

DeliverEd Privacy Policy

Last updated: March 23, 2021

This Privacy Policy describes our policies and procedures on the collection, use and disclosure of your information when you use our services, and tells you about your privacy rights and how the law protects you. DeliverEd does not share your information with any third parties, and any information we do collect will only be used as permitted by law.

We use your personal data to provide our personalised secure mailbox services. By using our services, you agree to the collection and use of information in accordance with this Privacy Policy. Please read this Policy and ensure that you understand it.

Collecting and Using Your Personal Data

Types of Data Collected

Personal Data

While using our app services, we will ask you to sign in using your Google account. This provides us with certain personally identifiable information that can be used to contact or identify you. This is also our only point of collecting information. This information consists of:

- Email address
- First name and last name
- Usage Data

Usage Data

Usage Data is collected automatically when using our services.

Usage Data may include information such as your device's Internet Protocol address (e.g. IP address), browser type, browser version, the pages of our site or app that you visit, the time and date of your visit, the time spent on those pages, unique device identifiers and other diagnostic data.

Use of Your Personal Data

DeliverEd may use personal data for the following purposes:

- **To provide our service**, as we rely on information provided by Google to identify you.
- **To manage your account**: to manage your registration as a user of the service. This involves registering devices under your name, and adding people to your existing devices.

- **To contact you:** To contact you by email, or other equivalent forms of electronic communication, such as a mobile application's push notifications regarding updates or informative communications related to the functionalities, products, or contracted services, including the security updates, when necessary or reasonable for their implementation.
- **To manage your requests:** To attend and manage your requests and queries to us.
- **For other purposes:** We may use your information for other purposes, such as data analysis, identifying usage trends, determining the effectiveness of our promotional campaigns and to evaluate and improve our service, products, services, marketing, and your experience.

Retention of Your Personal Data

DeliverEd will retain your personal data only for as long as is necessary for the purposes set out in this Privacy Policy. We will retain and use this data to the extent necessary to comply with our legal obligations (for example, if we are required to retain your data to comply with applicable laws), resolve disputes, and enforce our legal agreements and policies.

We will also retain Usage Data for internal analysis purposes. Usage Data is generally retained for a shorter time, except when this data is used to strengthen the security or to improve the functionality of our service, or we are legally obligated to retain this data for longer time periods.

You can request a report of the information we retain on you by contacting us using one of the methods detailed at the end of this document. You can also contact us to opt out of data collection, however this will prevent you from using our services, as our mailboxes rely on personal profiles to function.

Transfer of Your Personal Data

DeliverEd does not process your personal data in external offices, and relies solely on data shared with us by Google. Because of this, there will be no transference of your personal data by us.

Disclosure of Your Personal Data

Business Transactions

If DeliverEd is involved in a merger, acquisition or asset sale, your personal data may be transferred. We will provide notice before this occurs.

Law enforcement

Under certain circumstances, we may be required to disclose your data if required to do so by law or in response to valid requests by public authorities (e.g. a court or a government agency).

Security of Your Personal Data

The security of your personal data is extremely important to us, but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your data, we cannot guarantee its absolute security. Our collection of data largely relies on the security of data stored by Google.

Children's Privacy

Our service does not address anyone under the age of 13. We do not knowingly collect personally identifiable information from anyone under the age of 13. If you are a parent or guardian and you are aware that your child has provided us with personal data, please contact us. If we become aware that we have collected personal data from anyone under the age of 13 without verification of parental consent, we will take steps to remove that information.

Links to Other Websites

Our service may contain links to other websites that are not operated by us, for example submitting comments on Industry day. If you click on a third-party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy of every site you visit. We have no control over and assume no responsibility for the content, privacy policies or practices of any third-party sites or services.

Changes to this Privacy Policy

We may update Our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

We will let you know via email and/or a prominent notice on our app and website, prior to the change becoming effective and update the "Last updated" date at the top of this Privacy Policy. You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

Contact Us

If you have any questions about this Privacy Policy, want to request a data retention record, or opt out of data collection entirely, you can contact us:

- By email: DeliverEDHome.SDP21@gmail.com
- By visiting this page on our website: <https://group19.sdp.inf.ed.ac.uk#comments>