

# An Illustrated Tutorial - Vol. 1

## The Census in the 19th Century



### Wiltshire

Each county was subdivided into towns  
Chippenham Swindon Devizes etc.

Each town or rural district was subdivided into **Pieces**

Via the local Registrar, a Senior Enumerator assumed responsibility for a sub-area and thus a '**Piece Number**' and the '**Folio**' into which the finished booklets of census results were placed.

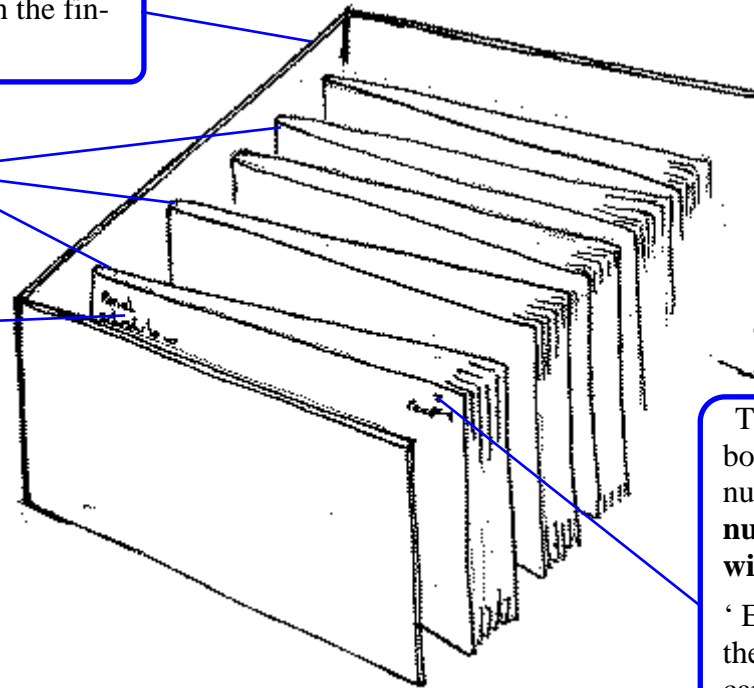
Enumerators (with or without assistants) were each allotted a "walk" or sub-district and entered the results of their findings in specially printed booklets with **numbered pages**.

As each household was placed in the booklet, it was allotted a **schedule number** (rather like our present post code system)

**Entries were made on each side of each page.**

Large institutions such as Barracks and Hospitals were given special booklets which the head of the establishment had to use for his establishment.

These were enclosed within the folio, but under special rules.



### Volumes in this series

Vol. 1 General introduction  
Beginners guide

Vol. 2 SScens spread sheet help  
Beginners guide

The front face of **each page** of each booklet was hand stamped with a number in sequence to **give the number of that piece of paper within the whole folio**.

'Even' page numbers (written on the back of the same piece of paper) carry the same folio number as the previous 'odd numbered' page.

We shorten this definition to the '**folio number**'.

**These numbers are an integral part of the work of FreeCen**

## The Piece Number and Enumeration District number (ED)

In addition to data pages, your fiche or CD has a number of preliminary pages. One of these is shown below. This carries information useful to you. These pages can be opened in almost any graphics programme

### CENSUS OF ENGLAND AND WALES. 1871.

Superintendent Registrar's District *Devizes Wells*

Enumeration District, No. *F*

Registrar's Sub-District *Devizes*

Name of Enumerator, Mr. *John Gerrish*

#### DESCRIPTION OF ENUMERATION DISTRICT.

[This description is to be written in by the Enumerator from the Copy supplied to him by the Registrar. Any explanatory notes or observations calculated to make the description clearer, or more complete, may be added by the Enumerator.]

Col. 1.

Col. 2.

*All the remaining part of the Parish of St Mary  
Parishes commencing in Rail on North side 1610,  
to South side 1625. Mary Port Street (both sides) 161.  
North side, to 1628 South side  
Place, Read's Buildings, Wards  
Mary's Court, Reynolds's Court  
Mary's Court, Carnall's Court,  
Oak Court, Hethers's Court,  
Mary's Court, and Angel Court. With all others*

### Parish or district

This also appears on every page of data

Max. 20 characters  
(Including Spaces)

Enter in D4 and then in this column at the start of every new page of data, but nowhere else

Watch for changes

### Enumeration district

Enter in cell B 4 and then in the same column at the start of every new page of data, but nowhere else

This remains constant until you start another ED  
Up to three numerals plus a suffix if required

### This is your piece number

RG10 1915

Enter in A1 (complete number, no spaces).

Save your file under this number

	A	B	C	D	E	F	G	H	I
1	Rg101915	Devizes							
2	Civil Parish	ED	Folio	Page	Schd	House	Address	X	Surname
3	abcdefghijklmnpq	###a	####a	####	####a	####a	abcdefghijklmnopqrstuvwxyx	X	abcdefghijkl
4	St. Mary	5	5	1	1	1	Mary port street		Bush
5									Bush
6									Bush

This shows the first lines of SScens spreadsheet  
It shows you where to enter your data from the original pages.

Fuller information on SScens is in Volume 2 and also with the programme.

