

Impress Online Tips & Tricks ..

Cor Nouws

Business Development

cor.nouws@collabora.com



Collabora
Online



Technical Day
COOL
days





Love Space to Work

Collapse Tabs

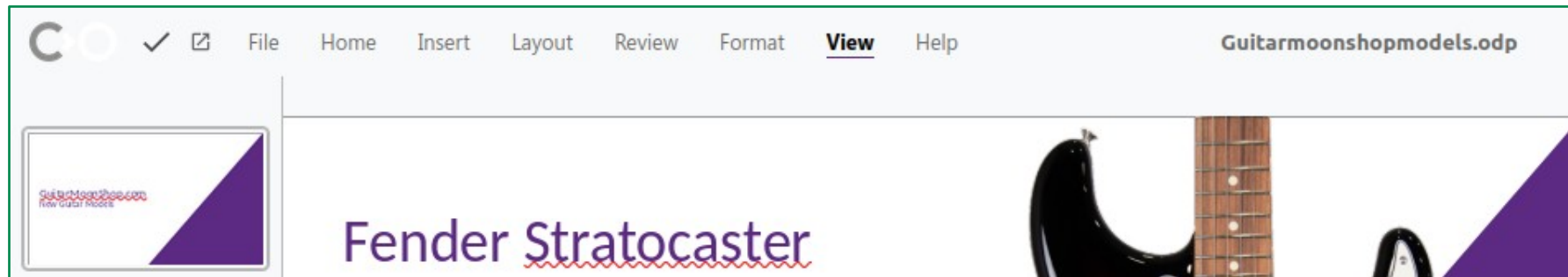
- Click twice / tab View > Collapse

Status Bar

- View > Status Bar
=> prefer to keep that ;)

