

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Regular Meeting Agenda

Tuesday, January 10, 2023

5:00 PM

Hybrid virtual/in-person meetings are held pursuant to AB361

Closed Session - 5:00 PM

Open Session - 6:00 PM

City Council

*Mayor
Ray Jackson*

*Mayor Pro Tem
Justin Massey*

*Councilmembers
Dean Francois
Rob Saemann
Mike Detoy*

*City Treasurer
Karen Nowicki*

*City Attorney
Patrick Donegan*

Executive Team

Suja Lowenthal, City Manager

Angela Crespi, Deputy City Manager
Viki Copeland, Finance Director
Myra Maravilla, City Clerk
Paul LeBaron, Chief of Police

Joe SanClemente, Public Works Director
Corrie Kates, Interim Community Development Director
Vanessa Godinez, Human Resources Manager
Lisa Nichols, Community Resources Manager

PUBLIC MEETING VIEWING OPTIONS

The public may participate via the following:

1. IN PERSON - Council Chambers, 1315 Valley Drive, Hermosa Beach, CA 90254
2. ZOOM - <https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092>.
3. PHONE - Toll Free: (833) 548-0276; Meeting ID: 899 6820 7828, then #; Passcode: 472825

As a courtesy, the City will also plan to broadcast the meeting via the following listed mediums. However, these are done as a courtesy only and are not guaranteed to be technically feasible. Thus, in order to guarantee live-time viewing and/or public participation, members of the public shall attend in Council Chambers or log in via ZOOM.

4. CABLE TV - Spectrum Channel 8 and Frontier Channel 31 in Hermosa Beach
5. YOUTUBE - <https://www.youtube.com/c/CityofHermosaBeach90254>
6. LIVE STREAM - www.hermosabeach.gov and visit the Agendas/Minutes/Videos page

If you experience technical difficulties while viewing a meeting on any of our digital platforms, please try another viewing option. View City Council staff reports and attachments at www.hermosabeach.gov and visit the Agendas/Minutes/Video page.

Council Chambers WiFi
Network ID: CHB-Guest
Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0204 or at cityclerk@hermosabeach.gov at least 48 hours before the meeting.

Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit their written communication to the City Clerk's office by noon, one week before the meeting date.

Supplemental communications may be submitted via eComment or emailed to cityclerk@hermosabeach.gov. Supplemental materials must be received by 3:00 p.m. on the date of the meeting to be posted to the corresponding agenda item before the meeting begins. Supplemental materials submitted after 3:00 p.m. on the date of the meeting but before the meeting ends will be posted to the agenda packet the next business day.

Submit Supplemental eComments

Submit an eComment via Speak Up Hermosa at hermosabeach.granicusideas.com by 3:00 p.m. on the meeting date.

5:00 PM - CLOSED SESSION**CALL TO ORDER****ROLL CALL****PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

The public is invited to attend and provide public comment. Public comments are limited to 3 minutes per speaker. This Public Comment period is limited to Closed Session agenda items only.

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2. ZOOM - <https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT09> and use 'Raise Hand' feature.

3. PHONE - Toll Free: (833) 548-0276; Meeting ID: 899 6820 7828, then #; Passcode: 472825
Press *9 to 'Raise Hand' and then *6 to unmute yourself line when prompted.

4. EMAIL - Email comments to cityclerk@hermosabeach.gov by 3:00 p.m. on the meeting date.

5. ECOMMENT - Submit an eComment via Speak Up Hermosa at hermosabeach.granicusideas.com by 3:00 p.m. on the meeting date.

RECESS TO CLOSED SESSION (Meeting will reconvene in the Council Chambers after Closed Session and recess to Open Session)

a) **23-0028** **MINUTES:** Approval of minutes of Closed Session held on November 29 and December 13, 2022.

b) **23-0025** **CONFERENCE WITH LEGAL COUNSEL:**
Anticipated Litigation - Government Code Section 54956.9(d)(2)&(3)
The City finds, based on advice from legal counsel, that discussion in open session will prejudice the City in the litigation.

Significant exposure to civil litigation* - **Two Matters:**

- 1) Delay Claim by EBS General Engineering, Inc. ("EBS"): Pacific Coast Highway Improvements at Aviation Blvd & Pier Ave Project.
- 2) Additional Compensation Claim by Aid Builders Inc. ("Aid"): Public Park Restroom Project.

