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List of Courses (Updated as of 31st September 2018):

Accounting Skills for New Supervisors
Advanced Project Management
Advanced Skills for the Practical Trainer
Advanced Writing Skills
Anger Management - Understanding Anger
Balanced Scorecard Basics
Basic Business Management - Boot Camp for Business Owners
Basic Internet Marketing
Body Language: Reading Body Language as a Sales Tool
Branding: Creating and Managing Your Corporate Brand
Budgets and Managing Money
Building Better Teams
Building Relationships for Success in Sales
Building Your Self Esteem and Assertiveness Skills
Bullying in the Workplace
Business Ethics for the Office
Business Etiquette - Gaining That Extra Edge
Business Leadership - Becoming Management Material
Business Succession Planning - Developing and Maintaining a Succession Plan
Business Writing That Works
CRM - An Introduction to Customer Relationship Management
Call Center Training - Sales and Customer Service Training for Call Center Agents
Change Management - Change and How to Deal With It
Coaching - A Leadership Skill
Communication Strategies
Conducting Effective Performance Reviews
Conference and Event Management
Conflict Resolution - A One Day Primer
Conflict Resolution - Dealing With Difficult People
Conflict Resolution - Getting Along In The Workplace
Conquering Your Fear of Speaking in Public
Controlling Anger Before It Controls You - A One Day Primer
Core Negotiation Skills - A One Day Primer
Creating a Dynamite Job Portfolio
Creating a Google AdWords Campaign
Creating a Top-Notch Talent Management Program
Creative Thinking and Innovation
Crisis Management
Critical Thinking
Current Project Management Techniques to Increase Effectiveness - A One Day Primer
Customer Service Training - Critical Elements of Customer Service
Customer Service Training - Managing Customer Service
Delegation - The Art Of Delegating Effectively

Developing Your Training Program

Disability Awareness - Working with People with Disabilities

Diversity Training - Celebrating Diversity in the Workplace

Dynamite Sales Presentations

Effective Planning and Scheduling

Emotional Intelligence (One Day)

Employee Accountability

Employee Dispute Resolution - Mediation through Peer Review

Facilitation Skills

Generation Gap - Closing the Generation Gap in the Workplace

Getting Stuff Done - Personal Development Boot Camp

Getting Your Job Search Started

Giving Effective Feedback

Goal Setting

Hiring for Success - Behavioral Interviewing Techniques

Human Resources Training - HR for the Non-HR Manager

Influence and Persuasion

Intermediate Project Management

Introduction to Neuro Linguistic Programming

Inventory Management - The Nuts and Bolts

Leadership Skills for Supervisors - Communication, Coaching, and Conflict

Lean Process Improvement

Managing Difficult Conversations

Marketing and Sales

Marketing with Social Media

Mastering the Interview

Meeting Management - The Art of Making Meetings Work

Motivation Training - Motivating Your Workforce

NLP Tools for Real Life

Negotiating for Results

Onboarding – The Essential Rules for a Successful Onboarding Program

Orientation Handbook - Getting Employees Off to a Good Start

Overcoming Objections to Nail the Sale

Performance Management - Managing Employee Performance

Personal Brand: Maximizing Personal Impact

Problem Solving & Decision Making

Project Management Fundamentals

Project Management Training - Understanding Project Management

Prospecting for Leads like a Pro

Public Speaking - Presentation Survival School

Public Speaking - Speaking Under Pressure

Research Skills

Risk Management

Safety in the Workplace

Secrets of Change Management - A One Day Primer

Self-Leadership

Selling Smarter

Skills for the Administrative Assistant

Strategic Planning

Stress Management

Stress Relief and Stress Reduction - A One Day Primer

Survival Skills for the New Trainer

Team Building - Developing High Performance Teams
Telemarketing - Using the Telephone as a Sales Tool
The ABCs of Supervising Others
The Minute Taker's Workshop
The Practical Trainer
The Professional Supervisor
Time Management - Get Organized for Peak Performance
Tough Topics: Talking to Employees about Personal Hygiene
Train-the-Trainer - Inspire, Motivate and Educate - A One Day Primer
Using Activities to Make Training Fun
Working Smarter - Using Technology to your Advantage
Workplace Ergonomics: Injury Prevention Through Ergonomics
Workplace Harassment - What It is and What to Do About It
Workplace Violence - How to Manage Anger and Violence in the Workplace
Writing Reports and Proposals
Writing for the Web