## Column letters in SScens

[illegible]

# Data - The family

5

The undermentioned Houses are situate within the Boundaries of the

[Page 1]

Civil Parish [or Township] of	City or Municipal Borough of	Municipal Ward of	Parliamentary Borough of	Town of	Village or Hamlet, &c., of	Local Board, or [Improvement Commissioners District] of	Ecclsiastical District of
St. Mary	Devizes	South	Devizes				

No. of Schedule	ROAD, STREET, &c., and No. or NAME of HOUSE	HOUSES		NAME <b>I &amp; J</b> of each Person	REL <b>L</b> ON to Head of Family	<b>M</b> CON- DITION	<b>N &amp; O</b> AGE of	Rank, Profession, or OCCUPATION	WHERE BORN	Whether 1. Deaf-and-Dumb 2. Blind 3. Imbecile or Idiot 4. Lunatic
		In- habited (U.) or Building (B.)	Un- inhabited (U.) or Building (B.)							
1	1, Mary Port St.	1		George & Bush	Head	Mar.	38	Jeweller, Master	Wills Devizes	
				Sarah D.	Wife	Mar.			Warwick Warwick	
				William D.	Son				Wills Devizes	

## Surname

Max 24 chars  
including spaces  
Default is a hyphen  
Enter name in full, even  
if known to be incorrectly  
spelt.

## Fore names

Max 24 chars.  
Including spaces  
Default is a hyphen  
Enter first name in full,  
except where enumera-  
tor has entered an un-  
clear abbreviation.  
Enter initials as such.  
Other names may be  
abbreviated or initials  
entered

## Relationship

Max 6 characters.  
E.g. **Sislaw**  
See **standard abbrevia-  
tions**. With others do your  
best.  
Relationships are to the  
**head** of the family group.  
Enumerators were some-  
times careless in this, en-  
tering visitor and then  
below that 'son' meaning  
visitor's son. We repeat  
visitor and then add a  
query in column Y.  
Other oddities occur.

## Marital condition

Max one character.  
Official categories :  
**W**idowed, **M**arried, **U**nmar-  
ried or **S**ingle. Boys under  
14 and girls under 12 could  
not be married and the enu-  
merator left this column  
blank (usually), but we must  
enter at least a **hyphen(-)**  
to show that **WE** have not  
missed it.

## Sex and age

Originally one column for males  
and one for females. Now still  
two cols. But one for sex and  
other for age.  
(Col. N ) One character for sex.  
**M** or **F** Default is a hyphen(-)  
(Col. O) Max 3 numerals + one  
alpha character for age.  
Do not enter **Y**ears. Max. Value  
120. If no age given enter 999.  
Max values Months 24**m**. Max  
weeks 20**w**. Max days 30**d**.  
**Enter m, w, d as needed.**  
**If original infant "0" enter "1"**

	G	H	I	J	K	L	M	N	O	P
1										
2	Address	X	Surname	Forenames	X	Rel.	C	Sex	Age	X
3	abcdefghijklmnopqrstuvwxyZ	X	abcdefghijklmnopqrstu	abcdefghijklmnopqrstu	X	abcdef	C	S	###a	X
4	Mary port street		Bush	George j		head	M	M	38	
5			Bush	Sarah		Wife	M	F	35	
6			Bush	William		Son	-	M	8	



# Data - Occupation and place of birth

5

The undermentioned Houses are situate within the Boundaries of the

[Page 1]

Civil Parish [or Township] of	City or Municipal Borough of	Municipal Ward of	Parliamentary Borough of	Town of	Village or Hamlet, &c., of	Local Board, or [Improvement Commissioners District] of	Ecclesiastical District of
St. Mary	Devizes	South	Devizes				

No. of Schedule	ROAD, STREET, &c., and No. or NAME of HOUSE	HOUSES Inhabited (U) or Building (B.)	NAME and Surname of each Person	RELATION to Head of Family	CON- DITION	AGE of Male Female	Q Rank, Profes., or OCCUPATION	T & U WHERE BORN	W 1. Deaf-and-Dumb 2. Blind 3. Imbecile or Idiot Lunatic
1	1, Mary Port St.	1	George I Bush	Head	Mar.	35	Jeweller, Master	Willy Devizes	
			Sarah	Wife	Mar.			Warwick Warwick	
			William						

## Profession or Occupation

Max.30 Characters. Inc. spaces

Enter as fully as possible. Where enumerator has entered an unclear abbreviation you must leave it and/or query it.

Scholars must be (2 -17 yrs) if age over 17 enter "student"

Repetitious additions by the enumerator need not be included. Expand in column Y or "Mynotes" file if necessary.

## County

Enter 3 letter Chapman code. Col T

This covers all counties in Great Britain.

Enter the code even if the enumerator has not made it clear, i.e. Brighton is in SSX. Cambridge may be the town or the county. Enter CAM (county) and a hyphen for the town.

Overseas births are either OVB (British) or OVF (foreign) This is sometime problematic (how do we know they were British or Foreign?). Only in extreme circumstances enter UNK (unknown).

## Place (town or village)

Max. 20 Characters. Default is a hyphen

Enter as fully as possible including parish where given, but put the town first

i.e. Devizes, St Mary.

GENIE is a fairly good gazetteer, but <http://www.gazetteer.co.uk> also gives over 50000 modern places in UK.

## Infirmary

Max. 6 characters.

Officially only the four categories shown in the heading were required.

Sometimes the enumerator added a bit.

Expand in Col. Y and "Mynotes" as necessary.

## Miscellaneous

Cols K, S, P and V

Enter X if the cols. Immediately to the left have a query. Expand or reiterate in column Y

Col. Y (max. 40 Characters including spaces,

Place queries here and expand in "Mynotes" as necessary.

	N	O	P	Q	R	S	T	U	V	W	X	Y
1												
2	Sex	Age	X	Occupation	E	X	CHP	Place of birth	X	Dis.	W	Notes
3	S	###a	X	abcdefghijklmnopqrstuvwxy	E	X	abc	abcdefghijklmnopq	X	abcdef	W	abcdefghijklmnopqrstuvwxy
4	M	38		Jeweller, master			Wil	Devizes				
5	F	35					War	Warwick				
6	M	8					Wil	Devizes				