnishments to seasonal employee requirements.

▶ Self-service improves satisfaction.
And adds value.

From benefits to open enrollment, Microsoft Dynamics GP helps empower employees to take control of their own information via self-service tools, while reducing costs and increasing the productivity of your HRP staff—a win-win situation for everyone.

75%
The decrease in the number of paper files that Brookline Village needed to store, thanks to Microsoft Dynamics GP—it uses fewer printed records and thus reduces overall physical storage requirements.

Glidewell Laboratories:
Eliminating manual HRP inefficiencies.

Glidewell Laboratories is well known in dental offices for its high-quality bridges, crowns, dentures, and other dental products. The company relied on a piecework compensation model for 1,500 technicians, but could not accommodate that complexity in its Sage Abra payroll software. Glidewell replaced Sage Abra with Microsoft Dynamics GP to tie together and automate its payroll and financial accounting processes, so that all employee time and production information is captured and processed digitally—saving more than half a million dollars annually and providing managers with deeper insight into labor and production costs. Plus the company can provide employees with self-service access to benefits and paycheck information online.

▶ HRP MODULES

Human Resources: Make fast, strategic decisions for attracting and retaining top talent, and offer employees better services and programs with customizable hiring processes, scheduling, and performance evaluation tools.

Advanced Human Resources: Extend payroll and HR capabilities with Benefit Lifecycle Manager; Certification, License, and Training Manager; and Employee Health and Wellness functionality.

Payroll: Automate payroll processing, equip staff to handle complex and changing payroll requirements, and offer better service to your employees while reducing necessary overhead costs.

Payroll Direct Deposit: Add payroll funds to employees' bank, savings, or credit union accounts through an automated clearing house (ACH) file, with several accounts or financial institutions for any employee's payroll.

Advanced Payroll: Extend payroll capabilities with Pay Policy Manager, Labor Accrual Manager, Advanced Labor Reporting, and Payroll Hours to General Ledger functionality.

Time & Attendance: Enable employees to submit timecards, request time off, and review vacation and sick balances online. This module is part of the HRM Self Service Suite.

Employee Pay: Allows employees to view their paystubs online. This module is part of the HRM Self Service Suite.

Employee Profile: Give employees the ability to enter or update personal information. Managers can also view compensation history and pay codes, emergency contacts, and position history. This module is required to use any other application in the HRM Self Service Suite.

Recruitment: Empower employees to apply for internal job openings online and then view the status of their submitted applications. Managers can post job openings and view applications. This module is part of the HRM Self Service Suite.

Skills & Training: Equip employees and their managers with online views of role-specific education, skills, and training information, including a list of training available to your employees. This module is part of the HRM Self Service Suite.

Benefits Self-Service: Streamline the open enrollment process with the automated transfer of information to human resources and payroll. Eliminate paper-based systems, reduce data re-entry, and free staff to focus on higher priorities, like strategic management.

PTO Manager: Manage complex vacation and sick-time policies automatically. Reduce overhead costs by reducing paperwork and the time required by your payroll team to manage manual PTO record keeping.

Position Control: Manage labor budgets and human resources based upon specific job functions and a specific head count. Constraints are then applied throughout the HRP system to enforce the business rules and manage the movement of human resources throughout the organization.

For more information:

Visit www.microsoft.com/dynamics/en/us/products/gp-demos.aspx, or contact Microsoft at (888) 477-7989, option 1, to connect with a reseller in your area.

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