



# **PARTICIPANT RIGHTS**

## **Agency Statement**

You have the right to be treated with dignity and respect and to receive the same consideration as anyone else regardless of your race, creed, color, beliefs, gender, national origin, source of payment, age, religion, disability or sexual or affectional preference.

## **Data Privacy**

The Minnesota Government Data Practices Act requires that whenever we ask you to provide us with private or confidential information about yourself that you be told:

- \* The purpose for which the information will be used,
- \* The legal requirements, if any, of supplying it,
- \* The consequences to you of providing the information or refusing to supply it, and,
- \* The identity of other persons or agencies legally allowed to get the information.

## **Purposes**

The information will be used in the following ways:

- \* To explore the usefulness of DAP services to you
- \* To provide results of this intake assessment in language you can understand
- \* To determine treatment plans and goals
- \* To understand possible outcomes and side effects of services
- \* To report deidentified program outcomes to funders
- \* To provide training to DAP staff and other partner agencies
- \* To provide accountability within the Intervention and Prevention Program through partner calls per Domestic Abuse Counseling Program or Education Program Required (MN Statute 5188.02)
- \* To understand if programs and services are achieving their intended goals through research and program evaluation (this includes looking up intervention and prevention program participants in MNCIS post-program completion)
- \* To communicate with your health insurer to ensure coverage and payments for services you receive at DAP, and
- \* To anticipate expected length, cost, and possible outcome of services.

## **Legal Requirements and Consequences**

You are not legally required to provide any of the information we request. In most cases, it is to your benefit to provide the information because if you do not, you may not be able to receive some or all services.



## Exceptions to Confidentiality

*Information cannot be kept confidential in the following circumstances:*

1. MN Statutes, Section 626.556, requires that all social service agencies and their personnel report:
  - a. Any incident or knowledge of suspected neglect, physical or sexual abuse of children to Child Protection Services. (We respect your privilege to report any incidents personally.)
  - b. Any maltreatment of vulnerable adults as specified in the Vulnerable Adults Act (MN Statute 626.557).
2. If you sign a Consent for Release of Information.
3. If a court order requires information to be released.
4. If personnel within this agency, because of their work assignments, require access to the information.
5. We send grouped data (without identifying participants by name) to community agencies, funding sources, and for research and training purposes.
6. If you are required to be in treatment by the courts (i.e., court-ordered, probation, child protection services or parole), then DAP will be sending progress reports to the assigned probation officer or designated court contact.
7. To save your life or someone else's life, DAP will do whatever possible to prevent a suicide or homicide. DAP will also contact the police and/or the suspected victim in any case where we have reason to fear for someone's safety or wellbeing.

*All other agencies or individuals must have a court order to review participant information.*

## Access

You may read the information in your file if you request to do so. You may also have copies of the information in your file. If you have any questions about who has access to information, please see your counselor.

---

**Participant Name**

---

**Date**

---

**Caregiver Name (if applicable)**

---

**Participant/Caregiver Signature**