*Significant exposure to civil litigation means that there exists facts and circumstances where the City may face a lawsuit. This does not mean that any potential lawsuit is meritorious or that there is a significant risk that the City will not prevail in any possible lawsuit.

6:00 PM - OPEN SESSION**I. CALL TO ORDER****II. PLEDGE OF ALLEGIANCE****III. ROLL CALL****IV. CLOSED SESSION REPORT****V. ANNOUNCEMENTS - UPCOMING CITY EVENTS****VI. APPROVAL OF AGENDA**

This is the time for the City Council to discuss any changes to the order of agenda items.

VII. PROCLAMATIONS / PRESENTATIONS

- a) 23-0015 **RECOGNIZING JUNIOR LIFEGUARDS JACKSON LOWREY
AND JAMESON LOWREY FOR THEIR LIFESAVING EFFORTS**

- b) 23-0018 **ANNOUNCEMENT OF THE WINNER OF THE 13TH ANNUAL
PARKING PERMIT ART CONTEST**

- c) 23-0019 **HERMOSA BEACH CHAMBER OF COMMERCE PRESENTS
REVIEW OF 2022 PROGRAMS AND VISION FOR 2023**

- d) 23-0020 **STRAND PEDESTRIAN SAFETY PRESENTATION**

VIII. CITY MANAGER REPORT

- a) 23-0029 **POLICE CHIEF UPDATE**

IX. PUBLIC PARTICIPATION: ORAL AND WRITTEN COMMUNICATIONS FROM THE PUBLIC

- a) [23-0030](#) **WRITTEN COMMUNICATION**

Recommendation: Staff recommends City Council receive and file the written communication.

The public is invited to attend and provide public comment. Public comments are limited to 3 minutes per speaker.

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4. EMAIL - Email comments to cityclerk@hermosabeach.gov by 3:00 p.m. on the meeting date.
5. ECOMMENT - Submit an eComment via Speak Up Hermosa at hermosabeach.granicusideas.com by 3:00 p.m. on the meeting date.

This is the time for members of the public to address the City Council on any items within the Council's jurisdiction and on items where public comment will not be taken (City Manager Reports, Written Communication, City Councilmember Comments, Consent Calendar items not pulled for separate consideration, and Future Agenda Items).

Public comments are limited to three minutes per speaker. This time allotment may be reduced due to time constraints at the discretion of the City Council. No action will be taken on matters raised in oral and written communications, except that the Council may take action to schedule issues raised in oral and written communications for a future agenda. Speakers with comments regarding City management or departmental operations are encouraged to submit those comments directly to the City Manager. Members of the audience will have a future opportunity to speak on items pulled from the Consent Calendar for separate discussion, Public Hearings, and Municipal Matters when those items are heard.

X. CITY COUNCILMEMBER COMMENTS

- a) 23-0032 UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES
AND STANDING COMMITTEE DELEGATES/ALTERNATES

XI. CONSENT CALENDAR

The following matters will be acted upon collectively with a single motion and vote to approve with the majority consent of the City Council. Councilmembers may orally register a negative vote on any Consent Calendar item without pulling the item for separate consideration before the vote on the Consent Calendar. There will be no separate discussion of these items unless a Councilmember removes an item from the Consent Calendar, either under Approval of the Agenda or under this item before the vote on the Consent Calendar. Items removed for separate discussion will be considered under Agenda Item XII (12), with public comment permitted at that time.

a) **23-0033 WAIVE READING IN FULL OF ALL ORDINANCES ON THE AGENDA**
(City Clerk Myra Maravilla)

Recommendation: Staff recommends City Council waive reading in full of all ordinances on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

b) [REPORT](#) **CITY COUNCIL MEETING MINUTES**
[23-0021](#) (City Clerk Myra Maravilla)

Recommendation: Staff recommends City Council approve the minutes for the special meeting of Monday, December 12, 2022 and regular meeting of Tuesday, December 13, 2022.

c) [REPORT](#) **CHECK REGISTERS**
[23-0013](#) (Finance Director Viki Copeland)

Recommendation: Staff recommends City Council ratify the following check registers.

d) [REPORT](#) **CANCELLATION OF CERTAIN CHECKS**
[23-0012](#) (City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends City Council ratify cancellation of certain checks.