Compact View

- tab View > Compact View

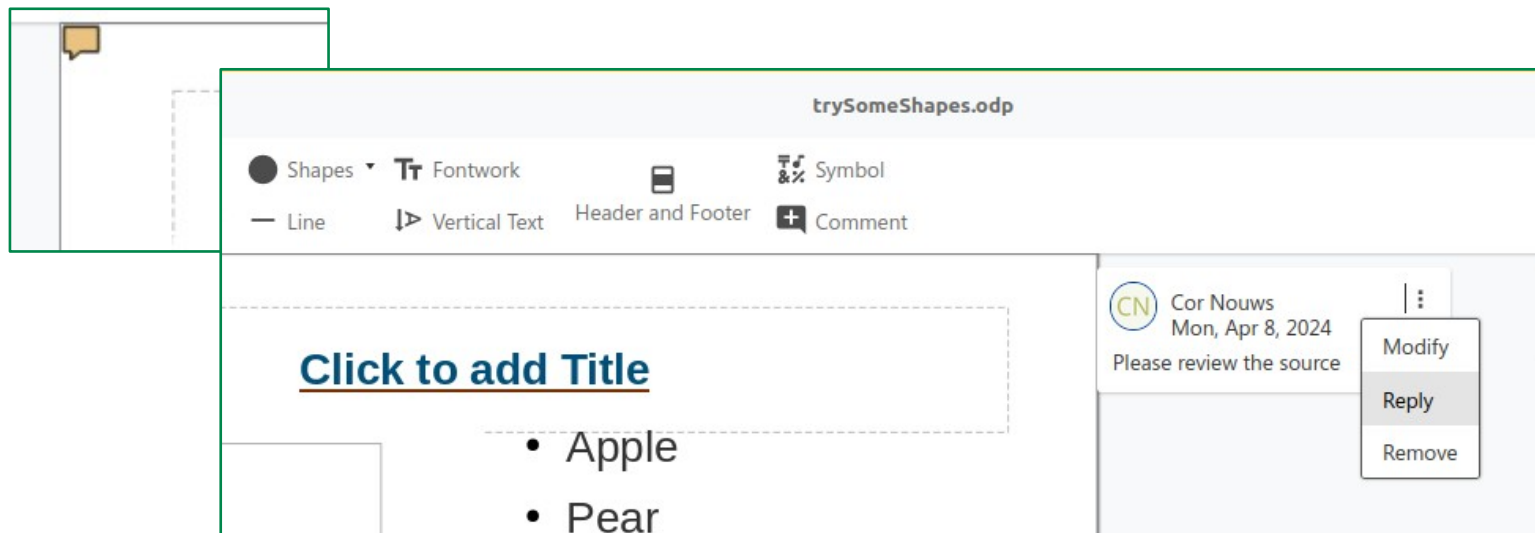




Commenting

Cooperate

- Clean & Clear





Catching All

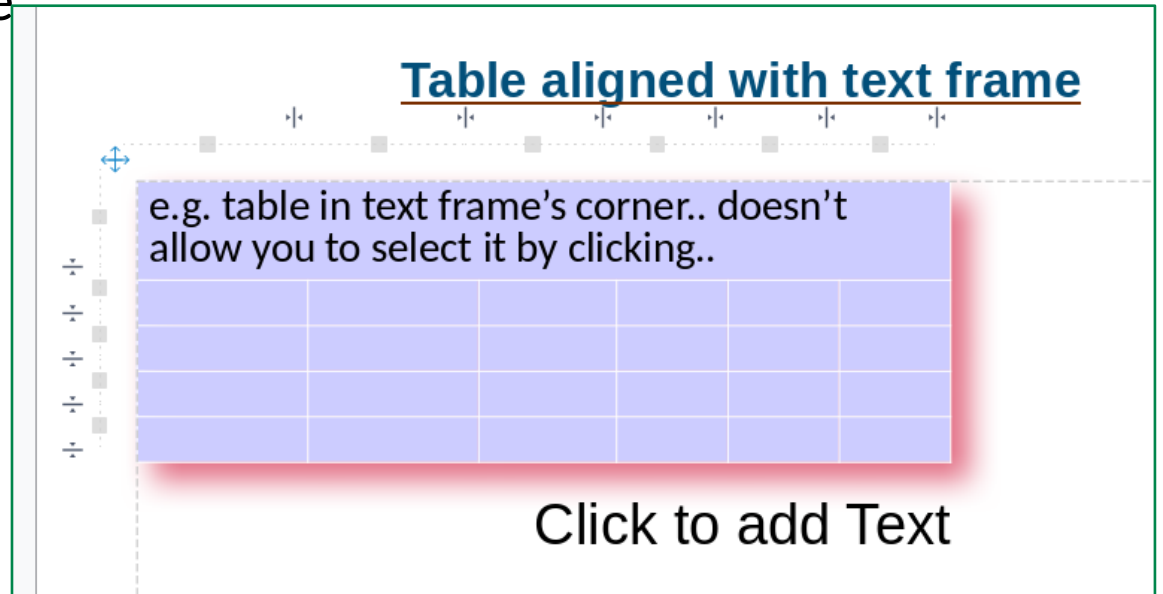
Use your keyboards TAB

- TAB or Shift-TAB to each element
