

MEKUANENT GELAGAY
1438 Spring Chase Circle, Stone Mountain, GA 30083

PHONE 404.324.0700 / EMAIL birukw83@.com / WEB www.tolo.ga

PROFESSIONAL SUMMARY

Highly self-motivated, computer savvy and goal-oriented professional committed to pursuing a career change to computer graphics and web design. Innovative, creative, and enthusiastic professional with the ability conceptualize and brings projects to full fruition. Quick learner with paying attention in details and eager for new professional challenges. Very Good bilingual communication.

CORE QUALIFICATIONS

- Repairing and Maintaining
- Documenting/Recording Information
- Thinking Creatively
- Content Writing
- Coding & Web Designing
- Soldering Small Components
- Document layout/construction
- Scanning /photo manipulation
- image optimization, color theory
- Organizing, Planning, and Prioritizing Work
- Making Decisions and Solving Problems
- Assisting and Caring for others

EXPERIENCE

Electronics Technician at MARTA, Decatur, GA November 2017- Present

- Performs electronic, electrical diagnoses and repairs by reading and interpreting schematics and prints.
- Tested electronic control system and Sub-system using PTU software
- Knowledge of modern electronics technology including analog and digital discrete and integrated circuit, computer electronics, and computer communications

Computer Technician at APTO SOLUTION, Atlanta, GA May 2017- November 2017

- Troubleshoot software, hardware, network issues & peripherals
- Soldering small components on circuit boards and Motherboard debug
- Virus and malware identification, termination and removal.
- Repairing and restoring OS health

Document Specialist at DTI, Atlanta, GA January 2014 - December 2016

- knowledge in the usage of Multi-Functional Devices (MFD's) for copying of documents, digital print, and scanning of paper documents,
- Experience using IPRO Copy+ Scanning Software.
- Ensure copy projects have been properly produced and Quality Checked (QC'd) to DTI's standard
- Copy and print projects in accordance to verbal and written instructions.
- Handling time sensitive & confidential materials
- maintenance of reproduction equipment by solving paper jams and conduct routine cleaning.

**Multimedia & Communication officer at Ministry of Education, Addis Ababa, Ethiopia.
December 2009 – March 2011**

- Conceptualizes and produces audio/visual and multimedia materials that convey key messages to both internal and external audiences.
- Created graphic artwork for all projects using Adobe Photoshop and Illustrator.
- Implemented audio and multimedia programs on sites using formats such as Real Audio, Macromedia Flash, Mp3, and .wav files.
- Maintain and update current website for the company
- Writes edits and produces communication tools
- Produces high-quality photographs, audio files and multimedia presentations.
- Designed, developed and coded web pages

Aviation Technician at DAVEC, Addis Ababa, Ethiopia April 2002- November 2009

- Installed, repaired, and replaced electronic devices and systems
- Read and interpret technical drawings- schematics- datasheets and written instructions
- Assemble components such as switches, electrical controls, and junction boxes, using hand tools or soldering irons
- Operate computer-aided drafting and design applications to design avionics system modifications
- Keep records of maintenance and repair work
- Maintained a safe, clean and organized work environment
- Was willing to work long hours' evenings and weekends

EDUCATION

AAS in Electrical/Computer Engineering

Georgia piedmont technical college, Clarkston, GA | 2015

BA in Mass Communication

Addis Ababa University, Addis Ababa, Ethiopia | 2008

COMPUTER SKILL

Web Tools

HTML, JavaScript, CSS, C++, Visual basic, WordPress, Joomla, Xampp Atom, Browser, Chrome inspector, GitHub, Cyber Duck, Web Hosting

Adobe Creative Cloud

Photoshop, Illustrator, InDesign, After Effect, Acrobat Pro Dc

CERTIFICATES OF TRAINING

Computer Engineering Technology *from* **GPTC**

Coding and Web designing *from* **CAFE CLARKSTON**

Graphics Designing & Layout *from* **IMAGE ART INSTITUTE**

Railcar Electrical Technician *from* **MARTA**

REFERENCES: Available as request