CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Individual

Important Instructions:

- A) Fields marked with '*' are mandatory fields.
- B) Tick 'V' wherever applicable.
- C) Please fill the form in English and in BLOCK letters.
- D) Please fill the date in DD-MM-YYYY format.
- E) For particular section update, please tick (
) in the box section number and strike off the sections not required to be updated.
- F) Please read section wise detailed guidelines / instructions at the end.
- G) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- H) List of two character ISO 3166 country codes is available at the end.
- I) KYC number of applicant is mandatory for update application.
- J) The 'OTP based E-KYC' check box is to be checked for accounts opened using OTP based E-KYC in non-face to face mode



Account Type* Norms Minor Aadhaar OTP based E-KYC (in non-face to face mode) 1. PERSONAL DETAILS* (Ploses refer instruction A at the end) 1. PERSONAL DETAILS* (Ploses refer instruction A at the end) 1. PERSONAL DETAILS* (Ploses refer instruction A at the end) 1. PERSONAL DETAILS* (Ploses refer instruction A at the end) 1. PERSONAL DETAILS* (Ploses refer instruction A at the end) 2. PROOF OF IDENTITY AND ADDRESS* (Ploses refer instruction A set of Eich* Pern Refer Pern Refer	For office use only	Application Tomat		Maur	[53] ì	Indata																			
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Tel. (Off)						Te	el. (Res)			-					٨	Nobile			-						
Email ID																									
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	-			++	++	+++	+			+		+	+	H	+	H	+	H	+		+	H	+		+
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6. APPLICANT	DECLA	RATION																							
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Documents Received		☐ Cert	ified Co	pies		E-K	YC data	receive	d from UID	AI [] Da	ta rec	eived	from	Offline	e verit	ficati	on		Digi	tal K	YC F	roces	s	
		☐ Equ	ivalent e	e-docume	ent	☐ Vide	eo Baseo	KYC																	
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CENTRAL KYC REGISTRY | Instructions / Check list / Guidelines for filling Individual KYC Application Form

Clarification / Guidelines on filling 'Personal Details' section

- Name: The name should match the name as mentioned in the Proof of Identify submitted failing which the application is liable to be rejected.
- 2 One the following is mandatory: Mother's name, Spouse's name, Father's name.

Clarification / Guidelines on filling 'Current Address details' section

- In case of deemed PoA such as utility bill, the document need not be uploaded on CKYCR
- 2 PoA to be submitted only if the submitted PoI does not have current address or address as per PoI is invalid or not in force.
- State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- In Section 2, one of I, II, and III is to be selected. In case of online E-KYC authentication, II is to be selected.
- In Section 3, one of I, II, III and IV is to be selected. In case of online E-KYC authentication, II is to be selected.
- List of documents for 'Deemed Proof of Address':

Document Code Description

- Utilify bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill).
- 02 Property or Municipal tax receipt.
- 03 Pension or family pension payment orders (PPOs) issued to refired employees by Government Departments or Public Sector Undertakings, if they contain the address.
- 04 Letter of allotment of accommodation from employer issued by State Government or Central Government Departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies and leave and licence agreements with such employers allotting official accommodation.
- 7 Regulated Entity (RE) shall reduct (first 8 digits) of the Aadhaar number from Aadhaar related data and documents such as proof of possession of Aadhaar, while uploading on CKYCR.
- "Equivalent e-document" means an electronic equivalent of a document, issued by the issuing authority of such document with its valid digital signature including documents issued to the digital locker account of the client as per rule 9 of the Information Technology (Preservation and Retention of Information by Intermediaries Providing Digital Locker Facilities) Rules, 2016. 8
- 'Digital KYC process' has to be carried out as stipulated in the PML Rules, 2005.

C Clarification / Guidelines on filling 'Contact details' section

- Please mention two- digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-999999999).
- Do not add '0' in the beginning of Mobile number.

Clarification / Guidelines on filling 'Related Person details' section

Provide KYC number of related person, if available.

