



10 Use the introductory verbs below to turn the following sentences into reported speech.

accuse, claim, deny, admit, complain, insist on, forbid, boast, encourage, demand

- 1 "You should enter the poetry competition," Ellen said to me.
.....
- 2 "No, I didn't take your credit card," Rick said to Kim.
.....
- 3 "I have noisy dogs in my neighbourhood," George said.
.....
- 4 "You cheated in the Maths test," Mr Nichols said to Mike.
.....
- 5 "You must clean your room tomorrow," Mum said to me.
.....
- 6 "I'm the fastest runner of all," Carl said.
.....
- 7 "Tell me why you didn't do your homework," Mrs Reese said to Cindy.
.....
- 8 "I saw a tall man with blond hair break into the shop," Mr Parker said.
.....
- 9 "You mustn't drive my car without asking me first," Dad said to me.
.....
- 10 "Yes, I used your mobile phone," Max said to Donna.
.....

11 Using appropriate introductory verbs, turn the following into reported speech.

- 1 "You should tell your teacher what really happened," my friend said to me.
.....
- 2 "Why don't we play chess?" Jill said.
.....
- 3 "You must visit the Eiffel Tower when you are in Paris," Jack said to me.
.....
- 4 "Put your gun down," the policeman said to the robber.
.....
- 5 "You used my computer without asking me," Tom said to Lisa.
.....

- 6 "My daughter is the cleverest child in her class," Mr Stevenson said.
.....

- 7 "Would you like me to make you something to eat?" Mum said to Rachel.
.....

- 8 "I saw a customer steal a jumper," the assistant said to her boss.
.....

- 9 "Don't forget to wipe your feet when you come in from the garden," Mum said to us.
.....

- 10 "Let's go to the circus on Saturday," said Bill to the children.
.....

- 11 "Give me all the money from the till," the man said.
.....

- 12 "You mustn't leave the door unlocked at night," the policeman said.
.....

Reporting a dialogue/conversation

12 Turn the following into reported speech.

- 1 "I'm tired," he said. "I didn't sleep properly last night."
He said that he was tired, explaining that he hadn't slept properly the night before.

- 2 "It's cold in here," she said. "Shall I light a fire?"
.....

- 3 Ann: I must go. I'm late.

Dave: What's the hurry?

Ann: I've got an important meeting. It starts in twenty minutes.
.....

- 4 "Have you finished your report?" she said. "The boss wants it now."
.....

- 5 Sam: Can you help me? I'm lost.

Gill: Where do you want to go?

Sam: I've got a meeting at the Town Hall. It's on Regency Road.
.....
.....
.....



6 "I'm bored," said Kate. "Shall we go for a walk?"
.....
.....

7 Tom: I haven't got time to have lunch today.
Peter: Why not?
Tom: I've got a lot of work to do for the presentation. It starts at 3 o'clock.
.....
.....

8 Phil: I'm hungry. Shall we order a pizza?
Anne: That's a good idea. I'm hungry, too.
Phil: I'll phone the Pizza Palace now. They make excellent food.
.....
.....
.....

Punctuation in Direct Speech

13 Punctuate the following, making any other necessary changes.

1 shall we rent a video this weekend Tom asked
"Shall we rent a video this weekend?" Tom asked.

2 I'm sorry I'm late she said I missed the bus
.....

3 the teacher said sit down and open your books
.....

4 Lisa said answer the phone please
.....

5 what are you laughing at he asked Kate
.....

6 Alison said I think I'll make a cake today
.....

7 would you like some more coffee she asked me
.....

8 I don't like rap music he said I prefer jazz
.....

9 who turned off the lights last night the manager asked
.....

10 I've invited the Smiths to the party said Emily but not the Browns
.....

11 the professor said the exam lasts for 3 hours
.....

12 who were you talking to on the phone asked Dad
.....

13 what time does the train leave asked Amy.
.....

Use of English

Key Word Transformation

14 Complete each sentence with two to five words, including the word in bold.

1 "No, I won't tell him," he said.
refused He him.

2 "You stole the money from my bag," she said to Mark.
accused She the money from her bag.

3 "Did you enjoy yourself at the party?" he said.
if He asked me at the party.

4 "Yes, I broke the vase," he said.
admitted He the vase.

5 "Would you like me to open the door for you?" he asked.
offered He the door for me.

6 "I'll wash the dishes later," she said.
promised She the dishes later.

7 "Could you pass me those books?" she said to him.
asked She her the books.

8 "Don't touch the wet paint," he said to them.
warned He the wet paint.

9 "I'm sorry I shouted at you," he said.
apologised He at me.

10 "Where did you put my jacket?" she said to me.
had She asked me jacket.

11 "Stop fighting or I'll take you to the headmaster," the teacher said to them.
threatened The teacher to the headmaster

if they didn't stop fighting.

12 "I have a headache," Mum said.
complained Mum a headache.



- 13 "You should exercise regularly," the doctor said to him.
advised The doctor..... regularly.
- 14 "No, I didn't read your diary," Chris said.
denied Chris my diary.
- 15 "Can I see the manager?" he said.
whether He asked the manager.
- 16 "Don't forget to pay the bills," she said to Tom.
reminded She the bills.
- 17 "Let's bake a cake at the weekend," she said.
suggested She at the weekend.
- 18 "Stand up!" the general said to the soldier.
ordered The general stand up.

Phrasal verbs

get away:	1) <i>go on holiday</i> , 2) <i>avoid capture</i>
get away with:	<i>escape without being punished</i>
get by:	<i>survive</i>
get down to:	<i>start doing sth seriously</i>
get on with:	1) <i>have a good relationship with</i> , get along with , 2) <i>continue after an interruption</i>
get over:	1) <i>recover from</i> , 2) <i>overcome</i>
get round:	(news) <i>spread</i>

15 Fill in the correct particle(s).

- He got the crime because there were no witnesses.
- After I put down the phone I got my work.
- They earn just enough money to get
- He's got some problems, but I'm sure he can get them.
- I'd love to get to an exotic country for a while.
- We get our neighbours very well.
- It took Sharon two months to get her illness.
- The thieves got, even though the police had surrounded the building.
- I'll have to get work soon — I've got lots to do.
- The news of the party got the office very quickly.

Prepositions

blame sb for sth	married to sb
blame sth on sb/sth	occur to sb
bored with sb/sth	on the train
fall in love with sb	put the blame on sb/sth
fed up with sb/sth	typical of sb
head for	unsure of sth
in disbelief	

16 Fill in the correct preposition.

- Tracey is bored her job, so she's looking for another one.
- It didn't occur me to look under the bed.
- Sam shook his head disbelief when he saw the mess.
- They blamed Darren breaking the window.
- I usually read a magazine the train in the mornings.
- Susie fell in love the man who lived next door to her.
- It is typical him to arrive late.
- They were heading shore when the storm began.
- He blamed the problem the computer breakdown.
- She's unsure what to wear for the wedding.
- Simon is married a very creative woman.
- I'm fed up staying in every night. Let's go out.
- Don't put the blame me when something goes wrong.

17 Complete each sentence with two to five words, including the word in bold.

- I'm tired of living in a flat — I want to buy a house.
fed I'm in a flat — I want to buy a house.
- Do you have a good relationship with your colleagues at work?
on Do you your colleagues at work?
- The thieves escaped without being punished for the robbery.
with The thieves the robbery.