e) [REPORT](#) **REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT**
[23-0010](#) **BY PROJECT FOR SEPTEMBER, OCTOBER AND NOVEMBER 2022**
 (Finance Director Viki Copeland)

Recommendation: Staff recommends City Council receive and file the September, October, and November 2022 Financial Reports.

f) [REPORT](#) **CITY TREASURER'S REPORT AND CASH BALANCE REPORT**
[23-0011](#) (City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends City Council receive and file the September 2022, October 2022, and November 2022 City Treasurer's Reports and Cash Balance Reports.

g) [REPORT](#) **LOS ANGELES COUNTY FIRE AND AMBULANCE**
[23-0001](#) **MONTHLY REPORT FOR NOVEMBER 2022**
(Deputy City Manager Angela Crespi)

Recommendation: Staff recommends City Council receive and file the November 2022 Fire and Ambulance monthly report.

h) [REPORT](#) **APPROVAL OF RETURNING IMPACT LEVEL III SPECIAL EVENT**
[23-0006](#) (Community Resources Manager Lisa Nichols)

Recommendation: Staff recommends City Council approve the Parks, Recreation and Community Resources Advisory Commission's recommendation to include returning Impact Level III Special Event, the CBVA Volleyball Tournaments on the Volleyball Courts north of the Pier, in the 2023 Special Event Calendar to take place Saturday, May 27 to Monday, May 29 and Saturday, September 2 to Sunday, September 3.

i) [REPORT](#) **FINDINGS TO HOLD REMOTE TELECONFERENCE/MEETINGS,**
[23-0022](#) **PURSUANT TO ASSEMBLY BILL 361**

(City Clerk Myra Maravilla)

Recommendation: Staff recommends City Council authorize remote teleconference/virtual meetings of all City of Hermosa Beach legislative bodies in accordance with Assembly Bill 361 ("AB 361"), by finding that: (1) a statewide state of emergency is currently in place; and (2) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and meeting in person would present imminent risks to the health or safety of attendees.

j) [REPORT](#) **ACTION MINUTES OF THE CIVIL SERVICE BOARD**
[23-0003](#) **MEETINGS OF OCTOBER 19, 2022 AND NOVEMBER 16, 2022**

(Human Resources Manager Vanessa Godinez)

Recommendation: Staff recommends City Council receive and file the action minutes of the Civil Service Board meetings of October 19, 2022 and November 16, 2022.

k) [REPORT](#) **APPROVAL OF A REQUEST TO RECLASSIFY THE**
[23-0004](#) **ADMINISTRATIVE ASSISTANT POSITION IN THE PUBLIC WORKS**
DEPARTMENT TO MANAGEMENT ANALYST

(Human Resources Manager Vanessa Godinez)

Recommendation: Staff recommends City Council approve a request to reclassify the Administrative Assistant position assigned to the Public Works Department to Management Analyst.

XII. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

Items pulled from the Consent Calendar will be handled separately. Public comment will be taken before Council deliberation, and action on each item pulled from the Consent Calendar.

XIII. PUBLIC HEARINGS - TO COMMENCE AT 6:30 P.M.

XIV. MUNICIPAL MATTERS

a) [REPORT](#) **AWARD OF PROFESSIONAL SERVICES AGREEMENTS FOR**
 [23-0002](#) **ON-CALL PLAN CHECKING SERVICES**

(Public Works Director Joe SanClemente)

- Recommendation:** Staff recommends City Council:
1. Award a contract for on-call plan check services to Transtech Engineers, Inc. at a not-to-exceed amount of \$500,000 for a term of five years ending January 10, 2028, with an option to allow the City Manager to extend up to one additional year (Attachment 5);
 2. Award a contract for on-call plan check services to Bureau Veritas, Inc. at a not-to-exceed amount of \$500,000 for a term of five years ending January 10, 2028, with an option to allow the City Manager to extend up to one additional year (Attachment 6); and
 3. Authorize the Mayor to execute and the City Clerk to attest the proposed agreements subject to approval by the City Attorney.

b) [REPORT](#) **APPROVAL OF SECOND AMENDMENT TO AN**
 [23-0008](#) **AGREEMENT WITH MILLER PLANNING ASSOCIATES**
 TO PREPARE THE UPDATE TO THE SUBDIVISION ("TITLE 16")
 AND ZONING ("TITLE 17") ORDINANCES OF THE
 HERMOSA BEACH MUNICIPAL CODE

