

**U.S. CITIZENSHIP/IMMIGRANT ALIEN VERIFICATION  
FOR IT COMPUTER SYSTEMS ACCESS**

I, \_\_\_\_\_ am presently employed by or under a contract with United Technologies Corporation, or have an approved business reason for accessing United Technologies Corporation's computer systems.

The purpose of this form is to assist in verifying my export control status. U.S. laws and regulations and many of United Technologies Corporation's contracts with government authorities or parties who do business with government authorities require that United Technologies Corporation only allow "U.S. Persons" to access restricted technology and products. Therefore, it is necessary to restrict access to our computer systems to only U.S. Persons.

I understand that as a condition precedent to allowing me to access United Technologies Corporation's computer systems, it must ascertain whether I am a "U.S. Person" for export control purposes.

**INSTRUCTIONS:**

1. Review and complete, sign and date. You are required to furnish **unexpired, original** documents, except where noted to verify that you are a U.S. person.
2. A company Manager (L4) inspects the documents, verifies the accuracy of the information provided below, and certifies below. The Manager (L4) must be a U.S. citizen.
3. A witness signs below to signify he or she has witnessed the completion of this form.

**U.S. Citizenship Verification:** (Please check only one.)

\_\_\_\_ Original or certified copy of U.S. birth certificate issued by a state, county, municipal authority, or outlying possession of the United States, bearing an official seal that is raised, impressed or multicolored.

\_\_\_\_ Original U.S. naturalization (INS Form N-550 or I-151) or 'Certificate of Citizenship' certificate (INS Form N-560 or N-570)

☒ U.S. Passport (Passport # 552524292 )

**Immigrant Alien Verification:**

\_\_\_\_ Alien Registration Receipt Card (Resident Alien Card), Form I-551 or I-151  
Specify Country of Birth \_\_\_\_\_

Employee/Contractor Name Vedabrat A Etwaru  
(print/sign)

Employee Clock#/ Contractor Acronym-Sequence# \_\_\_\_\_ Date 10/26/18

**NOTE: PLEASE DO NOT RETURN PROOF OF CITIZENSHIP WITH THIS FORM**

Manager Name \_\_\_\_\_  
(print/sign)

Manager Clock# \_\_\_\_\_ Date \_\_\_\_\_

Witness Name \_\_\_\_\_  
(print/sign)

Witness Clock# \_\_\_\_\_ Date \_\_\_\_\_

**PRATT & WHITNEY (P&W)**  
**ACCESS PROTECTION AND DATA SECURITY CERTIFICATION**

**Computer User Access Restrictions:**

- Use only as authorized by Pratt & Whitney management.
- Use only for Pratt and Whitney, UTC or U.S. Government business

**Individual Responsibilities:**

- LOGOFF and/or lock your terminals and PC's when they will be unattended
- Do not make copies of personal computer software except as authorized by the license agreement
- Do not install or execute unapproved or unlicensed (e.g. downloading freeware and demonstration software) software from home or other non-company sources
- Do not install any unapproved hardware that is not company provided (e.g. modems, wireless devices, storage devices, MP3/media players and cellular phones)
- Protect access to UTC Private and UTC Restricted data in accordance with Pratt & Whitney Standard Procedures and UTC Corporate Policy 14.
- Promptly, report any suspected or actual misuse of computer facilities to my supervisor and P & W IT Security

**Password Controls:**

Passwords must be in accordance with UTC IT Policy IT-11-201:

- Protected, randomly selected, not obvious, not written down and never shared/disclosed
- A minimum of 8 characters long and complex

**Computer System User agrees to the following:**

I agree that if given access, whether on-site or through remote facilities, to any of P&W's computer or electronic data storage systems in order for me to accomplish the work called for in my employment or contract. I will limit such access and use solely to perform work within the scope of my authorized work for Pratt & Whitney and will not attempt to access any computer system, electronic file, software or other electronic services other than those specifically required to accomplish the authorized work required through my employment or contract. All user identification numbers and passwords disclosed to me and any information obtained as a result of my access to, and use of, P&W's computer and electronic storage systems will be deemed to be, and will be treated as Proprietary Information of P&W, and will be kept confidential by me. Unauthorized, illegal or improper use may result in disciplinary action and/or civil or criminal prosecution. My use of Company electronic systems is subject to monitoring and disclosure in accordance with Company policy and applicable law. I agree to comply with all Company policies, that my use of Company electronic systems is subject to the foregoing and that I have no expectation of privacy in regard to any files or data stored.

