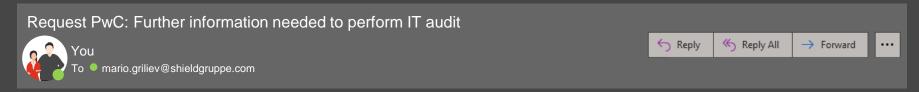
Virtual Case Experience Digital Assurance

Model Work Task 3



Information to perform IT authorisation audit



Dear Mario,

I hope this email finds you well. I'm working in the team of Jonathan and currently preparing the IT audit. Therefore, may I ask you to assist us with some specific key information, that will enable us to obtain the evidence we need to perform the authorisation audit? Please provide us with

- Information of access rights
- · Information regarding password settings
- · Internal policy describing controls in this area

We'll need the data for the last couple of years.

I would appreciate a quick meeting or call afterwards to discuss the documents and having the opportunity to ask questions or having some explanations of your processes. Does Wednesday 10am suits you? I will gladly send you an invite for your agenda.

If you have any further questions, please let me know. I'm here to assist you.

Thank you for your support.

Kind regards,

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