

Task 8-

~~In this section you will deal with wordiness and punctuation.~~

1. Wordiness. Using more words than necessary may obscure the meaning rather than make it clear and precise. Therefore, you should wisely operate longer phrases and, if required, substitute them with a single word. Also, avoid repetition, redundancy (e.g. *homeless refugees* – it's usually enough to say just refugees) and empty phrases (e.g. *in the area of electronics* when normally *in electronics* is perfectly enough). Go through the following sentences and make them more precise by eliminating examples of wordiness.

1. Then the committee will proceed to analyze the candidate's academic background and achievements.
2. The reason your candidacy was rejected was because you did not meet all the formal criteria for the position.
3. Even though both reports mention the same exact event, neither explains its reasons.
4. IT engineers are also a group of people who are prone to develop heart diseases.
5. It is necessary to propose efforts towards establishing programs which help fight the climate change.
6. The order of the reported events is given chronologically.
7. The label on the package permits the user to know exactly how much of the substance can be poured into the container with the mixture.
8. At present, the situation is being monitored by the governmental commission, which will give consideration to the question whether to decommission the reactor or to grant permission for its further operation.
9. In my personal opinion, I believe that the system of granting scholarships to young researchers should be more transparent.
10. The name of the campus is a reference to the fact that Lord Laidlaw donated \$9 million to its construction.

2. Punctuation. In this task you will focus on the comma, which causes the greatest problems when writing complex sentences. The basic rule is that you should not place a comma where you should in fact place a period and vice versa. Go through the following sentences: add needed commas, remove needless ones, and make any corrections necessary to improve style. Refer to the KEY for further comments and guidance.

1. The cover was installed properly and all screws fastened, then the short circuit occurred.
2. We should not protect our environment to win plaudits, we should protect it to afford a better future, to be fair with the next generations, to be able to sleep well at night.
3. The inspected production line showed no sign of increased wear or accidental damage but, the load-carrying bearings in the main belt conveyor should be replaced asap.
4. After signing in the conference members will be asked to proceed to the main lecture room, where the first session will be held.
5. Professor Smith, the vice-chancellor of the University will attend the meeting to present his position in the emerging debate.
6. The team members who took part in the congress held at Berkeley University, presented a unique grade control solution that is likely to transform the surface mining industry.
7. The hypothesis could be tested using new laboratory equipment, that was purchased by the University's sponsors.

8. The new regulations will not only benefit international corporations, in a time of economic crisis they will also stimulate the growth of small and medium-sized enterprises.
9. An intensively discussed moral problem recently, has been the ability of artificial intelligence to discriminate between socially acceptable and antisocial behavior.
10. High doses of gamma radiation may result in nausea, lead to acute tissue damage, and cause severe damage at cellular level, but even low doses increase the chance of cancer, pose general health risk, and endanger lives.

Dictionary:

academic background – education that a graduate received from the university or college

asap – abbr. *as soon as possible*

scholarship - a gift of money or other aid to enable a student to pursue his or her studies

chancellor – Am.E.: the chief administrative officer at a university; Br. E.: the honorary, nonresident, titular head of a university

discuss - to write or talk about sth in detail, showing the different ideas and opinions about it