Véronique Faber   35, rue de Neudorf   Tel: (M) 621652674
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Strong communication and programme management
skills, competent in critical analysis and problem solving,
experience with engaging different stakeholder groups,
polyvalent and hands-on approach, curious and quick
learner.

Professional Experience

Since 7/2016	Cercle de la Cooperation des ONGD, Luxembourg **Advocacy and Media Coordinator (part-time)** Main responsibilities: Work with members on policy coherence for development, engage with political parties and government on development issues.
Since 1/2016	**Independent consultant** Sample projects: - Eng Aerd, dossier pédagogique (https://www.engaerd.lu/dossier/) - Déi Gréng – Concept, project coordination and copywriting for equality campaign (print and Facebook -example: https://www.facebook.com/deigreng/photos/a.472941564873/10155575769139874/?type=3&theater) - Votum Klima -Concept, coordination and copyediting of an election brochure (http://www.votumklima.lu/wp-content/uploads/2018/06/Votum_Klima_Wahlforderungen_2018.pdf) - CID Fraen – Concept for best practice toolkit on Gender & Media - CID Fraen – Concept, project coordination and copywriting for rebranding an online database for expert women (pas encore official: http://expertisa.moons.lu/)
3/2013 until 1/2016	Microinsurance Network asbl, Luxembourg **Executive Director** Main responsibilities: Lead Network activities towards established strategic goals; represent the Network in international fora like the G20, IAIS etc.; engage members in a multi-stakeholder environment (public and private); establish and monitor annual workplan and budget as well as seeking new business and funding opportunities; recruit and manage secretariat staff; support and coordinate the Board of Directors.

1/2009 until 2/2013	ADA asbl, Luxembourg **Programme Manager and Microinsurance Network coordinator** Main responsibilities: Set and meet annual workplans, project timelines and budgets; liaise with partners and consultants; coordinate Research Discussion Group of the e-MFP; maintain high quality standards of communication outputs (website, events, publications, etc.); manage team members and working groups, establish processes and procedures for the Microinsurance Network.
4/2004 until 12/2008	ADA asbl, Luxembourg **Project and Publication coordinator** Main projects: Development youth project (Burkina Faso, Senegal, etc.); gender, publication of newsletters and study collections (editing and coordination of layout); Launch of new website (www.microinsurancenetwork.org)
3/2002 until 9/2003	Vivendi Universal Games, Dublin **Localisation QA Kids Manager and QA Junior Manager** Key tasks: Establish and implement new processes, team management (QA Leads and testers), HR team tasks (hiring, liaising with HR manager, coaching), departmental budget setting and follow up
3/1999 until 2/2002	Vivendi Universal Publishing, Dublin **Localisation QA Project Manager Kids and Sierra Home** Key tasks: Set and meet project timelines and budgets, organise and supervise test schedule, approve QA test plans.
10/1998 until 2/1999	Havas Interactive Ireland, Dublin **Localisation QA Tester** Key tasks: QA and report bugs in German and French, test functionality and hardware compatibility of PC/MAC games.
4/1997 until 9/1998	Best Western International, Dublin **Customer Service Representative** Key tasks: Deal with German and Belgian customers for hotel and holiday package bookings on the phone.

Education

1997 until 1998	**Higher Diploma in Arts Administration**, University College Dublin, Dublin
1989 until 1995	**M.Phil. in Social Anthropology and African Studies**, first class honours, University of Vienna, Vienna

Training

Development and Microfinance

2014	**Anthropology of Current World Issues,** EdX.org, online
2014	**Challenges of Global Poverty,** EdX.org, online,
2011	**Introduction to Insurance**, IFBL/ACA, Luxembourg
2004	**Boulder Microfinance Programme**, Naropa University, Boulder

Management

2012 - 2014	**Leadership and Board management coaching**, BeTheChange, Canada
2013	**Media communication,** Prof. Gutenberg, Luxembourg
2013	**Team building,** Anticip, Luxembourg
2011	**Team management**, Agilon, Luxembourg
2011	**Internal communication**, Agilon, Luxembourg
2010	**Team management and styles**, ADT, Luxembourg
2008	**Projet evaluation**, FE3, Paris
2002 until 2003	**Advanced Leadership Development Programme**, Graphite Human Resource Management, Dublin
2002	**Introduction into Employment Law**, Graphite Human Resource Management, Dublin
2000	**Project Management and Team Coaching**, Graphite Human Resource Management, Dublin

Copywriting and Editing

2010 until 2011	**Home Study Diploma in Copywriting**, Institute of Copywriting, online
2006	**Online Course on Internet Journalism,** The London School of Journalism, London
2002 until 2003	**Home Study Course in Editing and Proofreading,** National College of Communications, Dublin
2002 until 2003	**Online Course on Subediting and Design,** The London School of Journalism, London
2002	**Home Study Course in Freelance Journalism,** National College of Communications, Dublin

Languages	Fluent: English, German, French Beginners: Spanish (A2) Native: Luxembourgish
Technical Skills	PC/MAC, Microsoft Office, Filemaker Pro 5, MSProject Basic HTML, Macromedia Director 7.0, Indesign C.S., Macromedia Flash and Dreamweaver, Technical drawing Driver's License B

Other Experience

2021	Certificate of Achievement in WHY DOES MEDIA MATTER FOR DEVELOPMENT?, University of East Anglia
Since 2021	Hosting of the mailing list for German speaking magic historians
2014	Certificate in Garden Design, National Design Academy, online
2013	Facebook group about economic disparity news (November 2013/https://www.facebook.com/mtgnow)
2012 until 2013	Social Anthropology and Work: annual workshop on job opportunities for social anthropologists, University of Vienna, Vienna
2005 until 2013	Biography about Alex Weyer, a Luxembourg magician in the 19/20th century, self-published in English, German and French (2015) (https://www.greatalexweyer.lu/)
2005 until 2009	Lime-O-Lux stand-up comedy nights (co-founder), Luxembourg
2003 until 2004	Ireland Correspondent for Letzebuerger Land, Luxembourg
2002 until 2003	Freelance Sunday Paper Reviewer for Newstalk 106FM, Dublin
1998	Cultural officer at African Cultural Centre, Dublin

1995 until 1996	Historic researcher at SICCDA Heritage Centre, Liberties, Dublin
1993	Field research for market women in Ghana for M.Phil (University of Vienna fellowship), Accra
1986 until 1987	Radio moderator at Radio Radau, Luxembourg

Some Publications

2012	The Great Alex Weyer: Adventures in the Golden Age of Magic (self-published)
2012	Lexikon der Globalisierung, transcript, author of "Mikrofinanzwesen"
2011	Commercial insurers and microinsurance, Microinsurance Network, editor
2010 (and 2008)	Performance indicators in microinsurance, ADA, editor
2009	E-MFP Research Working Group and Fundación Nantik Lum, Microfinance in Europe, Edgar Elgar, author of "Microfinance in Luxembourg"
2005	Startkapital: Kleinkredite zwischen Finanzwirtschaft und Entwicklungsprojekt, in Frauensolidarität, Nr. 94 (4/2005), author
2005	Was heißt Mikrofinanz?, in Forum, Nr. 250 (October, 2005), author
2005	European Microfinance Actors – Working in Developing Countries Directory, Main Topics and Priorities, ADA, co-author
2005	Hansen, Josée and Christophe Unkelhäusser, RB 94>04 - d'Rockbuch co-author of "Can Someboy plug me in?" Regular contributions to Magische Welt (book and conference reviews)

References	Raymond Weber, president of SOS Faim
	André Gingrich, former professor at University of Vienna