



CITY OF  
**ROLLING HILLS ESTATES**

4045 PALOS VERDES DRIVE NORTH • ROLLING HILLS ESTATES, CA 90274

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**Regular Meeting Agenda**  
**CITY COUNCIL**

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**Tuesday, December 13, 2022**

**7:00 PM**

**Council Chambers**

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**AMENDED AGENDA (ITEM NO. 10B)**

**NOTE: PUBLIC PARTICIPATION INFORMATION**

*Agenda reports and other disclosable public records relating to each Open Session agenda item are available on the City's website under City Council Meeting agendas at [rhe.city](http://rhe.city) and during regular business hours in the office of the City Clerk. Meetings are live broadcast on the City's website and a recording is available for viewing after each meeting. Meetings are also broadcast on PVP-TV Channel 35 (Cox) and Channel 39 (Verizon).*

*Public Comment is welcome in-person on any item during City Council consideration of the item. Public correspondence may also be emailed to the City Clerk at [lauren@rollinghillsestates.gov](mailto:lauren@rollinghillsestates.gov). Emails received before 3:00 p.m. prior to the start of the meeting will be forwarded to the City Council for their consideration and included as part of the record. Members of the public may also comment online using eComment on the "Meeting Agendas, Minutes & Videos" page of the City's website ([www.rhe.city/MeetingAgendas](http://www.rhe.city/MeetingAgendas)). Once the agenda is published, there will be an "eComment" button next to the linked agenda under "Upcoming Events". Follow this link to the City's SpeakUp page. After you register, you may comment on any item on that particular agenda. These comments can be seen by the public, will be considered by the Council and become part of the record.*

*An opportunity is also provided for the public to comment on non-agenda items concerning City matters. If you would like to address the City Council regarding an item on this agenda or make a general public comment, please complete a speaker sheet and give to the City Clerk.*

1. **CALL MEETING TO ORDER**
2. **SALUTE TO THE FLAG**
3. **ROLL CALL**

**4. CONSENT CALENDAR**

*The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed for individual consideration will be voted on separately.)*

**A. READING OF ORDINANCES AND RESOLUTIONS**

Reading in full of all ordinances and resolutions presented for consideration to the City Council will be waived and all such ordinances and resolutions will be read by title only.

**B. DEMANDS AND WARRANTS OF NOVEMBER 2022**

Recommendation: Approve warrants 65684 through 65795 in the amount of \$812,506.67 and Supplemental Warrants 110122 through 110522; 120122 through 120422; 65775 Void; in the amount of \$321,508.41 for a grand total amount of \$1,134,015.08 with proper audit.

Attachments: [Demands & Warrants](#)

**C. SCHEDULE OF INVESTMENTS REPORT OF OCTOBER 2022**

Recommendation: Receive and file.

Attachments: [Staff Report](#)

**D. REVENUE AND EXPENDITURE REPORT OF OCTOBER 2022**

Recommendation: Receive and file.

Attachments: [Staff Report](#)

**E. CITY COUNCIL MINUTES OF NOVEMBER 8, 2022**

Recommendation: Review and approve.

Attachments: [Draft Minutes](#)

**F. EQUESTRIAN COMMITTEE MINUTES OF OCTOBER 24, 2022**

Recommendation: Receive and file.

Attachments: [Draft Minutes](#)

**G. PLANNING COMMISSION MINUTES OF NOVEMBER 7, 2022**

Recommendation: Receive and file.

Attachments: [Draft Minutes](#)

- H. PARK AND ACTIVITIES COMMISSION MINUTES OF NOVEMBER 14, 2022

Recommendation: Receive and File.

Attachments: [Draft Minutes](#)

- I. PALOS VERDES PENINSULA PUBLIC SAFETY COMMITTEE AND REGIONAL CONTRACT LAW COMMITTEE MINUTES OF SEPTEMBER 2022

Recommendation: Receive and file.

Attachments: [Minutes - Public Safety Committee](#)

[Minutes - Regional Contract Law Committee](#)

- J. SOUTH BAY CITIES COUNCIL OF GOVERNMENTS BOARD MEETING HIGHLIGHTS OF NOVEMBER 22, 2022

Recommendation: Receive and File

Attachments: [Staff Report](#)

- K. COMMISSION AND COMMITTEE 2022 ATTENDANCE REPORT

Recommendation: That the City Council review the Commission/Committee attendance, and receive and file this report.

Attachments: [Staff Report](#)

- L. TRACY AUSTIN DOUBLES TENNIS TOURNAMENT DEBRIEF

Recommendation: Receive and file.

Attachments: [Staff Report](#)

- M. ADOPTION OF RESOLUTION TO AUTHORIZE THE CONTINUED USE OF TELECONFERENCE ACCESSIBILITY PROCEDURES TO CONDUCT PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361

Memorandum from Lauren Pettit, City Clerk

Recommendation: That the City Council Adopt Resolution 2535 to authorize the City Manager to continue to implement and utilize teleconference accessibility procedures to conduct public meetings pursuant to Assembly Bill 361.