**COMPUTER SYSTEM USER: (Please Print)**

**Check one:**

Vedabrat A. Etwaru 2012048791  
Name (First, MI, Last) Phone#  
\* Complete and attach form MIS/FM: 1.490-028 US Citizenship / Immigrant Alien verification  
\*\* US Lawful Permanent Resident

\* U.S. Citizen \_\_\_\_  
\* \* Immigrant \_\_\_\_  
Non US Person \_\_\_\_

**UTC EMPLOYEES: (Please Print)**

Check one: Hourly \_\_\_\_ Salary \_\_\_\_

Clock Number \_\_\_\_ P&W/UTC Division \_\_\_\_

**NON-UTC EMPLOYEES: (Please print)**

Company and Division (Organization) Name \_\_\_\_

Foreign-Owned (Yes \_\_) (No \_\_) Location (City, State) \_\_\_\_

**Employee** violations of these terms and conditions may constitute unauthorized operation of Company equipment under Pratt & Whitney's General Rules and/or violation of Standard Procedures concerning the Company's protection and security of information and data processing systems.

**Non-employee** violations of these terms and conditions may result in restriction or elimination of access to Pratt & Whitney's computer systems. I certify that I have read the above statements and fully understand my responsibility to comply with the terms and conditions stated.

Computer System User Signature Vedabrat A. Etwaru Date 10/26/18

P&W Sponsoring Manager Signature \_\_\_\_ Date \_\_\_\_

P&W Sponsoring Manager Name (print) \_\_\_\_ Mgr Clock# \_\_\_\_  
MIS/FM:1.490-002 ACCESS PROTECTION AND DATA SECURITY CERTIFICATION (10.10/13)

Send to: Global Information Security Services, 55 Hartland Street, 2nd Fl. M/S 182-10 East Hartford, Ct. 06108





**Pratt & Whitney**

A United Technologies Company

## EXPORT CONTROL AWARENESS FOR DISTRIBUTED SYSTEMS USERS

Much of the data created by Pratt & Whitney is commercially valuable and subject to export restrictions, and thus must be protected. In addition, U.S. law prohibits the export of certain technical data without a license issued by the U. S. Department of Commerce or the U. S. State Department. Included in the definition of "technical data" is data related to the design, manufacture, assembly, operation, and repair of Pratt & Whitney's products. Data deliberately or inadvertently made available to a foreign national or to a U. S. citizen employed by a foreign company is considered an "export" under the law. Made available includes, but is not limited to, allowing access to the data on a computer screen, through an overheard a conversation, and emailing the data. Violations carry criminal penalties both for the company and the individual employee/contractor involved.

All distributed systems transmissions which contain technical data and are destined for a foreign addressee (as defined above) must comply with the requirements of P&W Standard Procedure A-16, which requires, among other things, providing a Business Area Export Representative ("BAER") with a list of recipients and having a BAER determine the proper jurisdiction and classification of the technical data, and whether the recipients have authority to receive the technical data.

Additionally, all transmissions must include the appropriate export marking and the applicable Export License Number at the beginning of the transmission.

Further information can be obtained from Pratt & Whitney Standard Procedure A-16 or by contacting the International Trade Compliance Group.

I have read and understood this Export Control Awareness Statement.

Vedabrat Etwaru

Printed Name and Signature

10/26/18

Date

MIS FM:1.490-029 Export Control Awareness for Distributed Systems Users (03 01)

Send to: Global Information Security Services, 55 Hartland Street, 2nd Fl. East Hartford, Ct. 06108  
MS 182-10

Q.Nos	QUESTIONS	ANSWERS
1	General - Vendor Code used for UTC?	
2	General - Vendor Name?	
3	General - Vendor employee number? <b>(REQUIRED)</b>	
4	General - Your Last name?	Ewaru
5	General - Your First name?	Vedabrat
6	General - Your Middle Initial?	Anand
7	General - Are you a US citizen?	Yes
8	General - Are you a Green Card holder?	no
9	General - Are you a Foreign National?	
10	General - What Country are you a Citizen of?	USA
11	General - Your Passport Number?	552524292
12	General - What is the year of birth?	1987
13	(Format: YYYY)	
14	General - What was your maiden name (if applicable)?	Rigsbee
15	General - Will you be performing tasks described within a Statement of Work (SOW)?	I will be performing duties of the position
16	<b>Former UTC Employee - Are you a former UTC employee?</b>	
17	<b>Response: YES or NO</b>	no
18	<b>If NO, please enter N/A for questions 17 through 37</b>	
19	Former UTC Employee - Are you receiving UTC severance pay? Response: YES or NO	N/A
20	Former UTC Employee - Are you receiving a UTC Pension? Response: YES or NO	N/A
21	Former UTC Employee - Which Division(s) did you work for?	N/A
22	Former UTC Employee - Which Department(s) did you work for?	N/A
23	Former UTC Employee - What date did you start at UTC?	N/A
24	(Format: MM/DD/YYYY)	
25	Former UTC Employee - What date did you last leave UTC?	N/A
26	(Format: MM/DD/YYYY)	
27	Former UTC Employee - Did you retire from UTC?	N/A
28	Response: YES or NO	N/A
29	<b>If NO, please enter N/A for question 24</b>	
30	Former UTC Employee - What date did you retire from UTC?	N/A
31	(Format: MM/DD/YYYY)	
32	Former UTC Employee - Where was your work location? (i.e. EH, WPB, or otherwise, please specify)	N/A
33	Former UTC Employee - What was your job status (i.e. Full Time, Part Time, Intern)?	N/A
34	Former UTC Employee - What was your clock number?	N/A
35	Former UTC Employee - Who was your last known supervisor?	N/A
36	Former UTC Employee - Who was your last known Human Resources client manager?	N/A
37	Former UTC Employee - What is the name of the last organization you worked for?	N/A
38	<b>General - What was the last line of business you were in?</b>	Contracted Labor
39	Former UTC Employee - What was your last title or function?	
40	<b>General - Have you ever provided temporary or contract services to UTC or any of its subsidiaries in the past? If NO, please enter N/A for questions 34 through 37</b>	no
41	General - What temporary or contract labor company did you work for?	210 Construction corp
42	General - What UTC Division(s) did you work at when working for the temporary or contract labor company?	n/a
43	General - What dates did you work. From - To?	Aug-sep-2018
44	General - What is the total number of hours of temporary and contract labor services (excluding outsourcing hours) you provided to UTC and its divisions?	Variable 20-60/WK

