



## SPECTACLE ALLOWANCE CLAIM-CUM-VOUCHER

DATE	
NAME	
PF.NO.	
DESIGNATION	
GRADE	
DEPARTEMENT	
LOCATION	

I HEREBY DECLARE THAT I HAVE INCURRED NOT LESS THAN AN AMOUNT OF RS. \_\_\_\_\_ TOWARDS SPECTACLE FOR SELF AND FAMILY FOR THE YEAR 2011-12. THE SAME MAY KINDLY BE TREIMBURSED TO ME.

I CERTIFY THAT MY SPOUSE IS EMPLOYED/NOT EMPLOYED\* IN INDIAN OIL CORPORATION LIMITED.

SIGNATURE OF THE EMPLOYEE

\* STRIKE OUT WHICHEVER IS NOT APPLICABLE..

NOTE : THE CEILING LIMIT OF RS.4000/- FOR REIMBURSEMENT OF COST OF SPECTACLE IS FOR SELF & FAMILY AND NO SEPARATE LIMITS CAN BE ALLOWED FOR HUSBAND AND WIFE WHO ARE EMPLOYED IN IOC.

{To be submitted to HR Deptt., RSO}