Attachments: [Staff Report + Resolution No. 2535](#)

**5. CEREMONIAL ITEMS**

- A. PRESENTATION TO RETIRING COUNCIL MEMBER STEVE ZUCKERMAN

**6. OATH OF OFFICE****7. CITY COUNCIL REORGANIZATION & RECOGNITION OF OUTGOING MAYOR**

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**RECESS FOR RECEPTION**

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**8. PUBLIC COMMENT / PUBLIC PRESENTATIONS**

*This is the appropriate time for members of the public to make comments regarding items not listed on this agenda. If you would like to address the City Council, please complete a speaker sheet and give to the City Clerk. Under the State's open meeting law - the Brown Act - no action may be taken on any item not on the agenda.*

**9. PUBLIC HEARINGS**

NONE

**10. NEW BUSINESS**

- A. EQUINE EMERGENCY SHELTERING AGREEMENT

Memorandum from Jessica Slawson, Management Analyst

Recommendation: That the City Council enter into the attached Agreement with the County of Los Angeles (Department of Animal Care and Control) for the provision of a physical facility to serve as an emergency public shelter at Ernie Howlett Park for large animals in the event of a major emergency or disaster.

Attachments: [Staff Report](#)

- B. PLANNING APPLICATION NO. 220504  
DETERMINATION THAT UNLISTED USE IS SIMILAR TO AND NOT MORE OBJECTIONABLE THAN USES ALREADY LISTED SECTION 17.04.030 OF THE ROLLING HILLS ESTATES MUNICIPAL CODE  
LOCATION: 712 DEEP VALLEY DRIVE  
Memorandum from Jeannie Naughton, Community Development Director and Donald Davis, City Attorney  
Recommendation: That the City Council receive the staff memo, discuss the issues, and adopt Resolution No. 220478, determining that a tattoo and body piercing studio is similar to and not more objectionable than other services uses already listed in RHEMC Section 17.30.020, and determining that in accordance with the California Environmental Quality Act (Public Resources Code § 21000 et seq.: “CEQA”), the application is Categorically Exempt under Class 1, Section 15301 Existing Facilities.  
Attachments: [Staff Report](#)  
[Attachment A - Resolution No. 220478](#)  
[Attachment B - City Attorney Memo](#)
- C. CALIFORNIA SPECIFIED GRANT FUNDS AUTHORIZING RESOLUTION FOR NATURE CENTER PROJECT APPLICATION  
Memorandum from Alexa Davis, Assistant City Manager and Rosa Pinuelas, Community Services Supervisor  
Recommendation: That the City Council adopt Resolution No. 2536 to approve all application documents for California Department of Parks and Recreation Office of Grants and Local Services Specified Grants Programs for the George F Canyon Nature Center project in the amount of \$1.2 million and authorize staff to submit the application forms accordingly.  
Attachments: [Staff Report + Resolution No. 2536](#)

- D. PLANNING APPLICATION NO. 220499  
DISCUSSION ITEM REGARDING THE AMENDMENT AND  
RESTATEMENT OF CHAPTER 17.56 OF THE ROLLING HILLS ESTATES  
MUNICIPAL CODE PERTAINING TO ACCESSORY DWELLING UNITS  
LOCATION: CITYWIDE  
Memorandum from Memorandum from Jeannie Naughton, Community Development  
Director and Donald M. Davis, City Attorney  
Recommendation: That the City Council receive and file the informational item. Staff  
will return to City Council with an Urgency Ordinance for consideration at its meeting  
on January 24, 2023.  
Attachments: [Staff Report](#)  
[ATTACHMENT A - SB 897](#)  
[ATTACHMENT B - AB 2221](#)  
[ATTACHMENT C - REDLINED RHEMC CHAPTER 17.56](#)
- E. MEMORANDUM OF UNDERSTANDING BETWEEN THE CITIES OF  
RANCHO PALOS VERDES, PALOS VERDES ESTATES, ROLLING HILLS  
ESTATES, AND ROLLING HILLS REGARDING IMPLEMENTATION OF  
THE “KNOW YOUR ZONE” EVACUATION WEB PLATFORM  
Memorandum from Memorandum from Jessica Slawson, Management Analyst  
Recommendation: That the City Council approve the Memorandum of Understanding  
between the Palos Verdes Peninsula Cities as approved to form by the City Attorney  
with the established not-to-exceed total cost of \$10,000, with the Rolling Hills  
Estates share estimated at \$1,300 first year implementation.  
Attachments: [Staff Report + MOU](#)

11. **OLD BUSINESS**

- A. UPDATE ON LOS ANGELES COUNTY SAFER AT HOME ORDER  
(VERBAL REPORT)

12. **CITY ATTORNEY ITEMS**

13. **CITY COUNCIL / REGIONAL COMMITTEE REPORTS**

*This item provides the opportunity for Members of the City Council to provide information and reports to other Members of the City Council and the public on any issues or activities of Council Committees, ad hoc committees, regional or state-wide governmental associations, special districts, joint powers authorities and the various committees on which Members of the City Council might serve or have an interest, which are not otherwise agendaized.*

**14. CLOSED SESSION**

*If you would like to address the City Council regarding an item on the Closed Session agenda, please contact the City Manager or City Clerk. Any reportable action taken in Closed Session will be reported in Open Session.*

NONE

**15. ADJOURNMENT IN MEMORY OF JOHN TABER**

*Next meeting: Tuesday, January 24, 2023*