- F2 to enter edit mode

Editing Cycle

- TAB > F2 > edit > ESC > TAB ..

- e.g. multiple shapes,
- Sometimes tables..

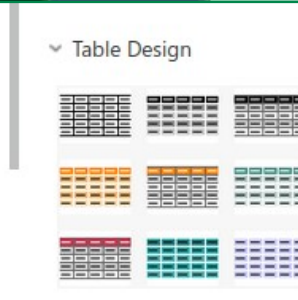
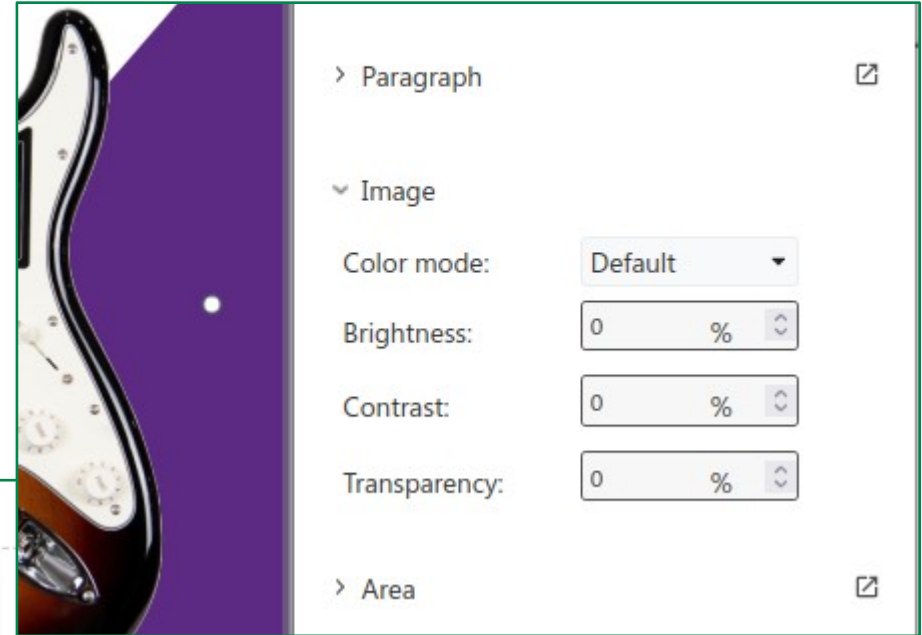
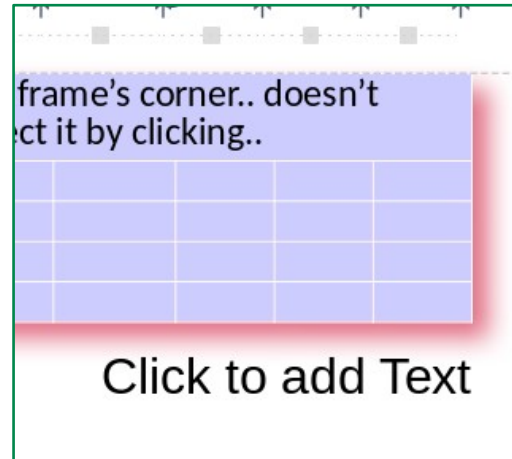