Clarification on Minor

- Guardian details are optional for minors above 10 years of age for opening of bank account only

 However, in case guardian details are available for minor above 10 years of age, the same (or CKYCR number of guardian) is to be uploaded.

List of two digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State/U.T	Code	State / U.T	Code
Andaman & Nicobar	AN	Himachal Pradesh	HP
Andhra Pradesh	AP	Jammu & Kashmir	JK
ArunachalPradesh	AR	Jharkhand	JH
Assam	AS	Kamataka	KA
Bihar	BR	Kerala	KL
Chandigarh	CH	Lakshadweep	LD
Chattisgarh	CG	Madhya Pradesh	MP
Dadra and Nagar Haveli	DN	Maharashtra	MH
Daman & Diu	DD	Manipur	MN
Delhi	DL	Meghalaya	ML
Goa	GA	Mizoram	MZ
Gujarat	GJ	Nagaland	NL
Haryana	HR	Orissa	OR

State / U.T	Code
Pondicherry	PY
⊃unjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Telangana	TS
Tripura	TR
Uttar Pradesh	UP
Jtfarakhand	UA
West Bengal	WB
Other	XX

List of ISO 3166 two digit Country Code

Country	Country	Country	Country	Country	Country	Country	Country
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miguelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LÍ	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	ĹΤ	Samoa	WS
Algeria	DZ	El Salvador	SV	Luxambourg	ĹÜ	San Marino	SM
American Samoa	AS	Equatorial Guinea	GO	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER		MK	Saudi Arabia	SA
Andona	AD	emea	ER	Macedonia, the former Yugoslav Republic of	IVIN	Sauli Alabia	an
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Island	MH	Slovakia	SK
Australia	AU	French Gulana	GF	Martinique	MQ	Slovenia	Si
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Island	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MÚ	Somalia	SO
		Gabon	GA			South Africa	
Bahamas	BS			Moyotte	YT		ZA
Bahrain	вн	Gambia	GM	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
Benin	BJ	Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SI
Bermuda	BM	Grenada	GD	Morecco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
	BO		GU		MM.		CH
Bolivia, Plurinational State of		Guam		Myanmar		Switzerland	
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Nambia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	MZ	Talwan province of china	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	Guinea-Bissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
British Indian Ocean Territory	10	Haiti	HT	New Zealand	NZ	Timor-Leste	TL
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Honakona	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Camercon	CM	India	Ň	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
	KY	Iran, Islamic Republic of	IR.	Pakistan	PK	Tuvalu	TV
Cayman Islands					PW		UG
Central African Republic	CF	Iraq	IO	Palau		Uganda	
Chad	TD	Ireland	IE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	srael	IL.	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	cc	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	co	Japan	JP	Philippines	PH	Uruguay	UY
Compres	KM	Jersey	JE	Pitcaim	PN	Uzbekistan	UZ
Congo	CG	Jordan	JO	Poland	PL	Vanuatu	VU
Congo, the Democratic Republic of the	CD	Kazakhstan	KZ	Portugal	PT	Venezuela, Bolivarian Republic of	VE
Cook Islands	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	OA	Virgin Islands, British	VG
Cote d'Ivoire l'Cote d'Ivoire	CI	Korea, Democratic People's Republic		Reunion !Reunion	RE	Virgin Island, U.S.	VI
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Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	V/F
Cuba	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Curação Curação	CM	Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
Cyprus	CY	Lao People's Democratic Republic	LA	Saint Barthelemy !Saint BartheJemy	BL	Zambia	ZM
Czech Republic	CZ	Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH	Zimbabwe	ZW
Denmark	DK	Lebanon	LB	Saint Kittsand Nevis	KN		
Dilbouti	DJ	Lesotho	LS	Saint Lucia	LC		
Dominica	DM	Liberia	LR		MF		
Dominica	DIVI	LIDENA	LIK	Saint Martin (French Part)	MIL		