**Engineering Supplier's Employee Information Questionnaire Verification Form**

I certify that I have personally provided my personnel information including Social Security Number (SSN) and Date of Birth (DOB) to Pratt & Whitney Legal on the Engineering Supplier's Employee Information Questionnaire form and that the information supplied on this form is true, accurate, and complete.

<b>VENDOR CODE:</b>	42394
<b>SUPPLIER NAME (will be automatically completed):</b>	QuEST- Quality Engineering and Software Technologies
<b>EMPLOYEE NUMBER:</b>	
<b>LAST NAME / Sr, Jr.:</b>	Etwaru
<b>FIRST NAME / MI:</b>	Vedabrat A
<b>SIGNATURE:</b>	<i>Vedabrat Etwaru</i>
<b>DATE (MM/DD/YYYY):</b>	10/26/18

**INSTRUCTIONS:** Complete the "QUESTIONNAIRE" prior to completing this document. Please print the document, sign and date it. Please email a scanned copy of the signed form, as well as, your completed Engineering Supplier's Employee Information Questionnaire form to: [GPPWLegalOutsourcing@pw.utc.com](mailto:GPPWLegalOutsourcing@pw.utc.com) or fax the signed form, as well as, your completed Engineering Supplier's Employee Information Questionnaire form to: 860-622-6194. Thank You!





Attached is paperwork that must be completed before we can continue the hiring process.

This paperwork is the first step in the process which may take 1 to 2 weeks for processing once received.

Note: Everyone must go through the Pratt & Whitney network access approval system so that if you are hired by Quest you will be able to perform work for our customer, Pratt & Whitney. You will see below basic information on how to fill out the paperwork as well as citizenship documents that we will require.

We require proof of citizenship, which can either 1. US Passport or 2. Birth Certificate and driver's license. Please provide a copy of 1 or 2 with the paperwork attached to this email if you have not already provided this.

At your earliest convenience, please fill out the attached paperwork then scan to email and send it back to [Gail.Kendrick@quest-global.com](mailto:Gail.Kendrick@quest-global.com). Please also include your resume.

Here are some basic directions for each form:

Blank Vendor Question Employee Verification: It is recommended to print this form out and complete it by hand. Do not worry about question 3, the answer to question 14 is yes. At each point there is a red question, all questions below pertain to that initial red question. Therefore, if you answered no to the initial question, all follow-up questions will be N/A.

Employee Verification: Please print this form out and hand write. Do not worry about the employee number question, we will fill that out for you.

PW Export Control Awareness: Please print, sign and date.

PW Mgt Info Sys Access: Please hand write name in appropriate section, please sign and date where it says computer system user signature.

US Citizen Computer Sys Access: Please hand write name up top, where it says I, \_\_\_\_\_, etc. Please check either the US birth certificate box or the US Passport box and put passport number (whichever you have provided to prove your citizenship) in space provided. Please print, sign and date where it says Employee/Contractor Name.

Feel free to ask any questions as they come up, either by email or phone. We would be happy to assist you when completing these documents.

The contact information is:

[Gail.Kendrick@quest-global.com](mailto:Gail.Kendrick@quest-global.com)

Phone: (860) 602-8254 Ext. 511130

Or contact our Talent Acquisition Team at:

[TAT\\_NA@quest-global.com](mailto:TAT_NA@quest-global.com)