Wonderfully Adaptive

Sidebar

- Slide layouts & masters
- Images
- Navigator
- Text
- Charts
- Shapes
- Tables...





Master Formatting

Layout

- View > Layout
=> Text frames & text styles

Slide Master

- Layout > Slide Master
=> defined slide elements
- View > Layout
=> edit master slides

Header and Footer

- View > Header and Footer
=> content / visibility

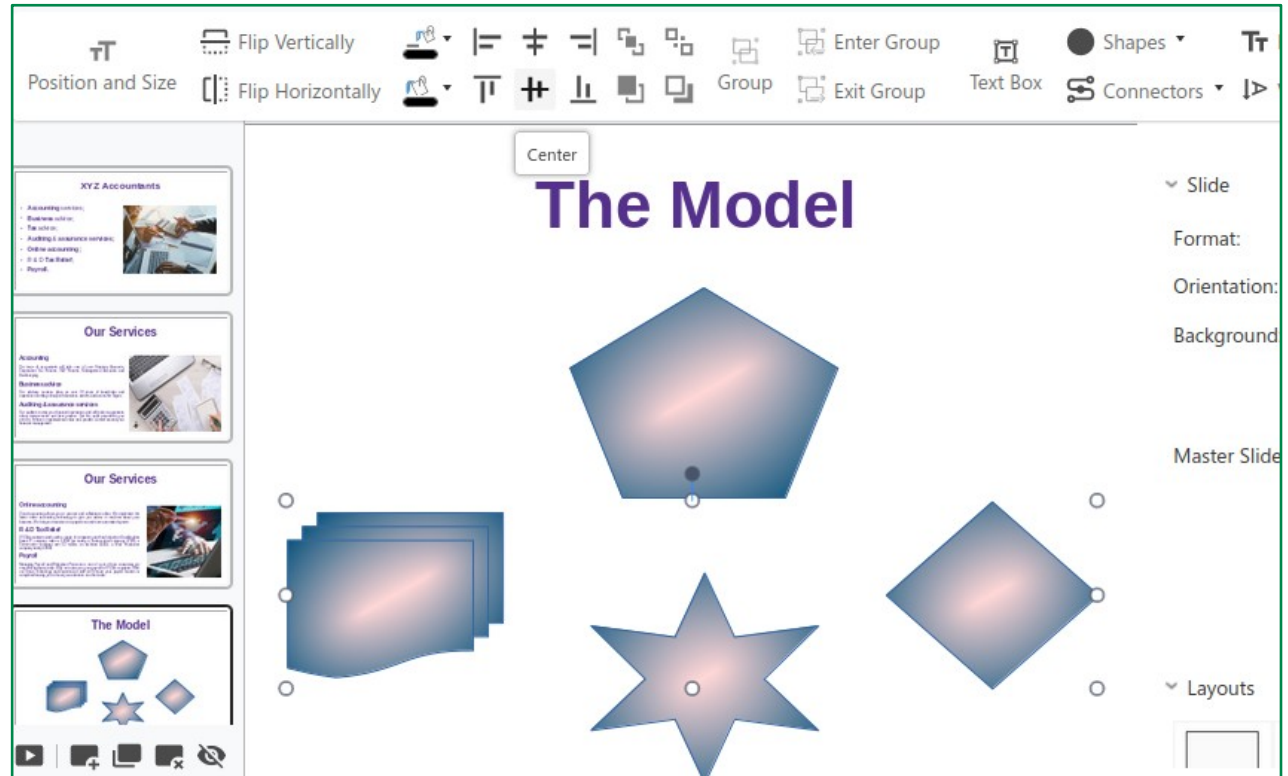
Just for one slide

- Properties
- Background image



The Drawing Tools

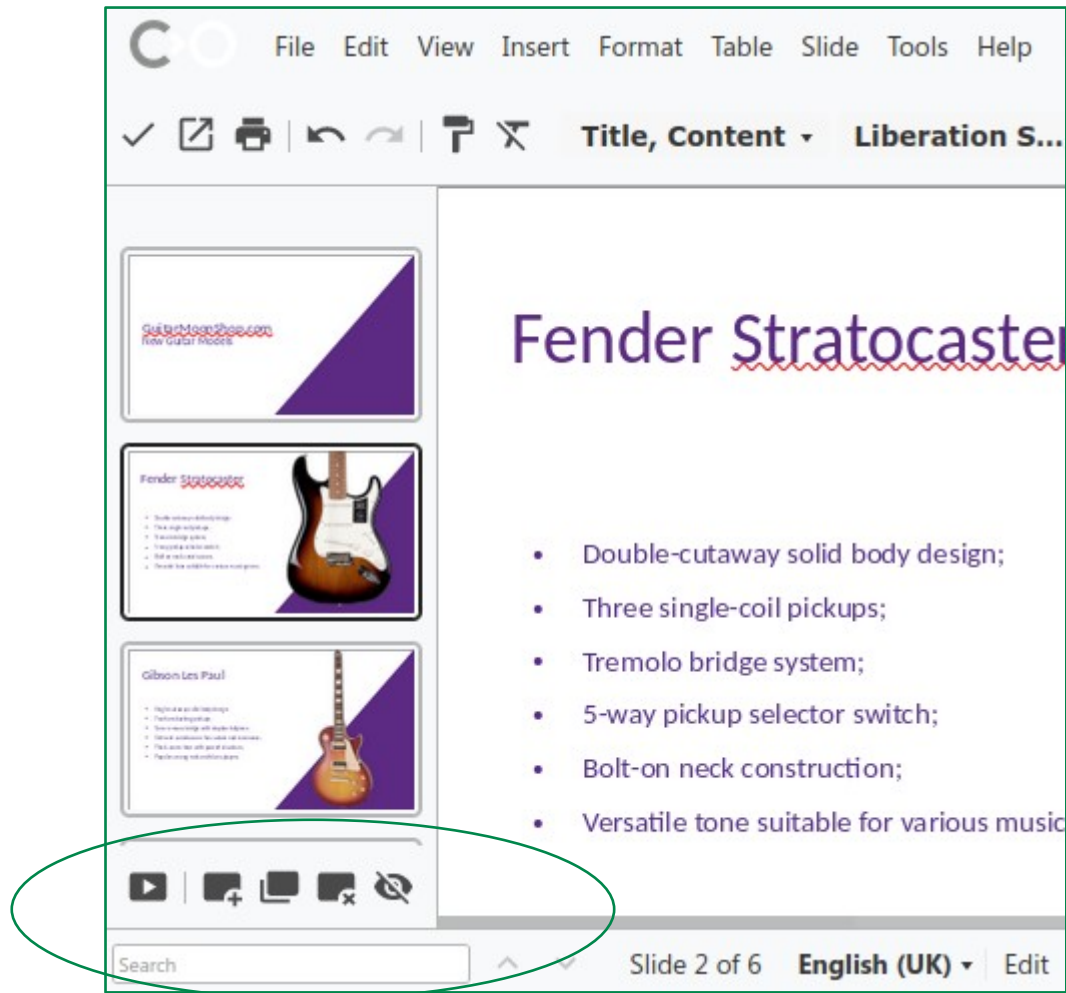
- Shapes
- Connectors
- Alignment
- Grouping
- ...





Slide Pane

- New
- Hide
- Duplicate
- Delete
- Drag&Drop sorting
- Presenting improved
 - *Presentation 6.6*
Mévin Car,
'Presenting effortlessly'





Collabora
Online



Technical Day
COOL
days



Thank you!

By Cor Nouws



@CollaboraOffice
hello@collaboraoffice.com
www.collaboraoffice.com