

## INSTRUCTIONS FOR THE TECHNICAL ANNEX

**Please delete this instruction page** when saving the proposal to PDF and before uploading it to the e-COST Submission Tool.

**Use this template to prepare the Technical Annex of your proposal.** After completing all the chapters in this Word document, convert it to a single PDF document (maximum size 10MB) and upload it to the e-COST Submission Tool.

Remember that the page limit of this Technical Annex constitutes one of the eligibility criteria, so make sure that its length **does not exceed 15 pages**. The template provided **must not be modified and the formatting must be kept** (COST standard font style: **Arial font, size 10, line spacing 1**. To select this style, choose “Normal,Text” style option from the ribbon styles gallery), and any added figures or tables must be readable.

When writing the Technical Annex **please closely follow the instructions in Chapter 2.4.2. TECHNICAL ANNEX and Chapter 2.5. WRITING STYLE GUIDE** of the [COST Open Call – Applicant’s Guidelines \(Submission, Evaluation, Selection and Approval - SESA\)](#).

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**Special note on anonymity:** To be eligible, a proposal for a COST Action, in particular the Technical Annex, shall be **anonymous**, hence contain **no direct or indirect** reference to proposers and/or institutions participating in the network of proposers, meaning that proposers’ and/or institutions’ names should neither be explicitly mentioned nor be potentially identifiable. Please closely follow the [COST Open Call – Applicant’s Guidelines \(Submission, Evaluation, Selection and Approval – SESA\)](#).

## TECHNICAL ANNEX

### 1. S&T EXCELLENCE

#### 1.1. SOUNDNESS OF THE CHALLENGE

##### 1.1.1. DESCRIPTION OF THE STATE OF THE ART

Text

##### 1.1.2. DESCRIPTION OF THE CHALLENGE (MAIN AIM)

Text

#### 1.2. PROGRESS BEYOND THE STATE OF THE ART

##### 1.2.1. APPROACH TO THE CHALLENGE AND PROGRESS BEYOND THE STATE OF THE ART

Text

##### 1.2.2. OBJECTIVES

###### 1.2.2.1. Research Coordination Objectives

Text

###### 1.2.2.2. Capacity-building Objectives

Text

### 2. NETWORKING EXCELLENCE

#### 2.1. ADDED VALUE OF NETWORKING IN S&T EXCELLENCE

##### 2.1.1. ADDED VALUE IN RELATION TO EXISTING EFFORTS AT EUROPEAN AND/OR INTERNATIONAL LEVEL

Text

#### 2.2. ADDED VALUE OF NETWORKING IN IMPACT

##### 2.2.1. SECURING THE CRITICAL MASS, EXPERTISE AND GEOGRAPHICAL BALANCE WITHIN THE COST MEMBERS AND BEYOND

Text

##### 2.2.2. INVOLVEMENT OF STAKEHOLDERS

Text

### 3. IMPACT

### 3.1. IMPACT TO SCIENCE, SOCIETY AND COMPETITIVENESS, AND POTENTIAL FOR INNOVATION/BREAKTHROUGHS

#### 3.1.1. SCIENTIFIC, TECHNOLOGICAL, AND/OR SOCIOECONOMIC IMPACTS (INCLUDING POTENTIAL INNOVATIONS AND/OR BREAKTHROUGHS)

Text

### 3.2. MEASURES TO MAXIMISE IMPACT

#### 3.2.1. KNOWLEDGE CREATION, TRANSFER OF KNOWLEDGE AND CAREER DEVELOPMENT

Text

#### 3.2.2. PLAN FOR DISSEMINATION AND/OR EXPLOITATION AND DIALOGUE WITH THE GENERAL PUBLIC OR POLICY

Text

## 4. IMPLEMENTATION

### 4.1. COHERENCE AND EFFECTIVENESS OF THE WORK PLAN

#### 4.1.1. DESCRIPTION OF WORKING GROUPS, TASKS AND ACTIVITIES

Text

#### 4.1.2. DESCRIPTION OF DELIVERABLES AND TIMEFRAME

Text

#### 4.1.3. RISK ANALYSIS AND CONTINGENCY PLANS

Text

#### 4.1.4. GANTT DIAGRAM

Text