(Interim Community Development Director Corrie Kates)

- Recommendation:** Staff recommends City Council:
1. Approve the proposed second amendment to an agreement with Miller Planning Associates for the preparation of the update to the Subdivision ("Title 16") and Zoning ("Title 17") Ordinances of the Hermosa Beach Municipal Code increasing the not-to-exceed amount by \$30,000 resulting in a total amended not-to exceed amount of \$287,100 (Attachment 3); and
 2. Authorize the Mayor to execute and the City Clerk to attest the attached second amendment, subject to approval by the City Attorney.

c) [REPORT](#) **PLANNING COMMISSION-VACANCY**
 [23-0023](#) **FOR THE UNEXPIRED TERM ENDING JUNE 30, 2023**

(City Clerk Myra Maravilla)

- Recommendation:** Staff recommends City Council:
1. Direct staff to immediately advertise and request applications from interested parties for one Planning Commission Member for the unexpired term ending June 30, 2023; and
 2. Schedule the presentation of applicants and applicant interviews for Tuesday, February 28, 2023 with the option to make an appointment at the regular City Council meeting on the same date.

XV. FUTURE AGENDA ITEMS

This is the time for Councilmembers to schedule future agenda items and to ask questions about the status of previously approved future agenda items. No discussion, debate, or public comment will be taken. Councilmembers should consider the city's work plan when considering new items. The tentative future agenda items document is provided for information only.

a) [23-0027](#)

TENTATIVE FUTURE AGENDA ITEMS**XVI. ADJOURNMENT**

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

January 24, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

January 28, 2023 - Saturday - City Council Retreat

February 14, 2023 - Tuesday - No Meeting (Dark)

February 28, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

March 14, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

March 28, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

April 11, 2023 - Tuesday - No Meeting (Dark)

April 20, 2023 - Thursday - 6:00 PM - CIP Study Session

April 25, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

May 9, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

May 23, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

May 31, 2023 - Wednesday - 6:00 PM - Budget Study Session

June 13, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

June 27, 2023 - Tuesday - No Meeting (Dark)

July 11, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

July 20, 2023 - Thursday - 6:00 PM - Joint Meeting with all Boards
and Commissions

July 25, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

August 8, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

August 22, 2023 - Tuesday - No Meeting (Dark)

September 12, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

September 26, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

September 28, 2023 - Thursday - 6:00 PM - Mayor Transition Ceremony

October 10, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

October 24, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

November 14, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

November 28, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

December 12, 2023 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

December 26, 2023 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

January 17, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
January 18, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
January 18, 2023 - Wednesday - 6:00 PM - Public Works Commission Meeting
February 7, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
February 15, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
February 21, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
March 7, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
March 15, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
March 15, 2023 - Wednesday - 6:00 PM - Public Works Commission Meeting
March 21, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
April 17, 2023 - Monday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
April 18, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
April 19, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
May 2, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
May 16, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
May 17, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
May 17, 2023 - Wednesday - 6:00 PM - Public Works Commission Meeting
June 6, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
June 20, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
June 21, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
July 5, 2023 - Wednesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
July 18, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
July 19, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
July 19, 2023 - Wednesday - 6:00 PM - Public Works Commission Meeting
August 1, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
August 15, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
August 16, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
September 5, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
September 19, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
September 20, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
September 20, 2023 - Wednesday - 6:00 PM - Public Works Commission Meeting
October 3, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 17, 2023 - Tuesday - 6:00 PM - Planning Commission Meeting
October 18, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
November 7, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 13, 2023 - Monday - 6:00 PM - Planning Commission Meeting
November 15, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting
November 15, 2023 - Wednesday - 6:00 PM - Public Works Commission Meeting
December 5, 2023 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 11, 2023 - Monday - 6:00 PM - Planning Commission Meeting
December 20, 2023 - Wednesday - 5:00 PM - Civil Service Board Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

January 16, 2023 - Monday - Martin Luther King, Jr. Day

February 20, 2023 - Monday - President's Day

May 29, 2023 - Monday - Memorial Day

June 19, 2023 - Monday - Juneteenth

July 4, 2023 - Tuesday - Independence Day

September 4, 2023 - Monday - Labor Day

November 23, 2023 - Thursday - Thanksgiving Day

December 25, 2023 - Monday - Christmas Day

January 1, 2024 - Monday - New Year's Day